

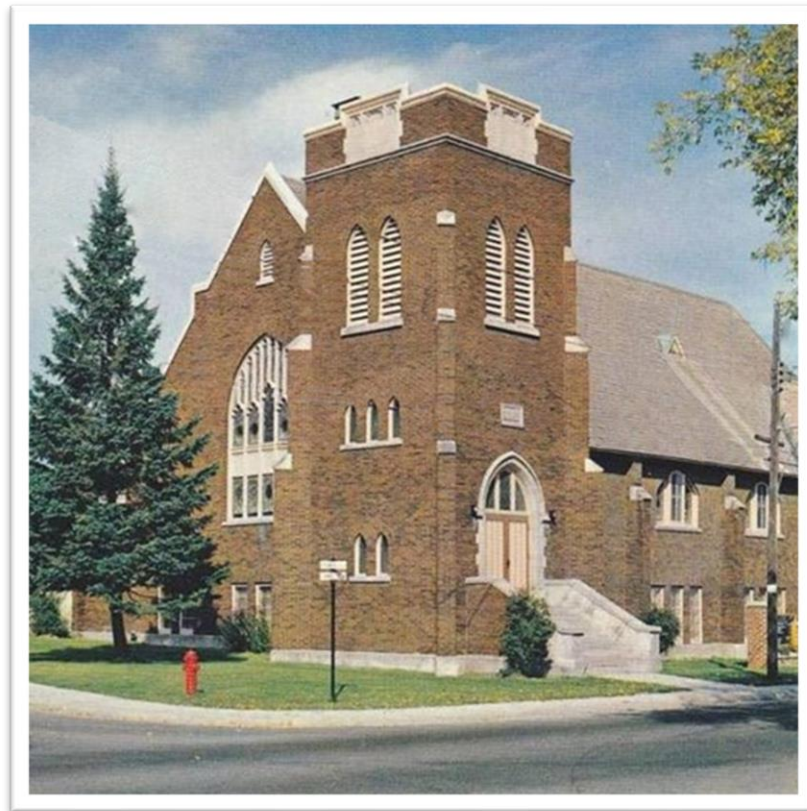
**LE SYNODE DU QUÉBEC ET DE L'EST DE L'ONTARIO  
L'ÉGLISE PRESBYTÉRIENNE AU CANADA**

**MINUTES AND REPORTS**

**The 148<sup>th</sup> Annual Synod Meeting  
October 18<sup>th</sup> and 19<sup>th</sup>, 2024**

**St. Andrew's Presbyterian Church  
Arnprior, Ontario**

**THE PRESBYTERY OF LANARK AND RENFREW**



**THE SYNOD OF QUEBEC AND EASTERN ONTARIO  
THE PRESBYTERIAN CHURCH IN CANADA**

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**The Presbyterian Church in Canada**

**THE MINUTES AND REPORTS OF  
THE 2024 MEETING  
OF  
THE SYNOD OF QUÉBEC AND EASTERN ONTARIO  
OF  
THE PRESBYTERIAN CHURCH IN CANADA  
ARNPRIOR, ONTARIO  
OCTOBER 18<sup>th</sup> and 19<sup>th</sup>, 2024**

At the town of Arnprior, Ontario, and within St. Andrew's Presbyterian Church there, on Friday the eighteenth day of October in the year of our Lord two thousand and twenty-four at two o'clock in the afternoon.

At which place and time, ministers and ruling elders from the five presbyteries of The Synod of Québec and Eastern Ontario of The Presbyterian Church in Canada, convened as appointed by The Synod of Québec and Eastern Ontario at its meeting held online, in its final sederunt on the fifteenth day of October 2022.

**WELCOME**

The Moderator, the Rev. Dr. Sybil Mosley, welcomed the members of synod and visitors to 148<sup>h</sup> meeting of the Synod of Québec and Eastern Ontario.

**WORSHIP**

Public worship was conducted jointly by the Rev. Paul Johnston, minister of the host congregation, St. Andrew's Presbyterian Church, and the Rev. Dr. Sybil Mosley, moderator of the 147<sup>th</sup> synod meeting. Music during worship was provided by the congregation's choir. The scripture lesson was John 16:25-33 and the moderator preached the sermon.

The Moderator and the host minister celebrated the Sacrament of Holy Communion. An offering was received for the Dr. Peter Bryce Indigenous Scholarship in Medicine.

Following the worship service, a short break was held.

**LAND ACKNOWLEDGEMENT**

The moderator offered the following land acknowledgement:

As we gather to share the work that rightly comes before this court, let us pause to remember that the land on which St. Andrew's Presbyterian Church is located and which the Synod of Québec and Eastern Ontario is meeting, is traditional Indigenous land. Specifically we respectfully acknowledge that this land is the traditional territory of the Omàmiwininiwag (Algonquin) people. The land is both unceded and unsurrendered land and land covered by Treaty 27 of 1819. We acknowledge the importance of the land to generations of indigenous people who live and continue to live here, the significance it held and still holds for those nations' cultural and spiritual identities, and the care they have shown and continue to show for the land and the waters here.

**SYNOD CONSTITUTED**

At 3:20 o'clock in the afternoon, the moderator, the Rev. Dr. Sybil Mosley, constituted the Synod with prayer in the name of the Lord Jesus Christ, the only King, and Head of the Church, to transact all the business which might properly come before it.

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## The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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### MEMORIAL SERVICE

The clerk read the names of ruling elders and ministers of word and sacraments within the bounds who had died since the synod last met, followed by the reading of memorial minutes.

#### **PRESBYTERY OF QUEBEC**

1. George MacDougall, formerly of St. Andrew's Church, Sherbrooke, January 11, 2023

#### **PRESBYTERY OF MONTREAL**

1. Jerry Auchinleck, Kensington Church, February 11, 2023
2. Claude Devieux, Église St-Luc, May 25, 2023
3. Milton Ronald Reddick, Georgetown Church, Howick, October 9, 2024

#### **PRESBYTERY OF SEAWAY-GLENGARRY**

1. The Rev. Dr. Frederick (Fred) Rennie, April 10, 2023
2. The Rev. Dr. Johann (Joop) Eenkhoorn, May 31, 2023
1. Mary Evelyn MacQueen, Kenyon Church, Dunvegan, April 19, 2023
2. Lyall MacLachlan, St. Andrew's Presbyterian Church, Lancaster, May 24, 2023
3. Audrey Sine, First Church, Brockville, July 28, 2023
4. John Allan Thom, St. Andrew's Church, Prescott, November 1, 2023
5. Elizabeth Anne Stewart, Kenyon Church, Dunvegan, May 13, 2024
6. Agnes Petrie, St. Andrew's Church, Lancaster, July 16, 2024
7. Bill (William) Clarke, First Church, Brockville, July 27, 2024
8. Peter Lewis, First Church, Brockville, August 10, 2024

#### **PRESBYTERY OF OTTAWA**

1. The Rev. David Brian Vincent, December 12, 2022
2. The Rev. Dr. Kálmán Andres Göndöcz, January 16, 2023
3. Dr. Pauline Brown, April 1, 2023
4. The Rev. Linda Robinson, May 9, 2023
1. Harold J. (Clem) McClemens, St. Stephen's Church, Ottawa, October 15, 2021
2. Glenda Debra Walker, St. Andrew's Church, Kars, November 3, 2022
3. Greg Sergeant, Knox Church, Manotick, November 29, 2022
4. Doris Margaret Dean, St. Andrew's Church, Richmond, February 13, 2023
5. Jean Brimmell, Knox Church, Ottawa, May 30, 2023
6. Stephen Tamasi, Calvin Hungarian Church, Ottawa, June 13, 2023
7. Marilyn Thomson, Knox Church, Ottawa, July 21, 2023
8. Donald Bernard Lloyd, St. David and St. Martin Church, Ottawa, September 26, 2023
9. The Honourable Senator Ian David Shugart, St. Paul's Church, Ottawa, October 25, 2023
10. Thelma Passmore, Parkwood Church, Ottawa, November 20, 2023
11. Ronald Eric Barrington, St. Paul's Church, Ottawa, January 13, 2024
12. Carol Brown, former elder, Parkwood Church, Ottawa, April 4, 2024
13. Janet Marie Warring, Gloucester Church, Ottawa, April 12, 2024
14. Gladys Cameron, Knox Church, Ottawa, May 16, 2024
15. Larry Ellis, Knox Church, Manotick, June 8, 2024
16. Shirley Leanna (Myers) McKay, Westminster Church, Ottawa, formerly Erskine Church, Ottawa, June 10, 2024

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Clerk:

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**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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**Memorial Service (cont'd):**

17. Donald Edward MacMillan, formerly Grace Church, Orleans, June 17, 2024, served as convener of Synod Mission Committee from 2006-2010
  18. Donnalee (Dee) Campbell, Trinity Church, Carp, August 30, 2024
  19. Kalman Fejes, Calvin Hungarian Church, Ottawa, September 11, 2024
  20. Bonnie Anderson, St. Andrew's Church, Stittsville, September 21, 2024
1. Raymond Thompson, October 30, 2023, treasurer of the Presbytery of Ottawa's Church Extension Fund from 1975-1995.

**PRESBYTERY OF LANARK & RENFREW**

No names received.

The moderator offered prayer for the faithful life, service, witness and dedication to the Church by all the servants named, as well as prayer for synod members who had lost family members since the synod last met.

The memorial records for the Rev. Dr. Fred Rennie, the Rev. Dr. Johan (Joop) Eenkhoorn, the Rev. Dr. David Brian Vincent, the Rev. Kálmán Andres Göndöcz, Dr. Pauline Brown, the Rev. Linda Robinson, Mr. Donald Lloyd, Mr. Ian Shugart and Mr. Raymond Thompson are found at Appendix J – pages 66-74.

**COMMITTEE ON BUSINESS**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the Report of the Committee on Business be received and considered. ADOPTED.

**THE ROLL OF SYNOD**

**Recommendation No. 1**

It was moved by James T. Hurd and seconded by Katherine Burgess that the Roll of Synod be established from the rolls of the presbyteries within the bounds of the Synod of Québec and Eastern Ontario, and substitute elders. ADOPTED.

(underlined name indicates a member of Synod Council)

**Presbytery of Québec**

Ministers: Katherine Burgess, Nigel Parker

Elders: Gina Farnell

**Presbytery of Montréal**

Ministers: Sybil Mosley, Joseph Ansa (Friday only)

**Presbytery of Seaway-Glengarry**

Ministers: Robert Adams, Feras Chamas, Edward Charlton, James Douglas, David Hooper, Samer Kandalaf

Elders: Richard Berry, John Ferguson (Friday only), Ann Langabeer, Janet LeBrun

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Clerk:

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**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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**Roll (cont'd):**

**Presbytery of Ottawa**

Ministers: Denise Allen-Macartney, Reine Boghos, Chris Clarke, James T. Hurd,  
Shahrazad Kandalaft, Meg Patterson, Paul Wu,  
 Jim Pot (Friday evening/Saturday morning only)

Elders: Debi Brown, Linda Clarke, Brian Graham, Owen Mahaffy, Olive O'May,  
 Sharon Stewart, Gordon Walford

**Presbytery of Lanark & Renfrew**

Ministers: Milton Fraser (Friday evening only), Gerald Gallant, Paul Johnston

Elders: Vivian Young (Saturday only)

**REGRETS**

**Presbytery of Montréal:** David Christiani

**Presbytery of Seaway-Glengarry:** Hugh Gallagher, Linda McCaslin

**Presbytery of Ottawa:** Liz Chan, Doug Kendall,

**VISITORS**

**Members of Synod Council:**

Vickie Blouin, Ross Davidson, Donna McIlveen

**Presbytery of Ottawa:**

Jonathan Dent, Greg Fyffe, Cathy Graham, Changwon Seo, Dale Tuck, Diane Walford,  
 Brian Wilson

**Presbytery of Seaway-Glengarry:**

Francis LeBrun, Phyllis MacMaster, Robin McRae, Karin Mode

**Presbytery of Lanark & Renfrew:**

Kyle Fraser, Phyllis McNab, Carey Jo Johnston

**Camp d'action biblique:** Craig Dewar

**Gracefield Christian Camp and Retreat Centre:** Mark Hamilton

**Ottawa Lay School of Theology and Spirituality:** Norma Wrightly

**Presbyterian World Service and Development:** Guy Smagghe

**Conference Speaker:** Carey Nieuwhof

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess, that the courtesies of the court, to sit and correspond, be extended to the visitors. ADOPTED.

The moderator welcomed the visitors to the synod meeting.

**Consent Recommendation**

It was moved by James T. Hurd and seconded by Katherine Burgess that Recommendation Nos. 2-9 be adopted by consent. ADOPTED.

**Recommendation No. 2**

That all members of Synod on the Constituent Rolls of the presbyteries be recognized as having the right to vote on all matters before the court.

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Clerk:

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**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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**Committee on Business (cont'd):****Recommendation No. 3**

That members of Synod Council and visitors be invited to sit and correspond.

**Recommendation No. 4**

That Carey Nieuwhof be invited to address the Synod Friday evening and Saturday morning, during the second and third sederunts.

**Recommendation No. 5**

That synod members desiring leave to withdraw receive permission from the court, through the Committee on the Roll and Leave to Withdraw.

**Recommendation No. 6**

That the Committee on the Roll and Leave to Withdraw be Sybil Mosley from the Presbytery of Montréal.

**Recommendation No. 7**

That the Committee to Examine Presbytery Minutes and Minutes of the Synod Council be convened by Debi Brown, from the Presbytery of Ottawa, together with Katherine Burgess and Nigel Parker, from the Presbytery of Québec, and that permission be granted to work during the meeting as necessary.

**Recommendation No. 8**

That the Committee on Courtesies be Robert Adams and Ed Charlton, from the Presbytery of Seaway-Glengarry.

**Recommendation No. 9**

That the Moderator and the immediate Past Moderator, in consultation with the synod clerk and synod council, be appointed the Commission on Unfinished Business.

On behalf of the Synod council, James T. Hurd introduced two notices of motion.

**Notice of Motion No. 1**

The Synod Council gives notice that, at a future sederunt, they will move or cause to be moved, that the Synod Standing Orders section 4.2 (Mission – including the Robert Fund) be amended to include the clause that the amount distributed in any given year be no more than the income from the previous year less the Cost of Living Adjustment (COLA).

**Notice of Motion No. 2**

The Synod Council gives notice that, at a future sederunt, they will move or cause to be moved, that the Synod Standing Orders section 2.4 (The Synod Council is authorized) be amended to include the clause that in years in which the Synod does not meet, Synod Council is authorized to set a budget for the following year and set out the Presbytery allocations pertaining to that budget. The budget, allocations and associated documents are to be prepared by the Finance Convener or designate and approved by Synod Council at its fall meeting. The approved budget and associated documents are to be circulated to the Presbyteries and published on the Synod website along with an extract of minutes of the Synod Council meeting at which they were approved.

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Clerk:

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**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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**ELECTION OF THE MODERATOR**

The time having come to elect a Moderator to preside over the 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario, the clerk reported that three nominations for Moderator had been received from two of the five presbyteries within the bounds of the Synod of Québec and Eastern Ontario. By rotation the nominees were to come from the Presbytery of Lanark & Renfrew. The nominees were: The Rev. Milton Fraser, The Rev. Paul Johnston, and the Rev. David McFarlane. The deadline to receive nominations from presbyteries was September 18, 2024.

The clerk contacted each nominee and advised the Synod Council that each nominee declined their nomination.

The Synod Council subsequently considered nominations.

MOTION: It was moved by Katherine Burgess and seconded by Gordon Walford that the name of the Rev. Gerald Gallant be placed before the Synod of Québec and Eastern Ontario as a nominee for Moderator of the 148<sup>th</sup> synod meeting. ADOPTED.

The Moderator, the Rev. Dr. Sybil Mosley, called for further nominations. She did so three times. No further nominations were brought forward.

The Moderator called for a motion that nominations cease.

MOTION: It was moved by James T. Hurd and seconded by Paul Johnston that nominations cease. ADOPTED.

The Moderator, the Rev. Dr. Sybil Mosley, declared the Rev. Gerald Gallant elected Moderator of the 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario.

**INSTALLATION OF THE MODERATOR**

The Moderator Elect, the Rev. Gerald Gallant, was invited to step forward. The Moderator, the Rev. Dr. Sybil Mosley, asked the court the appointed questions, followed by the appointed questions to the moderator elect. The Rev. Dr. Sybil Mosley then offered prayer and installed the Rev. Gerald Gallant as Moderator of the 148<sup>th</sup> Synod of Québec and Eastern Ontario.

The Rev. Gerald Gallant thanked the Court for the confidence placed in him and for the privilege of serving as Moderator of the 148<sup>th</sup> synod meeting.

**REPORTS**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that all reports circulated in advance of the 148<sup>th</sup> synod meeting be received and considered. ADOPTED.

**MINUTES OF PRESBYTERIES AND SYNOD COUNCIL**

The Synod called for the minutes of the several presbyteries within the bounds, and the minutes of the synod council, that they might be placed in the hands of the Committee to Examine Minutes. The clerk announced that the minutes from the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, the Presbytery of Ottawa, the Presbytery of Lanark and Renfrew and the synod council were available for examination.

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## The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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### **Congratulations Extended and Gratitude Expressed**

MOTION: It was moved by James T. Hurd and seconded by Gina Farnell that congratulations be extended to Donna McIlveen who was awarded the Principal's Award for Faithful Service and Distinguished Leadership by The Presbyterian College in Montral at the convocation service held on June 6, 2024. ADOPTED.

MOTION: It was moved by James T. Hurd and seconded by Shahrzad Kandalaft that the gratitude of the Synod be expressed to Sybil Mosley for her prayerful leadership throughout her term as Moderator. ADOPTED.

### **ADOPTION OF THE DOCKET**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the proposed docket be approved as circulated. ADOPTED.

### **MINUTES OF THE 147<sup>th</sup> SYNOD MEETING**

The minutes of the 147<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario (2022) were posted on the synod website.

MOTION: It was moved by James Douglas and seconded by Samer Kandalaft that the minutes of the 147<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario (2022) be adopted as circulated. ADOPTED.

### **CORRESPONDENCE**

MOTION: It was moved by Edward Charlton and seconded by James Douglas that the following items of correspondence be received. ADOPTED.

#### **2023 (including late 2022)**

1. Jen de Combe, Associate Secretary, Canadian Ministries. Approval letters re Regional Resourcing grants.
  - From remaining 2022 funds. Rec'd October 31, 2022
    - a) Camp d'action biblique Executive Director (Presbytery of Québec): \$3,400.00
    - b) Mission Promotor (Presbytery of Montréal): \$12,318.00
  - From remaining 2022 funds – additional grant. Rec'd December 1, 2022
    - a) Camp d'action biblique Executive Director (Presbytery of Québec): \$3,400.00
  - From 2023 funds. Rec'd November 9, 2022
    - a) Camp d'action biblique Executive Director (Presbytery of Québec): \$10,000.00
    - b) Mission Promotor (Presbytery of Montréal): \$20,500.00
  - From 2023 funds (held in abeyance). Rec'd March 17, 2023
    - a) Presbytery Retreat (Presbytery of Ottawa): \$15,000.00 (from amount)
  - From 2023 funds (held in abeyance). Rec'd October 11, 2023
    - a) Lay Worship Leadership Workshop (Presbytery of Seaway-Glengarry): \$1,000.00
- Jennifer Astop, Grant Program Coordinator, Life and mission Agency. Approval letters re Regional Resourcing grants.
  - From remaining 2023 funds. Rec'd November 29, 2023
    - a) Camp d'action biblique Executive Director (Presbytery of Québec): \$11,157.00
    - b) Mission Promotor (Presbytery of Montréal): \$3,343.00

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## The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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### Correspondence (cont'd):

- From 2024 funds. Rec'd November 29, 2023
  - a) Presbytery of Québec: Camp d'action biblique Executive Director: \$8,500.00
  - b) Presbytery of Montréal: Mission Promotor: \$22,000.00.
  - c) Presbytery of Ottawa: Presbytery Retreat: \$11,382.00
  - d) Presbytery of Lanark & Renfrew: Presbytery Retreat: \$1,618.00
  - e) Presbyteries of Ottawa and Seaway-Glengarry: Ministry Animator: \$17,500.00
- 2. Terrie-Lee Hamilton, Senior Administrator General Assembly Office. Letter calling for nominations for the various standing committees General Assembly for 2023. Rec'd November 9, 2022.
- 3. Jennifer Astop, Grant program Coordinator, Life and Mission Agency. Copy of letter to Gracefield Christian Camp and Retreat Centre advising that a \$2,000 grant from the Special Projects Fund was approved to enable the purchase of new safety equipment for the camp's waterfront program. Rec'd November 17, 2022.
- 4. Mark Hamilton, Executive Director Gracefield Christian Camp and Retreat Centre. Christmas letter with thanks expressed to the synod for the ongoing support of Gracefield's ministry. Rec'd November 25, 2022.
- 5. Anita Mack, on behalf of the Camp d'action biblique family. CAB 2022 Winter Newsletter, 2023 CAB schedule and Christmas card thanking the Synod for its continued support. Rec'd December 8, 2022.
- 6. Ross Davidson, synod treasurer. Synod financial statement for 2022, reviewed by Lorraine Learmonth. Rec'd January 27, 2023.
- 7. Victor Kim, Principal Clerk. Letter to synod clerks outlining proposed changes re General Assembly's Committee to Nominate Standing Committees, outlining proposed changes including the addition of a coordinating body to receive nominations from synod, that being the Assembly Council. Rec'd February 28, 2023.
- 8. James T. Hurd, Clerk to the Presbytery of Ottawa. Extract minute commending the initiative of the Dr. Peter Bryce Indigenous Scholarship in Medicine to the Synod of Québec and Eastern Ontario for publicity and further support within the synod. Rec'd April 1, 2023.  
- Revisions made to the arrangements. Rec'd September 20, 2023
- 9. Roland DeVries, Principal The Presbyterian College. Thank you letter for the grant from the Robert Fund. Rec'd May 15, 2023.
- 10. Ian Ross-McDonald, General Secretary Life and Mission Agency. Letter advising that the funds available for the synod in 2024 are \$61,000.00. Rec'd June 26, 2023.
- 11. From Assembly Office: minutes of the 2021 Synod meeting, attested by the 2023 General Assembly as neatly and correctly kept. Rec'd June 29, 2023.
- 12. Diana Kellington, Controller. PCC Financial Services. Invoice re Directors & Officers Insurance 2023-2024 (\$951.98) and General Liability Insurance & Umbrella Coverage 2023-2024 (\$1,331.21). Rec'd July 6, 2023.

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Clerk:

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**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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**Correspondence (cont'd):**

13. Victor Kim, Principal Clerk. Information/Action of the 2023 General Assembly for the attention of synods. Rec'd August 16, 2023.
14. Ian Ross-McDonald, General Secretary, The Life and Mission Agency. Letter re four items: a) LIFT youth and leaders conference July 3-7, 2024; b) the Fund for Ministerial Assistance c) financial assistance for accessing counseling re racism; d) financial assistance for accessing counseling re homophobia. Rec'd September 1, 2023.
15. Katie Olson, Executive Assistant, Carey Nieuwhof Communications Ltd. Contract re booking Carey Nieuwhof as speaker for Synod 2024. Rec'd September 6, 2023.
16. Terrie-Lee Hamilton, Senior Administrator General Assembly Office. Letter requesting the synod's nominee of a minister / diaconal minister to the GA Committee to Nominate Standing Committees for the three year term beginning with the 2024 GA and concluding in 2027. Rec'd October 27, 2023.
17. 2024 Regional Resourcing grant requests. Rec'd September 15-20, 2023
 

|                                                                       |             |
|-----------------------------------------------------------------------|-------------|
| a) Presbytery of Québec: executive director at Camp d'action biblique | \$10,000.00 |
| b) Presbytery of Québec: project manager for dining hall renovations  | \$20,000.00 |
| c) Presbytery of Montreal: Mission Promoter                           | \$25,000.00 |
| d) Presbytery of Lanark & Renfrew: Presbytery Retreat                 | \$1,618.00  |
| e) Presbyteries of Ottawa and Seaway-Glengarry: Ministry Animator     | \$17,500.00 |
| f) Presbytery of Ottawa: Presbytery Retreat                           | \$13,500.00 |
18. Robert Fund grant requests. Rec'd September 15-19, 2023
 

|                                                                 |            |
|-----------------------------------------------------------------|------------|
| a) Presbytery of Québec: general support Camp d'action biblique | \$5,000.00 |
| b) Presbytery of Montréal: Les Chemins protestants              | \$4,200.00 |
19. Craig Dewar, on behalf of the Camp d'action biblique family. Christmas card thanking the Synod for its continued support, along with the 2024 Winter Newsletter and 2024 camping schedule. Rec'd December 18, 2023.
20. Terrie-Lee Hamilton, Senior Administrator General Assembly Office. Letter calling for nominations for the various standing committees General Assembly for 2024. Rec'd November 24, 2023.

**2024**

1. Lara Scholey, Presbytery of Montral Mission Committee Convenor. Letter advising the Synod that the person serving as Mission Promoter is leaving the bounds of presbytery as of February 29, 2024, and that the committee will be taking time to consider next steps regarding the future of the position. Rec'd February 2, 2024.
2. Ross Davidson, synod treasurer. Synod financial statement for 2023, with letter by reviewer Michelle Donovan. Rec'd March 26, 2024.
3. Victor Kim, Principal Clerk. Reply to letter re proposed changes to section 288.1 (Remit A, 2023), re the Appointment of the General Assembly's Committee to Nominate Standing Committees, thanking the synod council for its feedback. Rec'd April 7, 2024.

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**Correspondence (cont'd):**

4. Gina Farnell, clerk to the Presbytery of Québec. Extract minute (September 16, 2023) with the resolution to begin the process of dissolving the congregation at Leggatt's Point, and that Nigel Parker be named Interim Moderator. Rec'd April 12, 2024.
5. Victor Kim, Principal Clerk. Letter outlining the referrals from the 2024 General Assembly for the attention of synod. Rec'd August 23, 2024.
6. Ian Ross McDonald, General Secretary. Life and Mission Agency. Letter advising that the funds available for the synod in 2025 are \$61,000.00. Rec'd August 12, 2024.
7. Don Muir, Deputy Clerk. Letter of introduction re Pablo Kim Sun, the newly appointed Intercultural Liaison for The Presbyterian Church in Canada. Rec'd September 4, 2024.
8. PCC Financial Services. Invoice re Directors & Officers Insurance 2024-2025 (\$839.24) and General Liability Insurance & Umbrella Coverage 2024-2025 (\$1,369.52). Rec'd September 12, 2024.
9. Michael Pettem, clerk to the Presbytery of Montréal. Extract minute noting that the Presbytery of Montréal accepts in principle supporting a Synod Conference at the beginning of 2026 on the Cultural and Religious Integration of Immigrants, and accompanying report with recommendations. Rec'd September 18, 2024.
10. Nominations for Synod Moderator
  - 1) Milton Fraser (from the Presbytery of Seaway-Glengarry). Rec'd May 21, 2024 - declined
  - 2) Paul Johnston (from the Presbytery of Ottawa) Rec'd June 13, 2024 - declined
  - 3) David McFarlane (from the Presbytery of Seaway-Glengarry). Rec'd June 18, 2024 - declined
  - 4) No nomination – from the Presbytery of Québec. Rec'd September 14, 2024.
11. 2024 Regional Resourcing grant requests. Rec'd May 28 and June 13, 2024.  
Notification from the Presbyteries of Ottawa and Seaway-Glengarry that the Ministry Animator position is filled as of June 1, 2024, noting that the approved grant of \$17,500.00 was for a nine month period, and the new period is for seven months.
12. 2025 Regional Resourcing grant requests. Rec'd June 13 – September 18, 2024
 

|                                                                            |             |
|----------------------------------------------------------------------------|-------------|
| a) Presbyteries of Ottawa and Seaway-Glengarry: Ministry Animator          | \$23,600.00 |
| b) Presbytery of Québec: executive director at Camp d'action biblique      | \$12,000.00 |
| c) Presbytery of Québec: project manager for dining hall renovations       | \$12,000.00 |
| d) Presbytery of Montreal: Presbytery Youth Worker                         | \$18,700.00 |
| e) Presbytery of Montréal: Supply Preaching Coordinator Presbytery Retreat | \$3,800.00  |
13. Robert Fund grant requests. Rec'd September 16-18, 2024
 

|                                                                 |            |
|-----------------------------------------------------------------|------------|
| a) Presbytery of Québec: general support Camp d'action biblique | \$5,000.00 |
| b) Presbytery of Montréal: Les Chemins protestants              | \$5,000.00 |
| c) Presbytery of Montréal: The Presbyterian College             | \$5,000.00 |

Master of Theological Studies (Practical Theology) in French

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**Correspondence (cont'd):**

14. Michael Pettem, clerk to the Presbytery of Montréal. Circular letter to presbyteries and synods advising that at its meeting on September 17, 2024 the presbytery deposed Sampson Afoakwah from the office of Minister of Word and Sacraments. Rec'd October 2, 2024.
15. The Presbyterian College, Montréal. Letter re new online course program – Lay Leadership Formation – Wednesday evenings beginning March 19, 2025. Rec'd October 11, 20

MOTION: It was moved by Edward Charlton and seconded by James Douglas that the correspondence report be adopted. ADOPTED.

**BUSINESS ARISING**

**Background:**

**2020 Synod Meeting**

It was agreed to defer the examination of Presbytery Minutes and Minutes of the Synod Council until the Synod met next in person in regular session.

**2021 Synod Meeting**

It was noted at the 2021 synod meeting, that as the meeting was held online, there would be no examination of minutes at the meeting.

**2022 Synod Meeting**

As the last examination of minutes was held at the 2018 synod meeting, the following recommendation was brought forward in the Committee on Business report, and adopted:

That the Synod appoint and the Moderator name a commission of 3 people with power to call for, examine and attest the records of the constituent presbyteries and synod council.

The Moderator named Lara Scholey (Presbytery of Montreal), Phyllis MacMaster and Beth Short (Presbytery of Seaway-Glengarry) to be the commission to examine minutes.

On January 11, 2023, the commission examined the minutes of synod council, the minutes from the Presbytery of Québec, the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, and the Presbytery of Ottawa.

The minutes from the Presbytery of Lanark & Renfrew were examined on March 23, 2023.

- Synod Council: neatly and correctly kept
- Presbytery of Québec: neatly kept with note
- Presbytery of Montréal: neatly and correctly kept
- Presbytery of Seaway-Glengarry: neatly and correctly kept
- Presbytery of Ottawa: neatly and correctly kept
- Presbytery of Lanark & Renfrew: neatly kept with note

**COMMITTEE ON BUSINESS**

(continued from page 5)

**Consent Recommendation**

It was moved by James T. Hurd and seconded by Katherine Burgess that Recommendation Nos. 10-12 be adopted by consent. ADOPTED.

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Clerk:

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**Committee on Business (cont'd):**

**Recommendation No. 10**

That Synod Council be authorized to fill any vacancies which may occur within the membership of Synod Council prior to the next Synod meeting.

**Recommendation No. 11**

That the Synod Council be given power to issue to advance any nominations to the General Assembly Committee to Nominate on behalf of the Synod, and to encourage members to consider the various committee and agencies for possible nominations to them.

**Recommendation No. 12**

That the following list be the officers and conveners of the Synod of Québec and Eastern Ontario for the period of October 2024 – October 2026:

**Synod Council:**

Moderator (Gerald Gallant); Past Moderator (Sybil Mosley); Clerk (Donna McIlveen); Treasurer (Ross Davidson to December 31, 2024); Presbytery Clerks (Québec, Montréal, Seaway-Glengarry, Ottawa, Lanark and Renfrew) or their representatives named by their presbyteries; Finance (Vickie Blouin along with Gordon Walford for 2025); Mission/Robert Fund (Barry Mack); Regional Resourcing (requests received through the clerk); Sexual Abuse and Sexual Harassment (Katherine Burgess).

**Others:**

Synod Historian: vacant

Synod Webservant: Gordon Walford

Synod Representative on the Committee to Nominate Standing Committees of the  
General Assembly (2024 - 2027 term): Shahrzad Kandalafi

**Recommendation No. 13**

It was moved by James T. Hurd and seconded by Katherine Burgess that the Synod of Québec and Eastern Ontario meet next in regular session within the bounds of the Presbytery of Québec on Friday, October 16, 2026, with the time and other logistical details to be set by the synod council. ADOPTED.

**FINANCE**

1. Treasurer's Report (Appendix B – pages 3-7)  
Ross Davidson, treasurer, presented the Treasurer's Report.

**2022 – Reviewer's Letter and Treasurer's Report on Synod Finances for 2022**

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the Reviewer's Letter for 2022 be received for information and the Treasurer's Report on Synod Finances from January 1, 2022 to December 31, 2022 be adopted, and appended to the minutes of the 2024 synod meeting. ADOPTED.

**2023**

a) Reviewer's Letter for 2023

**Recommendation No. 1**

It was moved by Denise Allen-Macartney and seconded by Chris Clarke that the Reviewer's Letter for 2023 be received for information. ADOPTED.

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Clerk:

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**Finance (cont'd):**

b) Treasurer's Report on Synod Finances for 2023

**Recommendation No. 2**

It was moved by Denise Allen-Macartney and seconded by Chris Clarke that the Treasurer's Report on Synod Finances from January 1, 2023 to December 31, 2023, be adopted. ADOPTED.

c) Financial Reviewer

**Recommendation No. 3**

It was moved by Denise Allen-Macartney and seconded by Chris Clarke that Michelle Donovan be engaged to review the Synod financial statements for the year 2024. ADOPTED.

d) Treasurer's Report on Synod Finances from January 1, 2024 to October 15, 2024

**Recommendation No. 4**

It was moved by Denise Allen-Macartney and seconded by Chris Clarke that the Treasurer's Report on Synod Finances from January 1, 2024 to October 15, 2024 be received for information. ADOPTED.

**2. Finance – Budget and Assessments**

**2024 Budget**

(Appendix C – pages 8-11)

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the 2024 Synod Budget documents be adopted, and appended to the minutes of the 2024 synod meeting. ADOPTED.

**2025 Budget documents**

(Appendix D – pages 12-15)

a) 2025 Expenditure Budget

**Recommendation No. 1**

It was moved by James T. Hurd and seconded by Chris Clarke that the 2025 expenditure budget be \$ 104,044.00. ADOPTED.

b) 2025 Presbytery Assessments

**Recommendation No. 2**

It was moved by James T. Hurd and seconded by Chris Clarke that the proposed presbytery assessments for 2025 be adopted. ADOPTED.

c) Five-Year Forecast

**Recommendation No. 3**

It was moved by Gordon Walford and seconded by Debi Brown that the five-year forecast from 2025-2030 be received for information. ADOPTED.

d) Dollar Base by Presbytery Five-Year Trend

**Recommendation No. 4**

It was moved by Gordon Walford and seconded by Debi Brown that the dollar base by presbytery five-year trend be received for information. ADOPTED.

**Dr. Peter Bryce Indigenous Scholarship in Medicine**

**Recommendation No. 5**

It was moved by Katherine Burgess and seconded by Shahrzad Kandalaft that the Synod of Québec and Eastern Ontario donate \$2,000.00 in 2024 to the Dr. Peter Bryce Indigenous Scholarship in Medicine. ADOPTED.

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### SEXUAL ABUSE AND SEXUAL HARASSMENT

Katherine Burgess, convener, indicated there was no report.

### SYNOD WEBSERVANT

Gordon Walford, Synod Webservant, presented the report. (Appendix E – page 16)

The Synod Webservant noted that the synod website has moved. The new address is:

[www.qeosynodpcc.ca/](http://www.qeosynodpcc.ca/)

The synod site consists of 10 pages plus one page for each of the 5 presbyteries. The main pages include the home page, news, photo gallery, current & past meetings, documents, camps, youth, contacts and links.

The report to synod includes the statistics for each presbytery regarding number of congregations, vacancies, email addresses, websites, facebook pages.

Presbytery clerks were reminded to contact the Synod Webservant with any changes to the roll so that he can keep the website up to date.

The Moderator thanked Gordon Walford for the important work that he does to keep the synod connected and up to date with changes.

MOTION: It was moved by Gordon Walford and seconded by Sybil Mosley that the report of the Synod Webservant be adopted. ADOPTED.

### REGIONAL RESOURCING

The clerk presented the report. (Appendix F – pages 17-18)

The Regional Resourcing report to synod includes a 2022 update, a report on 2023 approved grants, unused funds in 2024, and 2025 grant requests.

#### 2025 Grant Requests

##### Recommendation No. 1

It was moved by Edward Charlton and seconded by Robert Adams that the Synod of Québec and Eastern Ontario endorse the following five requests for a Regional Resourcing grant for 2025 and that the synod clerk transmit the request with all supporting documents to the Life and Mission Agency for consideration.

|                                                |                              |                    |
|------------------------------------------------|------------------------------|--------------------|
| 1. Presbytery of Québec                        | CAB Project Manager          | \$2,840.00         |
| 2. Presbytery of Québec                        | CAB Executive Director       | \$12,000.00        |
| 3. Presbytery of Montréal                      | Supply Preaching Coordinator | \$3,800.00         |
| 4. Presbytery of Montréal                      | Youth Worker                 | \$18,700.00        |
| 5. Presbyteries of Ottawa and Seaway-Glengarry | Ministry Animator            | <u>\$23,660.00</u> |
|                                                |                              | \$61,000.00        |

ADOPTED.

#### Remaining 2024 Funds

James T. Hurd spoke to the matter of remaining Regional Resourcing funds available for the current year 2024, in the amount of \$30,947.00.

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### Regional Resourcing (cont'd):

The report notes that the Synod Council, at its September 19, 2024 meeting, resolved to request a Regional Resourcing grant of \$10,000.00 to help with accommodation assistance for synod registrants, and speaker related costs, for the 2024 Synod Meeting and Conference. The grant amount was an estimate based on a breakdown of \$5,600.00 for accommodation assistance for 75 people @ \$75/person, and \$4,000.00 to help offset speaker costs.

With a lower registration number of 49 plus 4 guests, and not all participants requesting accommodation assistance, the amount expended will be lower than estimated. The full grant will not be required.

### Additional Motion No. 1

It was moved by Denise Allen-Macartney and seconded by Katherine Burgess that the Synod of Quebec and Eastern Ontario endorse a request to the Life and Mission Agency for regional resourcing funding for 2024 in the amount of \$1,500.00 to be paid to Camp d'action biblique for the Executive Director position, which amount is the balance in the request previously approved by the Presbytery of Québec of \$10,000.00, considered by the Synod Council in 2023 as the Synod did not meet that year, but prorated to \$8,500.00 to allow funding to other request, the funding of which is now no longer needed. ADOPTED.

### Additional Recommendation No. 2

It was moved by Edward Charlton and seconded by Meg Patterson that the Synod of Quebec and Eastern Ontario grant power to issue to the Synod Council to receive, consider, and if deemed appropriate endorse any further requests for regional resourcing funds for 2024 received by November 21, 2024, and to forward any such endorsed requests to the Life and Mission Agency. ADOPTED.

## MISSION / ROBERT FUND

The clerk presented the report.

(Appendix G – pages 19-20)

The Mission / Robert Fund report to synod includes a 2022 update, 2023 grant requests and 2024 grant requests.

The report notes that no financial statements were received by the Synod for the year 2024. With no financial statements for the year 2024, the actual amount of investment income earned in the PCC Consolidated investment portfolio for the Robert Fund (the Reserve for Home Missions Fund – Québec) was unknown.

### Recommendation No. 1

It was moved by Edward Charlton and seconded by James T. Hurd that subject to receiving a financial statement for the Robert Fund (the Reserve for Home Mission Fund – Québec), \$2,500.00 be disbursed from the Robert Fund to each of the three applicants whose applications have been presently received, namely Camp d'action biblique, the Presbytery of Montreal for Chemins protestants, and The Presbyterian College, and that the Synod Council advise the applicants that it will subsequently consider further possible disbursements when a more accurate and complete statement for the Robert Fund is received. ADOPTED.

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Clerk:

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**Mission / Robert Fund (cont'd):**

**Additional Motion**

It was moved by Katherine Burgess and seconded by Edward Charlton that the Synod of Québec and Eastern Ontario send a letter to the Assembly Council expressing its strong displeasure that no financial statements were issued to the Synod for the year 2024 for the Robert Fund (the Reserve for Home Missions Fund – Québec), as the funds in the account are invested in the PCC's consolidated portfolio, and that with no financial statements the Synod was constrained in its efforts to be good stewards of the funds entrusted to it, and prevented from making an informed and timely decision on distribution of income earned for mission work within the bounds of the Synod. ADOPTED.

A Notice of Motion (page 5) is before the synod with a proposed amendment to the Synod Standing Orders to include the clause that the amount distributed in any given year be no more than the income from the previous year less the Cost of Living Adjustment (COLA).

**NOMINATIONS FOR GENERAL ASSEMBLY COMMITTEES**

Members of the court and visitors were reminded that each year the General Assembly Committee to Nominate Standing Committees invites sessions, presbyteries and synods to nominate members of The Presbyterian Church in Canada to serve on General Assembly standing committees.

Nomination forms and complete terms of reference for each standing committee can be found on the denominational website. Nominations are submitted to the General Assembly Committee to Nominate Standing Committees and are due by the end of February of each year.

**REPORT OF THE PRESBYTERY OF OTTAWA**

**Re: Oversight of The Board of Directors for the Gracefield Christian Camp and Retreat Centre**

James T. Hurd, clerk to the Presbytery of Ottawa, presented the Oversight Report.

(Appendix H – pages 21-57)

The following documents are appended to the report:

1. Financial Statements re GCCRC - 2022
  - a. Balance Sheet Previous Year Comparison as of 31 December 2022
  - b. Profit & Loss Previous Year Comparison, January – December 2022
  - c. Notes to 2022 financial statements
2. Financial Statements re GCCRC - 2023
  - a. Balance Sheet Previous Year Comparison as of 31 December 2023
  - b. Profit & Loss Previous Year Comparison, January – December 2023
  - c. Notes to 2023 financial statements
3. Report to the Presbytery of Ottawa – September 2024
4. Financial Statements re GCCRC - 2024
  - a. Balance Sheet Previous Year Comparison as of 30 August 2024
  - b. Profit & Loss Previous Year Comparison, January – 30 August 2024

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### Report of the Presbytery of Ottawa (cont'd):

Mark Hamilton, Managing Director, Gracefield Christian Camp and Retreat Centre, shared a few words about the camp and the importance of camping ministry.

He shared that there has been a rejuvenation in numbers, with over 150 children attending summer camps in 2024. The camp is aiming for 200 campers in 2025.

Visits to congregations and presbyteries within the synod are an important communication tool for the camp. Contact the managing director to arrange a visit.

MOTION: It was moved by James T. Hurd and seconded by Chris Clarke that the report from the Presbytery of Ottawa regarding Oversight of the Board of Directors of the Gracefield Christian Camp and Retreat Centre, be adopted. ADOPTED.

### CAMP D'ACTION BIBLIQUE

Craig Dewar, on behalf of the CAB Committee, presented the report.

(Appendix I – pages 58-65)

The following documents are appended to the report.

1. Camp Schedule 2025
2. Financial Statement to December 31, 2023
3. Financial statement to August 31, 2024

Craig Dewar shared some highlights from the recent summer camping season at Camp d'action biblique (CAB). It was noted that a 150 slide presentation is available for viewing on the display table and on the synod website.

In 2024, 34 staff and 102 campers enjoyed CAB. 27 campers and staff attended the fall retreat at CAB. The camp committee has grown to 12 with the addition of help from the local Richmond area. The many dedicated volunteers are invaluable to the ongoing operation of the camp.

MOTION: It was moved by Gina Farnell and seconded by Nigel Parker that the report from Camp d'action biblique (CAB), be adopted. ADOPTED.

### Thanks extended

The Moderator thanked Craig Dewar and James T. Hurd for their camp reports. It is encouraging to hear positive stories about each camp and the positive impact of Christian camping. He thanked all the staff and volunteers for their dedication and commitment to camping ministry. It is an investment in our children.

### PRESBYTERIAN WORLD SERVICE & DEVELOPMENT

Guy Smagghe, Director of Presbyterian World Service & Development (PWS&D), addressed the court.

PWS&D is the international development and emergency relief agency of The Presbyterian Church in Canada. Their three areas of focus are sustainable development, emergency relief and refugee sponsorship. PWS&D does not receive funding from Presbyterians Sharing. It relies on direct, designated donations from individuals, congregations, legacy gifts, and matching government grants.

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Clerk:

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### **PWS&D Presentation (cont'd):**

With the generous support of Presbyterians in Canada, PWS&D works with local partners around the world, through membership in ecumenical organizations like Canadian Foodgrains Bank and ACT (Action by Churches together) Alliance, and with the support of the Canadian government to address the root causes of poverty and create new futures of hope and opportunity through programs for a sustainable, compassionate and just world.

There are numerous resources available to download or purchase. More information can be found on the PWS&D website.

- PWS&D Impact Report and Video.
- The Gifts of Change catalogue has a section on PWS&D. All of the initiatives help reach out to those who are most in need, and to help people rise out of poverty.
- “Practical Compassion” is a book commemorating 75 years of the church’s work responding around the world.
- Advent and Lenten liturgies.
- PWS&D Champions help promote PWS&D at the local level.
- Donations: all donations are gratefully received. Contact PWS&D to become a monthly donor.
- Legacy gifts: PWS&D has its own legacy fund “Loaves and Fishes Fund” and gifts are invested and spent (with interest and market value added) over a period of seven years.

Guy Smagghe thanked the Synod for the opportunity to share about PWS&D. He noted that he would be pleased to receive an invitation from congregations to speak on a Sunday morning or for a special event about the work that PWS&D does for the church and it helps to bring about a more compassionate, sustainable and just world.

The Moderator thanked Guy Smagghe for sharing with the Synod some of the vital, caring and important work of PWS&D. Prayer was offered for PWS&D.

### **LEAVE TO WITHDRAW**

MOTION: It was moved by Sybil Mosley and seconded by James Douglas that leave to withdraw be granted to Joseph Ansa, John Ferguson and Milton Fraser for the third and fourth sederunts. ADOPTED.

### **ADJOURNMENT**

MOTION: It was moved by Robert Adams and seconded by Chris Clarke that the Synod adjourn. ADOPTED.

The Moderator, at 6:00 o'clock in the evening, adjourned the Synod to reconvene at seven o'clock in the evening in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

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Clerk:

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**SECOND SEDERUNT**

On Friday, the eighteenth day of October, two thousand and twenty-four, at 7:00 o'clock in the evening within St. Andrew's Presbyterian Church, Arnprior, Ontario, the Synod met pursuant to adjournment.

The moderator constituted the synod with prayer.

Shahrzad Kandalaft led the synod in a time of worship which included a reflection, the singing of praise and the offering of prayer.

**GUEST SPEAKER**

Carey Nieuwhof

Shahrzad Kandalaft introduced the speaker.

Carey Nieuwhof is a bestselling author, speaker, former attorney, and he hosts one of today's most influential leadership podcasts. His podcast, blog, and online content for leaders are accessed over 1.5 million times each month. He speaks to leaders around the world about leadership, change, and personal growth.

**Friday evening theme address**

The first address was entitled "Past, Present, and Future Church Trends."

Carey Nieuwhof shared some of his own story and then reflected on the changes in the church. He spoke on Historic Christianity, Fiducia (trust) over Assensus (approval), Growing Churches, and Mission over Methods. He stated that "Churches who love their methods more than the mission will die."

Carey Nieuwhof also spoke about current cultural shifts and trends:

Shift One: A church without a great online presence won't reach unchurched people.

Shift Two: People are longing for transcendence more than immanence. Too often people come to church looking for God and only find us.

Shift Three: People are looking for an alternative to the culture not an echo of it.

Shift Four: In an age where nothing seems real anymore, people are looking for passionate authenticity.

Trend One: Elevate community and connection over content.

Trend Two: Regularly engage both the head and the heart.

Trend Three: Create more space and moments in your in-person experiences.

Trend Four: Unhealthy leaders lead unhealthy churches...healthy leaders lead healthy churches.

Trend Five: Be more sensitive to the leading of the Holy Spirit.

A time of question and answer was held at the conclusion of the first address.

The Moderator thanked Carey Nieuwhof for his presentation.

**LEAVE TO WITHDRAW**

MOTION: It was moved by Sybil Mosley and seconded by James Douglas that leave to withdraw be granted to Sybil Mosley and Chris Clarke for the third and fourth sederunts.  
ADOPTED.

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Clerk:

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**ADJOURNMENT**

MOTION: It was moved by Edward Charlton and seconded by Robert Adams that the Synod adjourn. ADOPTED.

The Moderator, at 9:00 o'clock in the evening, adjourned the Synod to reconvene at nine thirty o'clock Saturday morning in the same place.

The sederunt was closed with prayer by the Moderator.

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Moderator

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Clerk

**THIRD SEDERUNT**

On Saturday, the nineteenth day of October, two thousand and twenty-four, at 9:30 o'clock in the morning within St. Andrew's Presbyterian Church, Arnprior, Ontario, the Synod met pursuant to adjournment.

The Moderator, the Rev. Gerald Gallant led in a time of worship. A scripture reading from the book of James 3:13-18 was read, along with a meditation, praise and prayer.

It was noted that \$550.00 was received in the offering at the Friday afternoon opening worship.

Following worship, the Moderator constituted the Synod with prayer at 10:00 o'clock in the morning.

**GUEST SPEAKER**

The Moderator welcomed Carey Nieuwhof to address the Synod.

**Saturday morning theme address**

The second address by Carey Nieuwhof was entitled "Leading Change without Losing It."

Carey Nieuwhof spoke on the why, what and how of change. He spoke about the importance of change and the four types of people during change: the early adopters (10%), the early majority (30%), the quiet majority (50%), and the opponents (10%). The opponents might be loud, but they are generally not the majority. Doing the math, there are far more people willing to embrace change than are not.

The importance of choosing a focus was explored. Carey Nieuwhof stated that 'You can focus on who you want for each or who you want to keep. Is it more frightening to lose a handful of people, or to never accomplish your mission?' He then spoke on finding a filter. Without a filter, everything sounds compelling.

Carey Nieuwhof wrapped up his presentation by speaking on the importance of attacking problems, not people. He ended with the challenge to not quit and to keep changing. The greatest enemy of your future success is your current success. Don't become comfortable. Unimplemented change becomes regret.

A time of question and answer was held at the conclusion of the second address.

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Clerk:

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**Guest Speaker Presentations (cont'd):**

Carey Nieuwhof offered prayer for the Church.

The Moderator thanked Carey Nieuwhof for his presentation and for his challenging message to the synod.

The synod members and visitors expressed their thanks for both the Friday evening and Saturday morning presentations with a round of applause.

It was noted that the Friday evening and Saturday morning addresses by guest speaker Carey Nieuwhof were recorded. The power-point slides and recording will be posted on the synod website.

It was further noted that Carey Nieuwhof has given permission for his power-point slides and presentation to be shared. They can be used as a tool within a session and congregation but are not to be copied and distributed further without his permission.

**COMMITTEE ON BUSINESS**

(continued from page 12)

**Notice of Motion No. 1**

It was moved by James T. Hurd and seconded by Katherine Burgess that the Synod Standing Orders section 4.2 (Mission – including the Robert Fund) be amended to include the clause that the amount distributed in any given year be no more than the income from the previous year less the Cost of Living Adjustment (COLA). ADOPTED.

**Notice of Motion No. 2**

It was moved by James T. Hurd and seconded by Katherine Burgess that the Synod Standing Orders section 2.4 (The Synod Council is authorized) be amended to include the clause that in years in which the Synod does not meet, Synod Council is authorized to set a budget for the following year and set out the Presbytery allocations pertaining to that budget. The budget, allocations and associated documents are to be prepared by the Finance Convener or designate and approved by Synod Council at its fall meeting. The approved budget and associated documents are to be circulated to the Presbyteries and published on the Synod website along with an extract of minutes of the Synod Council meeting at which they were approved. ADOPTED.

MOTION: It was moved by James T. Hurd and seconded by Katherine Burgess that the report of the Committee on Business as a whole be adopted. ADOPTED.

**COMMITTEE TO EXAMINE THE MINUTES OF  
THE PRESBYTERIES AND SYNOD COUNCIL**

MOTION: It was moved by Debi Brown and seconded by Katherine Burgess that the report of the Committee to examine the Minutes of the Presbyteries and Synod Council be received and considered. ADOPTED.

**Recommendation No. 1**

It was moved by Debi Brown and seconded by Katherine Burgess that that the minutes of the Synod Council, the Presbytery of Montréal, the Presbytery of Seaway-Glengarry, and the Presbytery of Ottawa be attested as neatly and correctly kept. ADOPTED.

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Clerk:

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**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

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**Committee to Examine the Minutes of the Presbyteries and Synod Council (cont'd):**

**Recommendation No. 2**

It was moved by Debi Brown and seconded by Katherine Burgess that the minutes of the Presbytery of Lanark & Renfrew be attested as neatly kept with note. ADOPTED.

**Recommendation No. 3**

It was moved by Debi Brown and seconded by Katherine Burgess that a Special Commission be established consisting of James T. Hurd and Gordon Walford and that they be given power to issue to examine and attest the minutes from the presbytery of Québec and to report on their attestation at the 2026 meeting. ADOPTED.

MOTION: It was moved by Debi Brown and seconded by Katherine Burgess that the report of the Committee to Examine the Minutes of the Presbyteries and the Synod Council be adopted. ADOPTED.

**COMMITTEE ON COURTESIES**

MOTION: It was moved by Edward Charlton and seconded by Robert Adams that the Courtesies be received and considered. ADOPTED.

The Synod expresses its thanks to God for the service of the following individuals and groups for enriching the 148th annual synod meeting:

To our first nations peoples who were stewards of this land before our arrival; and our partners in seeking true reconciliation.

To the congregation of St. Andrew's Presbyterian Church for graciously hosting us.

To all the worship leaders, the Rev. Dr. Sybil Mosley and the Rev. Paul Johnston., musicians Marion Neal and Cheryl Mickle and the choir of St. Andrew's, Arnprior, for sharing their gifts of praise and prayer in opening worship.

To the Rev. Shahrzad Kandalaft for her leadership in Friday evening worship, to Gordon and Diane Walford for sharing their musical gifts, and to the Rev. Gerald Gallant for his leadership in Saturday morning worship.

To Gail Carroll for enabling our Worship and meeting through technology.

To Sybil Mosley for serving as Moderator of the last synod, and to Gerry Gallant for serving as Moderator of the present synod.

To the conference speaker, the Rev. Carey Nieuwhoff for his humility, openness and wisdom.

To Guy Smagghe, director of Presbyterian World Service & Development, for sharing with the Synod timely information about its international development and emergency relief work.

To Ross Davidson for his service to the Synod as treasurer, and to Donna McIlveen as Clerk.

To Gordon Walford for projecting the reports during the meeting, and for keeping us connected throughout the year via the synod website.

**The 148<sup>th</sup> meeting of the Synod of Québec and Eastern Ontario**

St. Andrew's Presbyterian Church, Arnprior, Ontario

Friday, October 18 and Saturday, October 19, 2024

**Committee on Courtesies (cont'd):**

To all who presented reports during the synod meeting and to all synod members for their diligent attendance and participation.

MOTION: It was moved by Edward Charlton and seconded by Robert Adams that the Committee on Courtesies report be adopted. ADOPTED.

**ADJOURNMENT**

At 12:10 o'clock in the afternoon, the business being finished, the Moderator entertained a motion to adjourn.

MOTION: It was moved by Robert Adams and seconded by Meg Patterson that the Synod adjourn.

The Moderator led the synod in prayer. He then said:

"In the name of the Lord Jesus Christ, the only King and Head of the Church, and by the authority of this Synod, I declare the Synod adjourned to meet again as a full court on Friday the sixteenth day of October in the year of our Lord two thousand and twenty-six.

Moderator

Clerk

Clerk:

**DOCKET**

**FIRST SEDERUNT**                      Friday, October 18 from 2 – 5:45 pm

1.      Opening Worship with Communion
2.      Constitution of the Synod
3.      Memorials
4.      Committee on Business  
         Roll of Synod, Regrets and Visitors
5.      Election of Moderator / Installation of Moderator
6.      Adoption of the Docket
7.      Minutes of the 2022 meeting
8.      Correspondence
9.      Business Arising
10.     Committee on Business (cont'd)
11.     Finance Report  
         Treasurer's Reports  
         Reviewed statement 2023  
         Year to date 2024  
         Introduction of Budget 2025
12.     Sexual Abuse and Sexual Harassment
13.     Synod Webservant Report
14.     Regional Resourcing Report
15.     Mission / Robert Fund Report
16.     Nominations for General Assembly Committees
17.     Report from the Presbytery of Ottawa  
         Re: Gracefield Christian Camp and Retreat Centre
18.     Report from Camp d'action biblique
19.     Finance Report (cont'd)
20.     Stated Time (5:20 pm) Guy Smagghe, Director of PWS&D
21.     Adjournment and Prayer

**DOCKET**

**SECOND SEDERUNT**      Friday, October 18 from 7 – 9 pm

1.      Worship
2.      Constitute the Court
3.      Guest Speaker: The Rev. Carey Nieuwhof (1<sup>st</sup> session)
4.      Committee on the Roll and Leave to Withdraw
5.      Adjournment and Prayer

**THIRD SEDERUNT**      Saturday, October 19 from 9:30 am – 12:00 noon

1.      Worship
2.      Constitute the Court
3.      Guest Speaker: Carey Nieuwhof (2<sup>nd</sup> session)
4.      Committee to Examine the Minutes of the Presbyteries and the Synod Council
5.      Committee on Courtesies
6.      Committee on the Roll and Leave to Withdraw
7.      Adjournment and Prayer

**FOURTH SEDERUNT**      Saturday, October 19 from 1 pm till close of business

1.      Prayer
2.      Constitute the Court
3.      Business (if needed)
4.      Adjournment and Prayer

January 31<sup>st</sup>, 2023

**RE: Financial Statement of the Synod of Québec and Eastern Ontario  
January 1<sup>st</sup> to December 31<sup>st</sup>, 2022**

To the Synod of Québec and Eastern Ontario

At the request of Ross Davidson (treasurer), I have verified the financial statements of the Synod of Québec and Eastern Ontario for the fiscal year 2022 as prepared by the treasurer. I have done so as a private individual. However, it should be noted that I have acted as treasurer for St. Andrew's Presbyterian Church, in Inverness, Québec for the past 59 years, and also, I have administered the congregation's considerable acquired assets. Further, I have served as treasurer / administrator for Adderly Presbyterian cemetery for the past 27 years overseeing its sizable endowment.

As a result of my examination based on the documents provided for me by Mr. Davidson arising from the Synod's activities over the past year, including the year end report, I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

Please understand that my actions do not constitute an audit, but rather a financial review.

Yours sincerely,



Mrs. Lorraine Learmonth,  
339, rue des Érables,  
Inverness, Québec  
G0S 1K0

Telephone: (418) 453-7706

**TREASURER'S REPORT ON SYNOD FINANCES JANUARY – DECEMBER 31, 2022**

(Financial review done in January 2023)

Brought forward from December 31st, 2021

38,702.45

| RECEIPTS DURING THE PERIOD:    | <u>2022 ACTUAL</u> |                          | <u>2022 BUDGET</u> |
|--------------------------------|--------------------|--------------------------|--------------------|
| Presbytery of Québec           | 3,775.00           |                          | 3,775.00           |
| Presbytery of Montréal         | 32,510.00          |                          | 32,510.00          |
| Presbytery of Seaway/Glengarry | 14,036.00          |                          | 13,964.00          |
| Presbytery of Ottawa           | 34,824.25          |                          | 34,549.00          |
| Presbytery of L. & Renfrew     | 11,341.00          |                          | 11,305.00          |
| Synod offering                 |                    |                          |                    |
| <b>TOTAL RECEIPTS:</b>         | <b>96,486.25</b>   | <b><u>96,486.25</u></b>  | <b>96,103.00</b>   |
| <b>GRAND TOTAL:</b>            |                    | <b><u>135,188.70</u></b> |                    |

EXPENDITURES DURING THE PERIOD:

|                                              |                  |  |                  |
|----------------------------------------------|------------------|--|------------------|
| Synod meeting                                | 600.00           |  | 2,000.00         |
| CTV – video production                       | 3,679.20         |  | -----            |
| Clerk's honorarium                           | 2,300.00         |  | 2,300.00         |
| Treasurer's honorarium                       | 800.00           |  | 1,000.00         |
| Web servant's honorarium                     | 475.00           |  | 475.00           |
| Financial review of 2021                     | 200.00           |  | 200.00           |
| Clerks' consultation (spans two years)       | -----            |  | 150.00           |
| Office expenses (clerk, treasurer, minutes)  | 239.65           |  | 360.00           |
| Liability insurance premium                  | 2,284.33         |  | 1,675.00         |
| Synod council (April, Sept, Oct.)            | 90.00            |  | 2,500.00         |
| Committee meetings                           | -----            |  | -----            |
| Bank charges                                 | 101.00           |  | 100.00           |
| Youth programming                            | 1,000.00         |  | 2,000.00         |
| Canada Youth (divided 60/40% to the camps)   | 6,000.00         |  | 6,000.00         |
| Gracefield operating grant                   | 45,029.00        |  | 45,029.00        |
| Gracefield capital grant (Ottawa presbytery) | 5,000.00         |  | 5,000.00         |
| Camp d'action biblique                       | <u>27,314.00</u> |  | <u>27,314.00</u> |

TOTAL EXPENDITURES: 95,112.18 95,112.18 96,103.00

40,076.52

Investment at 4%+ in 3 GIC's (see note #3)

10,035.94

**SYNOD BALANCE: 30,040.58**

**LEDGER BALANCE: 30,040.58**

**BANK STATEMENT FOR DECEMBER 30,040.58 (less one 2023 assessment)**

- NOTES:
1. The \$10,000 minimum reserve fund is understood to be included in the balance.
  2. The G.I.C.'s previously purchased, with the accrued interest, totalled \$14,964.06.
  3. New GIC's added to the previous ones make a total investment of \$25,000 which is in addition to the above balance.

Respectfully submitted,  
 J. Ross H. Davidson (treasurer)

Clerk:

March 19, 2024

**RE: Financial statements for the year 2023**

To the Directors of

The Synod of Quebec and Eastern Ontario

At the request of Mr. Ross Davidson, I have verified the financial statements of the Synod of Quebec and Eastern Ontario for the fiscal year 2023, as prepared by Mr. Davidson. I have done so as the administrative assistant at the Megantic English-Speaking Community Development Corporation (MCDC).

As a result of my examination based on the documents provided to me by Mr. Davidson (The 2023 cheques, cheque stubs, invoices, payroll records, and ledgers, as well as the 2023 financial statements), I find that nothing has come to my attention that causes me to believe that these statements are not accurate.

This does not constitute an audit and therefore does not express an audit opinion on these financial statements.

Yours sincerely,



Michelle Donovan

Administrative assistant

(MCDC)

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Note: I am the administrative assistant at the Megantic English-Speaking Community Development Corporation. The MGDC is a non-profit community organization based in Thetford Mines. The organization is funded by grants through various federal and provincial government programs and donations by Quebec-based private foundations.

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Clerk:

(financial review done – see letter attached)

30,040.58

|                                    |                  |
|------------------------------------|------------------|
| <b>SYNOD REPORT BALANCE:</b>       | <b>29,099.82</b> |
| <b>LEDGER BALANCE:</b>             | <b>29,099.82</b> |
| <b>BANK STATEMENT of December:</b> | <b>29,099.82</b> |

**Respectfully submitted,**  
**J. Ross H. Davidson (synod treasurer)**

Clerk:

**TREASURER'S REPORT ON SYNOD FINANCES    JANUARY – OCTOBER 15TH, 2024**

Brought forward from December 31st, 2023

29,099.82

| RECEIPTS DURING THE PERIOD:    | <u>2024 ACTUAL</u> | <u>2024 BUDGET</u>       |
|--------------------------------|--------------------|--------------------------|
| Presbytery of Québec           | 4,237.00           | 4,237.00                 |
| Presbytery of Montréal         | 34,447.00          | 34,447.00                |
| Presbytery of Seaway/Glengarry | 13,539.00          | 13,539.00                |
| Presbytery of Ottawa           | 34,397.00          | 34,397.00                |
| Presbytery of L. & Renfrew     | 12,535.00          | 12,535.00                |
| 1 GIC Investment interest      | <u>962.09</u>      | <u>not in budget</u>     |
| <b>TOTAL RECEIPTS:</b>         | <b>100,117.09</b>  | <b><u>100,117.09</u></b> |
| <b>GRAND TOTAL:</b>            |                    | <b>99,155.00</b>         |
|                                |                    | <b><u>129,216.91</u></b> |

**EXPENDITURES DURING THE PERIOD:**

|                                                            |                  |                         |
|------------------------------------------------------------|------------------|-------------------------|
| Synod (synod expenses reported at year's end)              | -----            | 2,000.00                |
| Clerk's honorarium (1/2)                                   | 1,150.00         | 2,300.00                |
| Treasurer's honorarium (1/2)                               | 200.00           | 1,000.00                |
| Web servant's honorarium (1/2)                             | 250.00           | 475.00                  |
| Financial review of 2023                                   | 200.00           | 200.00                  |
| Clerks' consultation (spans two years)                     | -----            | 150.00                  |
| Office expenses (clerk, treasurer, minutes)                | 34.00            | 382.00                  |
| Liability insurance premium                                | 2,208.76         | 2,369.00                |
| Synod council meetings in person (2)                       | 1,291.85         | 2,500.00                |
| Committee meetings                                         | -----            |                         |
| Bank charges                                               | 78.75            | 100.00                  |
| Youth programming                                          | 1,500.00         | 3,000.00                |
| Canada Youth (uplift)                                      | 568.39           | 5,000.00                |
| Gracefield operating grant                                 | 46,460.00        | 46,459.00               |
| Gracefield capital grant (Ottawa presbytery)               | 5,000.00         | 5,000.00                |
| (final payment of 6,739 in 2028)                           |                  |                         |
| Camp d'action biblique                                     | <u>29,720.00</u> | <u>29,720.00</u>        |
| <b>TOTAL EXPENDITURES:</b>                                 | <b>88,661.75</b> | <b><u>88,661.75</u></b> |
|                                                            |                  | <b>40,555.16</b>        |
| <b>SYNOD REPORT BALANCE:</b>                               |                  | <b>40,555.16</b>        |
| <b>LEDGER BALANCE:</b>                                     |                  | <b>40,555.16</b>        |
| <b>BANK STATEMENT (September 30<sup>th</sup> adjusted)</b> |                  | <b>40,555.16</b>        |

NOTES:        1. The \$10,000 minimum reserve fund is understood to be included in the balance.  
                  2. The G.I.C.'s held total \$30,000 plus interest which is in addition to the above balance.

**Respectfully submitted,**  
**J. Ross H. Davidson (synod treasurer)**

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
2024 SYNOD BUDGET**

|                                                | 2022<br>budget | 2022<br>actual | 2023          |                    |                     |               | 2024<br>budget |
|------------------------------------------------|----------------|----------------|---------------|--------------------|---------------------|---------------|----------------|
|                                                |                |                | budget        | YTD to<br>09/15/23 | rest of yr.<br>est. | full yr. est. |                |
| <b><u>Administration</u></b>                   |                |                |               |                    |                     |               |                |
| Synod Meeting                                  | 2,000          | 600            | 2,000         |                    | 2,000               | 2,000         | 2,000          |
| conference                                     | -              | 3,679          |               |                    | -                   | -             |                |
| Minutes                                        | -              |                | -             |                    | -                   | -             | -              |
| <b>Honoraria</b>                               |                |                |               |                    |                     |               |                |
| Clerk's                                        | 2,300          | 2,300          | 2,300         | 2,300              | -                   | 2,300         | 2,300          |
| Treasurer's                                    | 1,000          | 800            | 1,000         | 500                | 500                 | 1,000         | 1,000          |
| Webserver's                                    | 475            | 475            | 475           | 475                | -                   | 475           | 475            |
| Financial review                               | 200            | 200            | 200           | 200                | -                   | 200           | 200            |
| Accountant                                     | -              |                |               |                    | -                   | -             |                |
| <b>Clerk's Office</b>                          |                |                |               |                    |                     |               |                |
| Office expenses                                | 361            | 240            | 371           | 99                 | 272                 | 371           | 382            |
| Liability insurance                            | 1,675          | 2,284          | 2,300         | 2,283              | 17                  | 2,300         | 2,369          |
| Clerk's consultation                           | 150            |                | 150           | 275 -              | 125                 | 150           | 150            |
| <b>Committees</b>                              |                |                |               |                    |                     |               |                |
| Synod council                                  | 2,500          | 90             | 2,500         | 183                | 2,317               | 2,500         | 2,500          |
| Other committees                               | -              |                | -             |                    | -                   | -             | -              |
| <b>Finance</b>                                 |                |                |               |                    |                     |               |                |
| Bank charges                                   | 100            | 101            | 100           | 70                 | 30                  | 100           | 100            |
| <b>Misc</b>                                    |                |                |               |                    |                     |               |                |
|                                                |                |                |               | -                  |                     | -             |                |
| <b><u>Total Administration</u></b>             | <b>10,760</b>  | <b>10,769</b>  | <b>11,396</b> | <b>6,386</b>       | <b>5,010</b>        | <b>11,396</b> | <b>11,476</b>  |
| <b><u>Camping, Outreach &amp; Programs</u></b> |                |                |               |                    |                     |               |                |
| <b>Programs</b>                                | 2,000          | 1,000          | 3,000         |                    | 1,500               | 1,500         | 3,000          |
| <b>Youth</b>                                   |                |                |               |                    |                     |               |                |
| Youth programs                                 |                |                |               |                    |                     |               |                |
| National youth conference                      |                |                |               |                    | -                   | -             | 5,000          |
| <b>Gracefield</b>                              |                |                |               |                    |                     |               |                |
| Operating grant                                | 48,763         | 48,763         | 46,740        | 46,740 -           | 0                   | 46,740        | 46,459         |
| Capital grant                                  | 5,000          | 5,000          | 5,000         |                    | 5,000               | 5,000         | 5,000          |
| <b>Camp d'action biblique</b>                  |                |                |               |                    |                     |               |                |
| Operating grant                                | 29,580         | 29,580         | 27,635        | 27,635 -           | 0                   | 27,635        | 29,720         |
| <b><u>Total</u></b>                            | <b>85,343</b>  | <b>84,343</b>  | <b>82,375</b> | <b>74,375</b>      | <b>6,500</b>        | <b>80,875</b> | <b>89,179</b>  |
| <b><u>Camping/Outreach/Programs</u></b>        |                |                |               |                    |                     |               |                |
| <b>TOTAL OPERATIONS</b>                        | <b>96,103</b>  | <b>95,112</b>  | <b>93,771</b> | <b>80,761</b>      | <b>11,510</b>       | <b>92,271</b> | <b>100,656</b> |

|                           |     |     |     |  |  |     |     |
|---------------------------|-----|-----|-----|--|--|-----|-----|
| <b>percent of total</b>   |     |     |     |  |  |     |     |
| Administration            | 11% | 11% | 12% |  |  | 12% | 11% |
| Camping/Outreach/Programs | 89% | 89% | 88% |  |  | 88% | 89% |

NOTES:

1) Regional Resourcing expenses do not appear in this statement; they are "revenue neutral", offset by a PCC grant

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
2024 PRESBYTERY ASSESSMENTS**

| Presbytery       | 2022 \$ Base | % share of<br>Synod total | 2024<br>Assessment | 2023   | % Change |
|------------------|--------------|---------------------------|--------------------|--------|----------|
| Quebec           | 488,073      | 4.3                       | 4,237              | 2,992  | 41.6%    |
| Montreal         | 3,967,725    | 34.7                      | 34,447             | 31,850 | 8.2%     |
| Seaway-Glengarry | 1,559,492    | 13.7                      | 13,539             | 13,605 | -0.5%    |
| Ottawa           | 3,962,013    | 34.7                      | 34,397             | 33,644 | 2.2%     |
| Lanark & Renfrew | 1,443,883    | 12.6                      | 12,535             | 11,680 | 7.3%     |
| Total Synod      | 11,421,186   | 100.0                     | 99,156             | 93,771 | 5.7%     |
| reduced from     |              |                           | 100,656            |        |          |

Note: (a) 2022 \$ Base is provided by Acts & Proceedings 2023  
(b) 2022 \$ Base for Ottawa reduced by 17,140 due to closure of Rockland church

**SYNOD OF QUEBEC AND EASTERN ONTARIO FIVE-YEAR FORECAST OF EXPENSES**

| EXPENSES                             | 2024           | 2025          | 2026          | 2027           | 2028          | 2029          |
|--------------------------------------|----------------|---------------|---------------|----------------|---------------|---------------|
| <b><u>ADMINISTRATION</u></b>         |                |               |               |                |               |               |
| Synod meetings                       | 2,000          | 2,000         | 2,000         | 2,000          | 2,000         | 2,000         |
| Minutes                              | 0              | 0             | 0             | 0              | 0             | 0             |
| <b>Honoraria</b>                     |                |               |               |                |               |               |
| Clerk                                | 2,300          | 2,300         | 2,300         | 2,300          | 2,300         | 2,300         |
| Treasurer                            | 1,000          | 1,000         | 1,000         | 1,000          | 1,000         | 1,000         |
| Audit/Review                         | 200            | 200           | 200           | 200            | 200           | 200           |
| Accountant                           |                |               |               |                |               |               |
| Webservant                           | 475            | 475           | 475           | 475            | 475           | 475           |
| <b>Clerk's Office</b>                |                |               |               |                |               |               |
| Office expenses                      | 382            | 394           | 406           | 418            | 430           | 443           |
| Liability insurance                  | 2,369          | 2,440         | 2,513         | 2,589          | 2,666         | 2,746         |
| Clerk's consultation                 | 150            | 150           | 150           | 150            | 150           | 150           |
| <b>Committees</b>                    |                |               |               |                |               |               |
| Synod council                        | 2,500          | 2,500         | 2,500         | 2,500          | 2,500         | 2,500         |
| Other committees                     | 0              | 0             | 0             | 0              | 0             | 0             |
| <b>Finance</b>                       |                |               |               |                |               |               |
| Banking costs                        | 100            | 100           | 100           | 100            | 100           | 100           |
| <b><u>CAMPING &amp; PROGRAMS</u></b> |                |               |               |                |               |               |
| <b>Youth</b>                         |                |               |               |                |               |               |
| Youth program                        | 3,000          | 3,000         | 3,000         | 3,000          | 3,000         | 3,000         |
| National youth conference            | 5,000          | 5,000         | 5,000         | 5,000          | 5,000         | 5,000         |
| Misc                                 |                |               |               |                |               |               |
| <b>Gracefield</b>                    |                |               |               |                |               |               |
| Operating grant                      | 46,459         | 45,930        | 45,407        | 44,889         | 44,378        | 43,872        |
| Capital (septic/water project)       | 5,000          | 5,000         | 5,000         | 10,088         |               |               |
| <b>Camp d'action biblique</b>        |                |               |               |                |               |               |
| Operating grant                      | 29,720         | 29,382        | 29,047        | 28,716         | 28,389        | 28,065        |
| <b><u>TOTAL EXPENSES</u></b>         | <b>100,656</b> | <b>99,870</b> | <b>99,097</b> | <b>103,425</b> | <b>92,588</b> | <b>91,852</b> |

**Regional Staff Transition Costs**

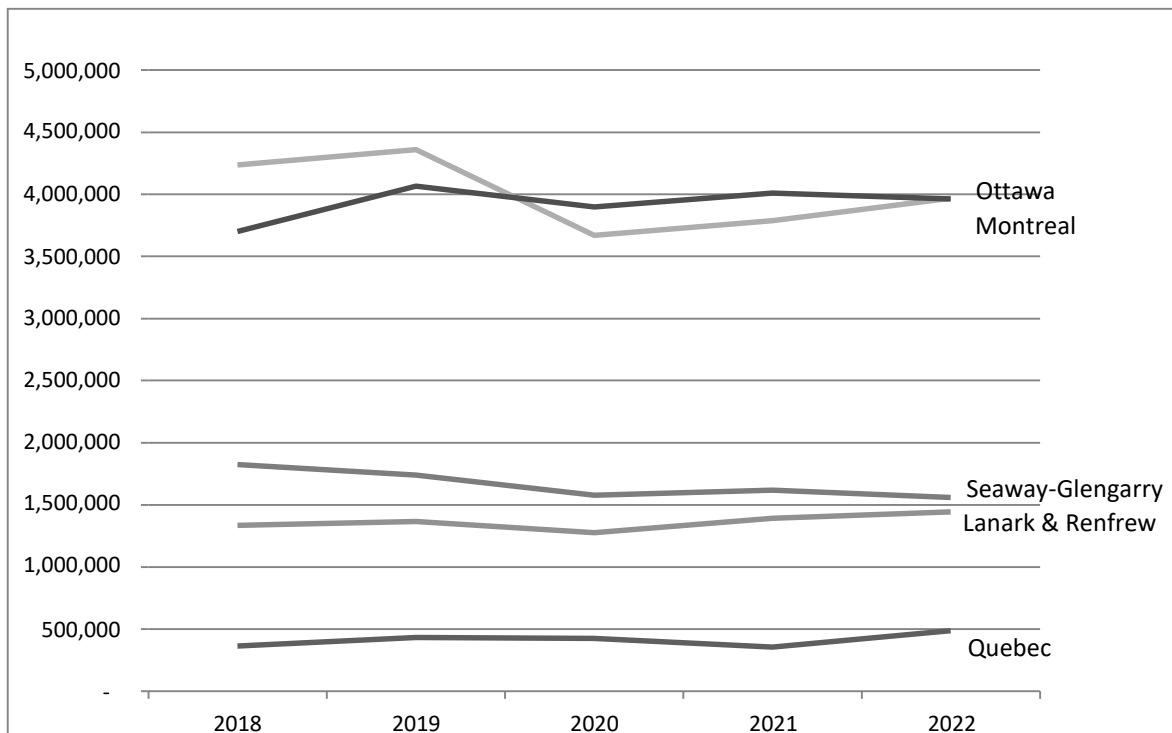
|                              |                |               |               |                |               |               |
|------------------------------|----------------|---------------|---------------|----------------|---------------|---------------|
| <b>Net Total Expenditure</b> | <b>100,656</b> | <b>99,870</b> | <b>99,097</b> | <b>103,425</b> | <b>92,588</b> | <b>91,852</b> |
|------------------------------|----------------|---------------|---------------|----------------|---------------|---------------|

| <b>\$ BASE (A&amp;P)</b><br><i>A&amp;P</i> | 2024              | 2025              | 2026              | 2027              | 2028              | 2029              |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Quebec                                     | 477,015           | 471,581           | 466,208           | 460,897           | 455,646           | 450,455           |
| Montreal                                   | 3,877,833         | 3,833,654         | 3,789,978         | 3,746,800         | 3,704,114         | 3,661,914         |
| Seaway-Glengarry                           | 1,524,161         | 1,506,796         | 1,489,630         | 1,472,659         | 1,455,881         | 1,439,295         |
| Ottawa                                     | 3,872,251         | 3,828,135         | 3,784,522         | 3,741,406         | 3,698,782         | 3,656,642         |
| Lanark & Renfrew                           | 1,411,171         | 1,395,094         | 1,379,200         | 1,363,487         | 1,347,953         | 1,332,596         |
| <b>Total Synod</b>                         | <b>11,162,431</b> | <b>11,035,260</b> | <b>10,909,538</b> | <b>10,785,249</b> | <b>10,662,376</b> | <b>10,540,902</b> |

| <b>ASSESSMENTS</b> | 2024          | 2025          | 2026          | 2027           | 2028          | 2029          |
|--------------------|---------------|---------------|---------------|----------------|---------------|---------------|
| Quebec             | 4,237         | 4,268         | 4,235         | 4,420          | 3,957         | 3,925         |
| Montreal           | 34,447        | 34,695        | 34,426        | 35,930         | 32,165        | 31,910        |
| Seaway-Glengarry   | 13,539        | 13,637        | 13,531        | 14,122         | 12,642        | 12,542        |
| Ottawa             | 34,397        | 34,645        | 34,377        | 35,878         | 32,119        | 31,864        |
| Lanark & Renfrew   | 12,535        | 12,626        | 12,528        | 13,075         | 11,705        | 11,612        |
| <b>Total Synod</b> | <b>99,156</b> | <b>99,870</b> | <b>99,097</b> | <b>103,425</b> | <b>92,588</b> | <b>91,852</b> |
| reduced from       | 100,656       |               |               |                |               |               |

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
 DOLLAR BASE BY PRESBYTERY  
 FIVE-YEAR TREND**



| \$ BASE                      | 2018        | 2019       | 2020       | 2021       | 2022       | yr/yr<br>pct chg |
|------------------------------|-------------|------------|------------|------------|------------|------------------|
|                              | A&P<br>2019 | 2020       | 2021       | 2022       | 2023       |                  |
| Quebec                       | 363,929     | 431,921    | 426,017    | 355,819    | 488,073    | 37.2             |
| Montreal                     | 4,234,110   | 4,359,707  | 3,669,019  | 3,787,341  | 3,967,725  | 4.8              |
| Seaway-Glengarry             | 1,824,669   | 1,739,843  | 1,575,961  | 1,617,873  | 1,559,492  | - 3.6            |
| Ottawa                       | 3,699,934   | 4,066,016  | 3,899,134  | 4,008,682  | 3,962,013  | - 1.2            |
| Lanark & Renfrew             | 1,335,447   | 1,364,741  | 1,275,839  | 1,388,853  | 1,443,883  | 4.0              |
| Total Synod                  | 11,458,089  | 11,962,228 | 10,845,970 | 11,158,568 | 11,421,186 |                  |
| yr/yr percent change         | - 5.1       | 4.4        | - 9.3      | 2.9        | 2.4        |                  |
| yr/yr chg in 5-yr moving avg | 11,237,554  | 11,478,837 | 11,493,129 | 11,500,227 | 11,369,208 |                  |
|                              | 2.08        | 2.15       | 0.12       | 0.06       | - 1.14     |                  |

source: Acts and Proceedings, 2019, 2020 Records and Statistics, 2021-2023 Acts & Proceedings

note: 2021 published dollar base for Ottawa adj for T090 (-304,088+312,013 = +7,925)

2022 published dollar base for Ottawa reduced by 17.140 due to OT081 closing

|              |           |           |           |           |           |       |
|--------------|-----------|-----------|-----------|-----------|-----------|-------|
| Q&M          | 4,598,039 | 4,791,628 | 4,095,036 | 4,143,160 | 4,455,798 | 7.5   |
| S-G, O & L-R | 6,860,050 | 7,170,600 | 6,750,934 | 7,015,408 | 6,965,388 | - 0.7 |

**SYNOD OF QUEBEC AND EASTERN ONTARIO 2025 SYNOD BUDGET**

|                                                | 2023          |               | 2024           |                 |                  |               | 2025           |
|------------------------------------------------|---------------|---------------|----------------|-----------------|------------------|---------------|----------------|
|                                                | budget        | actual        | budget         | YTD to 10/15/24 | rest of yr. est. | full yr. est. | budget         |
| <b><u>Administration</u></b>                   |               |               |                |                 |                  |               |                |
| Synod Meeting                                  |               | 750           | 2,000          |                 | 2,750            | 2,750         | 3,000          |
| conference                                     | 2,000         | -             |                |                 |                  | -             |                |
| Minutes                                        |               | -             | -              |                 |                  | -             |                |
| <b>Honoraria</b>                               | -             |               |                |                 |                  |               |                |
| Clerk's                                        |               | 2,300         | 2,300          | 1,150           | 1,150            | 2,300         | 2,500          |
| Treasurer's                                    | 2,300         | 500           | 1,000          | 200             | 300              | 500           | 500            |
| Webservant's                                   | 1,000         | 475           | 475            | 250             | 225              | 475           | 475            |
| Financial review                               | 475           | 200           | 200            | 200             |                  | 200           | 200            |
| Accountant                                     | 200           | -             |                |                 |                  | -             |                |
| <b>Clerk's Office</b>                          |               |               |                |                 |                  |               |                |
| Office expenses                                |               | 137           | 382            | 34              |                  | 34            | 400            |
| Liability insurance                            | 371           | 2,283         | 2,369          | 2,209           | -                | 2,209         | 2,275          |
| Clerk's consultation                           | 2,300         | 275           | 150            |                 |                  | -             | 300            |
| <b>Committees</b>                              | 150           |               |                |                 |                  |               |                |
| Synod council                                  |               | 1,059         | 2,500          | 1,292           | -                | 1,292         | 2,500          |
| Other committees                               | 2,500         | 183           | -              |                 |                  | -             |                |
| <b>Finance</b>                                 | -             |               |                |                 |                  |               |                |
| Bank charges                                   |               | 105           | 100            | 79              | 26               | 105           | 105            |
| <b>Misc</b>                                    | 100           | 2,000         |                |                 | 2000             | 2,000         |                |
| <b><u>Total Administration</u></b>             | <b>11,396</b> | <b>10,268</b> | <b>11,476</b>  | <b>5,413</b>    | <b>6,451</b>     | <b>11,865</b> | <b>12,255</b>  |
| <b><u>Camping, Outreach &amp; Programs</u></b> |               |               |                |                 |                  |               |                |
| <b>Programs</b>                                |               |               |                |                 |                  |               |                |
| <b>Youth</b>                                   |               |               |                |                 |                  |               |                |
| Youth programs                                 | 3,000         | 1,500         | 3,000          | 1,500           |                  | 1,500         | 3,000          |
| National youth conference                      |               | -             | 5,000          | 568             |                  | 568           | 2,500          |
| <b>Gracefield</b>                              | -             |               |                |                 |                  | -             |                |
| Operating grant                                | 46,740        | 46,740        | 46,459         | 46,460          |                  | 46,460        | 50,467         |
| Capital grant                                  | 5,000         | 5,000         | 5,000          | 5,000           |                  | 5,000         | 5,000          |
| <b>Camp d'action biblique</b>                  |               |               |                |                 |                  |               |                |
| Operating grant                                | 27,635        | 27,635        | 29,720         | 29,720          |                  | 29,720        | 30,822         |
| <b><u>Total Camping/Outreach/Programs</u></b>  | <b>82,375</b> | <b>80,875</b> | <b>89,179</b>  | <b>83,248</b>   | <b>-</b>         | <b>83,248</b> | <b>91,789</b>  |
| <b>TOTAL OPERATIONS</b>                        | <b>93,771</b> | <b>91,143</b> | <b>100,656</b> | <b>88,662</b>   | <b>6,451</b>     | <b>95,113</b> | <b>104,044</b> |

**percent of total**

|                           |     |     |     |  |     |     |
|---------------------------|-----|-----|-----|--|-----|-----|
| Administration            | 12% | 11% | 11% |  | 12% | 12% |
| Camping/Outreach/Programs | 88% | 89% | 89% |  | 88% | 88% |

NOTES:

1) Regional Resourcing expenses do not appear in this statement; they are "revenue neutral", offset by a PCC grant

SYNOD OF QUEBEC AND EASTERN ONTARIO  
2025 PRESBYTERY ASSESSMENTS

| Presbytery       | 2023 \$ Base | % share of<br>Synod total | 2025<br>Assessment | 2024    | % Change |
|------------------|--------------|---------------------------|--------------------|---------|----------|
| Quebec           | 434,447      | 3.6                       | 3,709              | 4,237   | -12.5%   |
| Montreal         | 4,186,527    | 34.4                      | 35,741             | 34,447  | 3.8%     |
| Seaway-Glengarry | 1,866,942    | 15.3                      | 15,938             | 13,539  | 17.7%    |
| Ottawa           | 4,137,614    | 34.0                      | 35,323             | 34,397  | 2.7%     |
| Lanark & Renfrew | 1,561,666    | 12.8                      | 13,332             | 12,535  | 6.4%     |
| Total Synod      | 12,187,196   | 100.0                     | 104,044            | 99,156  | 4.9%     |
| reduced from     |              |                           |                    | 100,656 |          |

Note: (a) 2023 \$ Base is provided by Acts & Proceedings 2024

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
 FIVE-YEAR FORECAST OF EXPENSES**

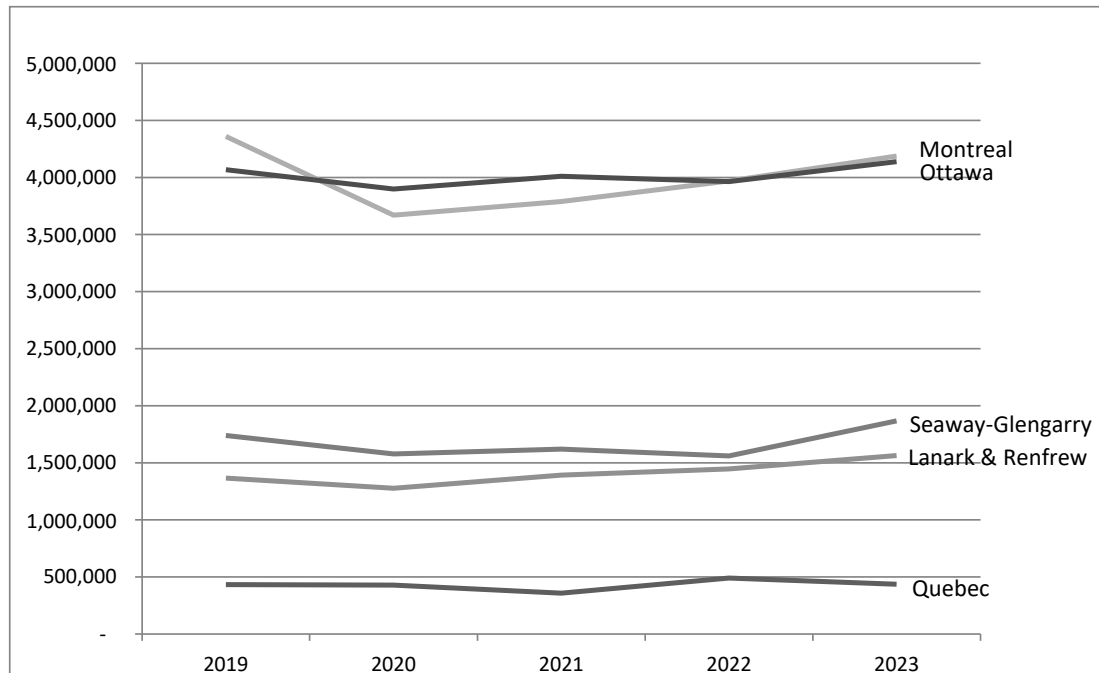
| EXPENSES                             | 2025           | 2026           | 2027           | 2028           | 2029           | 2030           |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b><u>ADMINISTRATION</u></b>         |                |                |                |                |                |                |
| Synod meetings                       | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| Minutes                              | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>Honoraria</b>                     |                |                |                |                |                |                |
| Clerk                                | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          |
| Treasurer                            | 500            | 500            | 500            | 500            | 500            | 500            |
| Webservant                           | 475            | 475            | 475            | 475            | 475            | 475            |
| Audit/Review                         | 200            | 200            | 200            | 200            | 200            | 200            |
| Accountant                           |                |                |                |                |                |                |
| <b>Clerk's Office</b>                |                |                |                |                |                |                |
| Clerk's consultation                 | 300            | 300            | 300            | 300            | 300            | 300            |
| Office expenses                      | 400            | 412            | 424            | 437            | 450            | 464            |
| Liability insurance                  | 2,275          | 2,343          | 2,414          | 2,486          | 2,561          | 2,637          |
| <b>Committees</b>                    |                |                |                |                |                |                |
| Synod council                        | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          |
| Other committees                     | 0              | 0              | 0              | 0              | 0              | 0              |
| <b>Finance</b>                       |                |                |                |                |                |                |
| Banking costs                        | 105            | 105            | 105            | 105            | 105            | 105            |
| Misc                                 |                |                |                |                |                |                |
| <b><u>CAMPING &amp; PROGRAMS</u></b> |                |                |                |                |                |                |
| <b>Youth</b>                         |                |                |                |                |                |                |
| Youth program                        | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| National youth conference            | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          |
| Misc                                 |                |                |                |                |                |                |
| <b>Gracefield</b>                    |                |                |                |                |                |                |
| Operating grant                      | 50,467         | 51,114         | 51,770         | 52,434         | 53,106         | 53,787         |
| Capital (septic/water project)       | 5,000          | 5,000          | 5,000          | 6,739          |                |                |
| <b>Camp d'action biblique</b>        |                |                |                |                |                |                |
| Operating grant                      | 30,822         | 31,217         | 31,618         | 32,023         | 32,434         | 32,850         |
| <b><u>TOTAL EXPENSES</u></b>         | <b>104,044</b> | <b>105,166</b> | <b>106,305</b> | <b>109,199</b> | <b>103,631</b> | <b>104,818</b> |

| <b>\$ BASE (A&amp;P)</b><br><i>A&amp;P</i> | 2025              | 2026              | 2027              | 2028              | 2029              | 2030              |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Quebec                                     | 445,663           | 451,379           | 457,168           | 463,032           | 468,971           | 474,986           |
| Montreal                                   | 4,294,609         | 4,349,691         | 4,405,480         | 4,461,985         | 4,519,214         | 4,577,178         |
| Seaway-Glengarry                           | 1,915,140         | 1,939,703         | 1,964,582         | 1,989,780         | 2,015,301         | 2,041,149         |
| Ottawa                                     | 4,244,433         | 4,298,872         | 4,354,009         | 4,409,854         | 4,466,414         | 4,523,700         |
| Lanark & Renfrew                           | 1,601,983         | 1,622,530         | 1,643,340         | 1,664,418         | 1,685,766         | 1,707,387         |
| <b>Total Synod</b>                         | <b>12,501,827</b> | <b>12,662,175</b> | <b>12,824,580</b> | <b>12,989,068</b> | <b>13,155,666</b> | <b>13,324,400</b> |

| <b>ASSESSMENTS</b> | 2025           | 2026           | 2027           | 2028           | 2029           | 2030           |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Quebec             | 3,709          | 3,749          | 3,790          | 3,893          | 3,694          | 3,737          |
| Montreal           | 35,741         | 36,127         | 36,518         | 37,512         | 35,599         | 36,007         |
| Seaway-Glengarry   | 15,938         | 16,110         | 16,285         | 16,728         | 15,875         | 16,057         |
| Ottawa             | 35,323         | 35,705         | 36,091         | 37,074         | 35,183         | 35,586         |
| Lanark & Renfrew   | 13,332         | 13,476         | 13,622         | 13,993         | 13,279         | 13,431         |
| <b>Total Synod</b> | <b>104,044</b> | <b>105,166</b> | <b>106,305</b> | <b>109,199</b> | <b>103,631</b> | <b>104,818</b> |

Clerk:

**SYNOD OF QUEBEC AND EASTERN ONTARIO  
 DOLLAR BASE BY PRESBYTERY  
 FIVE-YEAR TREND**



| \$ BASE                      | 2019              | 2020              | 2021              | 2022              | 2023              | yr/yr   |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------|
| A&P                          | 2020              | 2021              | 2022              | 2023              | 2024              | pct chg |
| Quebec                       | 431,921           | 426,017           | 355,819           | 488,073           | 434,447           | - 11.0  |
| Montreal                     | 4,359,707         | 3,669,019         | 3,787,341         | 3,967,725         | 4,186,527         | 5.5     |
| Seaway-Glengarry             | 1,739,843         | 1,575,961         | 1,617,873         | 1,559,492         | 1,866,942         | 19.7    |
| Ottawa                       | 4,066,016         | 3,899,134         | 4,008,682         | 3,962,013         | 4,137,614         | 4.4     |
| Lanark & Renfrew             | 1,364,741         | 1,275,839         | 1,388,853         | 1,443,883         | 1,561,666         | 8.2     |
| <b>Total Synod</b>           | <b>11,962,228</b> | <b>10,845,970</b> | <b>11,158,568</b> | <b>11,421,186</b> | <b>12,187,196</b> |         |
| yr/yr percent change         | 4.4               | - 9.3             | 2.9               | 2.4               | 6.7               |         |
| yr/yr chg in 5-yr moving avg | 11,478,837        | 11,493,129        | 11,500,227        | 11,369,208        | 11,515,030        |         |
|                              | 2.15              | 0.12              | 0.06              | - 1.14            | 1.28              |         |

source: Acts and Proceedings, 2019, 2020 Records and Statistics, 2021-2023 Acts & Proceedings

note: 2021 published dollar base for Ottawa adj for T090 (-304,088+312,013 = +7,925)

2022 published dollar base for Ottawa reduced by 17.140 due to OT081 closing

|              |           |           |           |           |           |     |
|--------------|-----------|-----------|-----------|-----------|-----------|-----|
| Q&M          | 4,791,628 | 4,095,036 | 4,143,160 | 4,455,798 | 4,620,974 | 3.7 |
| S-G, O & L-R | 7,170,600 | 6,750,934 | 7,015,408 | 6,965,388 | 7,566,222 | 8.6 |

### **SYNOD WEBSERVANT**

The Synod site has moved – the new address is [www.qeosynodpcc.ca/](http://www.qeosynodpcc.ca/)

Since the last report, a number of changes have taken place in the Synod.

Currently (Sep 24/24), the presbyteries' stats re: e-mail and church websites are as follows:

#### **Quebec:**

6 congregations in 4 charges), 2 vacant, two congregations dissolved since last report

7 email addresses (excl. appendix). 3 church websites, 3 Facebook pages

have email addresses for all congregations and/or ministers

#### **Montreal:**

33 congregations in 33 charges, 17 vacant, 1 stated supply, 2 lay missionaries

38 email addresses (excl. appendix), 15 church websites, 7 Facebook pages

have email addresses for all congregations and/or ministers but four

#### **Seaway-Glengarry:**

23 congregations in 12 charges, 5 vacant, 1 stated supply

19 e-mail addresses (incl. church offices, interim moderators, excl. appendix), 13 church websites,

10 Facebook pages

have email addresses for all congregations and/or ministers

#### **Ottawa:**

19 congregations in 18 charges plus one extension work; 6 vacant, 1 stated supply

35 email addresses, 20 church websites, 14 Facebook pages

have email addresses for all congregations and/or ministers

#### **Lanark-Renfrew:**

18 congregations in 15 charges, 7 vacant, 3 stated supply

17 email addresses (excl. appendix), 11 church websites, 3 Facebook pages

have email addresses for all congregations and/or ministers but two

In total 100% of the ministers and known stated supply have known e-mail addresses, as well as several of the vacant charges. In the entire synod only 10 of the 99 congregations in 82 charges and 1 mission work do not have known e-mail addresses. 25 charges have two or more e-mail addresses.

The synod site consists of 10 pages plus one page for each of the 5 presbyteries. The main pages include the home page, news, photo gallery, current & past meetings, documents, camps, youth, contacts and links. Each presbytery page lists the churches (including e-mail and web address links), other ministries, equalizing elders, retired missionaries and appendices, including e-mail addresses and links to active Facebook pages where known. The listings are similar to those found in the back of the Acts and Proceedings. Where there are shared ministries those are noted as well. Maps are included on the entry page and each presbytery page.

Listings are updated periodically based on input from contacts within the presbyteries and the list of changes to the roll sent out from the PCC national office, congregational info from the Acts & Proceedings as well as occasional detective work using other sources.

Gord Walford

## **REGIONAL RESOURCING**

Regional Resourcing funding to support educational and equipping ministry (current model established in 2015) is made available from the Presbyterian Sharing budget and is administered by the Life and Mission Agency. The funds are available to the synod for the calendar year and cannot be carried over.

Information on Regional Resourcing Grants can be found at:

[presbyterian.ca/canadian-ministries/funds/regional-resourcing-grants](http://presbyterian.ca/canadian-ministries/funds/regional-resourcing-grants)

### **Synod Purpose and Priorities**

In 2016 the Synod of Québec and Eastern Ontario established the following purpose for Regional Resourcing and priorities for the approval of grants:

#### **Purpose**

The purpose of Synod Regional Resourcing is to oversee the receipt, distribution and use of funds from the national church designated for regional resourcing and, when granted, funds from the synod's budget for the same purpose, for use within the synod to provide resources for ministry according to the priorities established by the synod from time to time.

#### **Priorities**

(a) ministry with children and youth; (b) congregational work on leadership; (c) other resources for ministry. These resources include the human resources necessary to implement activities.

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### **2022 Update**

At the Synod 2022 meeting power to issue was granted to the Synod Council to receive, consider, and if deemed appropriate endorse requests for the remaining funds of \$2,625.15. A request was received from Camp d'action biblique prior to the stated deadline of November 15, 2022. The request was for the Executive Director position. The request was reviewed, deemed appropriate, and endorsed. The request was submitted to the Life and Mission Agency and approved.

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### **2023 Approved Requests**

At the Synod 2022 meeting, two requests were approved (\$10,000 + \$20,500), with one amount (\$30,500) held in abeyance for an anticipated ministry position within the Presbyteries of Ottawa & Seaway-Glengarry, or for that amount to be used otherwise. The ministry position was not filled in 2023.

Approved in 2022 for use in 2023

|                        |                        |             |
|------------------------|------------------------|-------------|
| Presbytery of Québec   | CAB Executive Director | \$10,000.00 |
| Presbytery of Montréal | Mission Promotor       | \$20,500.00 |

The synod council considered additional requests and unused funds, and agreed to the following distribution of 2023 funds:

|                                |                                 |                   |
|--------------------------------|---------------------------------|-------------------|
| Presbytery of Ottawa           | Retreat                         | \$15,000.00       |
| Presbytery of Seaway-Glengarry | Lay Worship Leadership Workshop | \$1,000.00        |
| Presbytery of Québec           | CAB Executive Director          | \$11,157.00       |
| Presbytery of Montréal         | Mission Promotor                | <u>\$3,343.00</u> |
|                                |                                 | \$61,000.00       |

**Regional Resourcing (cont'd):**

| <b>2024 Requests</b>                           |                                                                                          | <b>Approved</b>   | <b>Required</b>   |
|------------------------------------------------|------------------------------------------------------------------------------------------|-------------------|-------------------|
| Presbytery of Québec                           | CAB Executive Director                                                                   | \$8,500.00        | \$8,500.00        |
| Presbytery of Montréal                         | Mission Promotor<br>(concluded February 29, 2024)                                        | \$22,000.00       | \$5,500.00        |
| Presbyteries of Ottawa and<br>Seaway-Glengarry | Ministry Animator<br>(start date June 1, 2024)                                           | \$17,500.00       | \$13,612.00       |
| Presbytery of Ottawa                           | Retreat<br>(overnight retreat to be held at later date – day retreat held June 19, 2024) | \$11,382.00       | \$1,717.00        |
| Presbytery of Lanark & Renfrew                 | Day Retreat                                                                              | <u>\$1,618.00</u> | <u>\$1,618.00</u> |
|                                                |                                                                                          | \$61,000.00       | \$30,947.00       |

**2024 New Request**

In light of there being unused funds in 2024 due to changes in one staff position, a later start date for another, and an overnight presbytery retreat that was postponed (a day retreat was held), the synod council considered potential uses for the remaining Regional Resourcing funds available to the synod in 2024. At its meeting on September 19, 2024 it resolved the following:

That a Regional Resourcing grant of \$10,000.00 be requested to help with accommodation assistance for synod registrants, and speaker related costs, for the 2024 Synod Meeting and Conference scheduled for October 18-19 at St. Andrew's Church, Arnprior, Ontario.

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**2025 Available Grant**

The Life and Mission Agency informed the Synod on August 12, 2024 that the available amount for 2025 is \$61,000.00. The five presbyteries within the synod bounds were then advised of the available amount, along with a reminder that each application must be accompanied by three separate items of documentation:

- Extract minute noting approval of staff position or project;
- Narrative description of the staff position or project;
- Detailed budget for staff position or project.

A stated deadline of September 18, 2024 was noted for the receipt of applications.

Five applications were received by the stated deadline and were reviewed by the synod council on September 19, 2024.

**Recommendation No. 1**

The Synod Council recommends to the Synod of Québec and Eastern Ontario endorsement of the following five requests for a Regional Resourcing grant for 2025 and that the synod clerk transmit the request with all supporting documents to the Life and Mission Agency for consideration.

- |                                                   |                              |                    |
|---------------------------------------------------|------------------------------|--------------------|
| 1. Presbytery of Québec                           | CAB Project Manager          | \$2,840.00         |
| 2. Presbytery of Québec                           | CAB Executive Director       | \$12,000.00        |
| 3. Presbytery of Montréal                         | Supply Preaching Coordinator | \$3,800.00         |
| 4. Presbytery of Montréal                         | Youth Worker                 | \$18,700.00        |
| 5. Presbyteries of Ottawa and<br>Seaway-Glengarry | Ministry Animator            | <u>\$23,660.00</u> |
|                                                   |                              | \$61,000.00        |

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### **MISSION / ROBERT FUND**

The Robert Fund was established in 1951, from the estate of Sarah and William Robert, a sister and brother from the congregation of St. Edward's Church in Beauharnois, Québec. The terms of the will state that income from the fund is to be used annually for "religious and charitable schemes in the province of Quebec."

In 2021 the Synod was advised that the Robert Fund, previously with an external financial institution, was now invested with The Presbyterian Church in Canada's consolidated portfolio with \$100,000 in capital.

In keeping with the original wishes of Sarah and William Robert, the Synod agreed that only the annual income from the fund would be spent.

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#### **2022 Update – Grant Requests**

It was agreed at the 2022 synod meeting that the Synod Council be given power to issue in disbursing the proceeds from the fund as soon as possible after the Consolidated Fund investment portfolio report for 2022 was received, and that the following three grant requests receive consideration at that time.

- Camp d'action biblique (Presbytery of Québec) \$5,000.00
- Chemins protestants (Presbytery of Montréal) \$5,250.00
- The Presbyterian College (Presbytery of Montréal) \$5,000.00  
- Master of Theological Studies program in French

#### **Grant Distribution**

The Synod Council met on February 23, 2023 and agreed to the following distribution, based on the available amount of interest of \$3,311.87:

- Chemins protestants (Presbytery of Montréal) **\$2,625.00**
- The Presbyterian College (Presbytery of Montréal) **\$686.87**  
- Master of Theological Studies program in French

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#### **2023 Grant Requests**

The Synod Council met on September 21, 2023, and considered the two requests received.

- Camp d'action biblique (Presbytery of Québec) \$5,000.00
- Chemins protestants (Presbytery of Montréal) \$4,200.00

#### **Grant Distribution**

The available amount as of June 30, 2023 was \$4,616.41. It was agreed to grant a partial disbursement and that consideration of further funding for 2023 be deferred until the fund balance for the year end was known.

- Chemins protestants (Presbytery of Montréal) **\$2,100.00**

The Synod Council met on February 22, 2024 and was advised that the available amount as of December 31, 2023 was \$15,001.42. It was agreed to grant the second half of the request from the Presbytery of Montréal for Chemins protestants.

- Chemins protestants (Presbytery of Montréal) **\$2,100.00**

It was agreed to make no further decisions at this time but to wait upon requests for 2025, noting that such requests are to be received by September 15 as per the Robert Fund Terms of Reference.

**MISSION / ROBERT FUND (cont'd):**

**2024 Grant Requests**

The Synod Council met on September 19, 2024. A current financial statement for the Robert Fund was requested from Financial Services, but none was forthcoming.

**Recommendation No. 1**

That the Synod Council recommend to the Synod that subject to receiving a financial statement for the Robert Fund (the Reserve for Home Mission Fund – Québec), \$2,500.00 be disbursed from the Robert Fund to each of the three applicants whose applications have been presently received, namely Camp d'action biblique, the Presbytery of Montreal for Chemins protestants, and The Presbyterian College, and that the Synod Council advise the applicants that it will subsequently consider further possible disbursements when a more accurate and complete statement for the Robert Fund is received.

**Changes to Standing Orders, section 4.2**

The following notice of motion is included in the Committee on Business report:

The Synod Council gives notice that, at a future sederunt, they will move or cause to be moved, that the Synod Standing Orders, section 4.2, Mission (including the Robert Fund) be amended to include the clause that the amount distributed in any given year be no more than the income from the previous year less the Cost of Living Adjustment (COLA).

**Report from the Presbytery of Ottawa  
Re oversight of Gracefield Christian Camp and Retreat Centre  
October 2024**

The Presbytery of Ottawa is pleased to submit the following report on its oversight of the Gracefield Christian Camp and Retreat Centre for the period October 2022 to October 2024.

At its meeting in March, 2023, the presbytery received a regular report from the board of directors for the Gracefield Christian Camp and Retreat Centre; the report contained no recommendations. In presenting the report, Ruth Draffin, chair of the board, indicated that the board might consider formulating one or more applications for grants, noting that the deadline for certain applications to special funds of the national church was April 15, 2023, and, on motion duly made and seconded, the presbytery agreed that power to issue be granted to the Business Committee to review and endorse any grant applications prepared by the board of directors of the Gracefield Christian Camp and Retreat Centre between March 21 and April 15, 2023. Subsequently, none were forthcoming.

Appended to the report were financial statements for the year ended December 31, 2022, for which the usual formal financial review was then pending, and the presbytery agreed to received these for information; and the presbytery's Committee on Finance and Maintenance reported that it had reviewed both the preliminary financial statements and the budget prepared by the board of directors for the year 2023. Subsequently at the June, 2023 meeting of the presbytery, on recommendation of the Committee on Finance and Maintenance, the presbytery received and adopted the financial statements for the year ended December 31, 2022. These are appended to this report.

At its meeting in June, 2023, the presbytery appointed the following as officers and members of the board of directors for the Gracefield Christian Camp and Retreat Centre: Ruth Draffin (Chair of the board), Marc-Philippe Laurin (Vice-Chair and Personnel), Brian Laughton (Treasurer and Finance Committee), Johnneen Everson (Secretary), Joan Coulter (Program and Guest Services Chair), George Herbert (Property Chair,) Alex Heath (Sustainability Committee Chair), Dan Plant (Tech Team and Fund Development and Communications Committee Chair), Christopher Whitehead (Member of the Property Committee), Janet Gellately (Fund Development and Communications Committee), Jenny DeMelo (Nominating Committee, Program and Guest Services), New Board Members: Reine Boghos, Paul Wu, Ben Goldsmith (Fund Development and Communications Committee)

The presbytery also appointed Debi Brown to conduct on behalf of the presbytery on August 20, 2023 as part of the chapel service at the camp a public commissioning of the members of the board of directors for Gracefield Christian Camp and Retreat Centre.

At its September 2023 stated meeting, the past moderator of the presbytery, Debi Brown, reported that circumstances had resulted in the assembling of the board for the chapel service on August 20, 2023 to not be possible, and, instead, at a virtual meeting of the board on September 6, 2023, she had commissioned the members of the board as appointed, pledging on behalf of the

### **Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):**

presbytery the prayers and support of the court for the work of the directors and those serving in the ministry of the camp. The presbytery then at its meeting September 19, 2023, and in the presence of Mark Hamilton and Brian Laughton as representatives of the board, affirmed her pledge.

At the same meeting, the presbytery received a report from the board of directors, presented by Mark Hamilton, Managing Director, detailing the work and ministry of the camp during summer 2023, noting that there had been a twenty-five percent increase in campers in 2023 from the prior year, and that attendance slightly exceeded that in 2019. Brian Laughton, treasurer, presented financial statements to August 31, 2023, indicating that income year-to-date was slightly below that of the previous year at the same time, and that, largely due to a budgeted government grant for summer employment not having materialised, and owing to a significant increase in food costs, the board anticipated a year-end deficit of approximately \$30,000.

At its November, 2023 stated meeting, the board of directors presented a full report on the year's activities and future plans, with no recommendations. The report indicated that the schedule for camps for 2024 had been set, and included plans for a March break youth camp for ages 9-15. The report provided an update on the financial position as at October 31, 2023, indicating that repayment of the government loan providing assistance for businesses and non-profit organizations affected by closures during the pandemic might be made in either 2023 or early 2024, and would result in a twenty- thousand dollar gain (i.e. the forgiveness of \$20,000. of the total \$60,000. loan. Depending on whether the repayment was completed in 2023 or in 2024, the board forecasted a year-end deficit for 2023 of either \$45,000. or \$25,000.

The board also reported that challenges to be faced in 2024 included the recruitment of a new director of food services, following the retirement of the head chef, the replacement of the roof on the manse, and some upgrades to the drinking water system. The board also reported that a sustainability committee was working to explore options for the future and long-term sustainability of the camp, and planned to report to the presbytery in mid-2024.

At its stated meeting in April, 2024, the presbytery received a report from the board with no recommendations, but it was noted that the budget for 2024 had been approved by the board and would be presented to the presbytery's Committee on Finance and Maintenance, along with the financial statements for the year ended December 31, 2023 for review prior to the May, 2024 stated meeting of the presbytery.

It was further noted that the CEBA (Canada Emergency Business Account) loan of \$60,000. from the federal government had been repaid in time to qualify for the benefit of the forgivable portion, amounting to \$20,000.

At its May, 2024 stated meeting, the presbytery received from its Committee on Finance and Maintenance a copy of the reviewed financial statements for the Gracefield Christian Camp and Retreat Centre for the year ended December 31, 2023, with comparative figures for the year ended

### **Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):**

December 31, 2022. These statements are also appended to this report to the synod, and show that the balance sheet as of December 31, 2023 lists assets of \$32,544.82 versus \$90,329.67 at December 31, 2022, and liabilities of \$166,955.35 versus \$179,135.48 at December 31, 2022. The statement of income and expense for the year ended December 31, 2023 shows operating income of \$359,073.44 versus \$471,208.72 for the prior year, and expense for the year ended December 31, 2023 of \$402,690.55 versus \$463,840.59 for the prior year, thus showing a net operating deficit of \$43,617.11 for the year ended December 31, 2023 versus a net operating surplus of \$7,368.13 for the prior year. In addition to the operating income and expense, the financial statements show no site development or capital income for the year ended December 31, 2023 versus \$17,037.71 in such income for the prior year, and no site development expense but capital expense of \$1,997.61 for the year ended December 31, 2023 versus \$33,852.91 in site development and capital expense for the prior year. This resulted in a net total deficit of \$45,614.72 for the year ended December 31, 2023 versus a net total deficit of \$9,448.07 for the prior year.

The presbytery at the same meeting, in response to a proposal from the board, agreed to appoint the moderator of the presbytery, John Tyler, to commission the members of the board at a virtual meeting of the board on September 4, 2024.

At its stated meeting in June, 2024, the presbytery appointed the following as the board of directors for the Gracefield Christian Camp and Retreat Centre for the year commencing September 1, 2024: Ruth Draffin, Chair; Marc-Philippe Laurin, Vice-Chair and Personnel; Johneen Everson, Secretary; Brian Laughton, Treasurer and Finance Committee; Joan Coulter, Program and Guest Services Chair; Jenny DeMelo, Program and Guest Services; Janet Gellately, Ben Goldsmith, Fund Development and Communications Committee; Alex Heath, Sustainability Committee Chair; George Herbert, Property Chair; Paul Wu, Finance Committee Chair; and Joe Barnhardt, Debi Brown, and John Simpson.

The moderator of the presbytery subsequently reported diligence in the commissioning of the members of the board of directors.

At its meeting in September, 2024, the presbytery received a report from the board reviewing the year to date and highlighting a successful summer 2024 camping season. In lieu of any attempt to summarize this, a copy of the full report of the board, which provides a substantial overview of the work and ministry of the camp and highlights some of blessings flowing from this ministry, is appended to this report to the synod.

The report contained one recommendation, inviting the presbytery to appoint two persons to attend a virtual presentation on a marketing study due to be received by the board of directors on Monday, October 28, 2024 from 6 to 8 p.m. In response, the presbytery resolved to accept the invitation of the board of directors and appointed two persons, R. Connelly and one other to be named by the moderator, to attend the virtual presentation on a marketing study due to be received by the board of directors of the Gracefield Christian Camp and Retreat Centre on October 28, 2024.

**Report of the Presbytery of Ottawa re Gracefield Oversight (cont'd):**

The new moderator, Denise Allen-Macartney, on behalf of the presbytery expressed thanks to the representatives of the Gracefield Christian Camp and Retreat Centre for both its report and the ministry undertaken and facilitated through the camp during the past summer, and lifted up prayers of thanksgiving.

The treasurer, Brian Laughton, indicated that financial statements for August 30, 2024 would be forwarded forthwith to the convener of the Committee on Finance and Maintenance for review and to the clerk for inclusion in the annual report to the synod. These were duly received and are also appended.

All of which is submitted, on behalf of the Presbytery of Ottawa, to report diligence in our oversight of the board of directors of the Gracefield Christian Camp and Retreat Centre,

In Christ's service,

J. T. Hurd, Clerk.

**Appendices**

Financial statements for the year ended December 31, 2022

Financial statements for the year ended December 31, 2023

Report of the board of directors to the Presbytery of Ottawa dated September, 2024

Financial statements year-to-date to August 30, 2024

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Balance Sheet Prev Year Comparison**  
 As of 31 December 2022

|                                        | 31 Dec 22         | 31 Dec 21         | \$ Change         | % Change        | Notes   |
|----------------------------------------|-------------------|-------------------|-------------------|-----------------|---------|
| <b>ASSETS</b>                          |                   |                   |                   |                 |         |
| <b>Current Assets</b>                  |                   |                   |                   |                 |         |
| <b>Chequing/Savings</b>                |                   |                   |                   |                 |         |
| 1001 · Desjardins bank account #34138  | 21,290.68         | 48,602.57         | (27,311.89)       | (56.19%)        | note 1  |
| 1004 · Desjardins share account        | 5.00              | 5.00              | 0.00              | 0.0%            | note 2  |
| 1005 · Petty Cash                      | 96.00             | 50.00             | 46.00             | 92.0%           | note 1  |
| 1011 · Savings Acct-34138-TS1          | 60,477.88         | 40,037.00         | 20,440.88         | 51.06%          | note 1  |
| 2001 · Desjardins Line of Credit       | (17.00)           | (17.00)           | 0.00              | 0.0%            | note 1  |
| <b>Total Chequing/Savings</b>          | <b>81,852.56</b>  | <b>88,677.57</b>  | <b>(6,825.01)</b> | <b>(7.7%)</b>   |         |
| <b>Accounts Receivable</b>             |                   |                   |                   |                 |         |
| 1200 · Accounts Receivable             | 3,164.76          | (358.75)          | 3,523.51          | 982.16%         | note 3  |
| 2382 · G.S.T. Receivable               | (2,352.65)        | 0.00              | (2,352.65)        | (100.0%)        | note 4  |
| <b>Total Accounts Receivable</b>       | <b>812.11</b>     | <b>(358.75)</b>   | <b>1,170.86</b>   | <b>326.37%</b>  |         |
| <b>Other Current Assets</b>            |                   |                   |                   |                 |         |
| 1499 · Undeposited Funds               | 5,175.00          | 6,260.00          | (1,085.00)        | (17.33%)        | note 1  |
| 1500 · Pre-paid expenses               | 2,500.00          | 2,500.00          | 0.00              | 0.0%            | note 5  |
| <b>Total Other Current Assets</b>      | <b>7,675.00</b>   | <b>8,760.00</b>   | <b>(1,085.00)</b> | <b>(12.39%)</b> |         |
| <b>Total Current Assets</b>            | <b>90,339.67</b>  | <b>97,078.82</b>  | <b>(6,739.15)</b> | <b>(6.94%)</b>  |         |
| <b>TOTAL ASSETS</b>                    | <b>90,339.67</b>  | <b>97,078.82</b>  | <b>(6,739.15)</b> | <b>(6.94%)</b>  |         |
| <b>LIABILITIES &amp; EQUITY</b>        |                   |                   |                   |                 |         |
| <b>Liabilities</b>                     |                   |                   |                   |                 |         |
| <b>Current Liabilities</b>             |                   |                   |                   |                 |         |
| <b>Accounts Payable</b>                |                   |                   |                   |                 |         |
| 2000 · Accounts Payable                | 14,814.32         | 13,885.52         | 928.80            | 6.69%           | note 6  |
| <b>Total Accounts Payable</b>          | <b>14,814.32</b>  | <b>13,885.52</b>  | <b>928.80</b>     | <b>6.69%</b>    |         |
| <b>Credit Cards</b>                    |                   |                   |                   |                 |         |
| 2002 · Visa Desjardins                 | 381.63            | 307.02            | 74.61             | 24.3%           | note 6  |
| <b>Total Credit Cards</b>              | <b>381.63</b>     | <b>307.02</b>     | <b>74.61</b>      | <b>24.3%</b>    |         |
| <b>Other Current Liabilities</b>       |                   |                   |                   |                 |         |
| 2100 · Payroll Liabilities             | 7,397.56          | 9,034.65          | (1,637.09)        | (18.12%)        | note 6  |
| 2102 · Other Payroll Liabilities       | 0.00              | 304.28            | (304.28)          | (100.0%)        |         |
| 2240 · GST/QST Payable                 | (7.52)            | (307.44)          | 299.92            | 97.55%          | note 4  |
| 2303 · Turtle Rock Land Fund           | 331.86            | 331.86            | 0.00              | 0.0%            | note 7  |
| 2311 · Capital Projects Fund - Ind     | 9,466.91          | 9,080.97          | 385.94            | 4.25%           | note 7  |
| 2312 · Capital Projects Fund - Org     | 11,723.94         | 21,245.99         | (9,522.05)        | (44.82%)        | note 7  |
| 2321 · Campership Fund - Ind           | 8,172.56          | 1,447.79          | 6,724.77          | 464.49%         | note 7  |
| 2322 · Campership Fund - org           | 3,015.27          | 4,799.27          | (1,784.00)        | (37.17%)        | note 7  |
| 2328 · Memorial Funds - Ind            | 15,421.79         | 14,695.69         | 726.10            | 4.94%           | note 8  |
| 2329 · Memorial Funds - Org            | 1,590.00          | 1,590.00          | 0.00              | 0.0%            | note 8  |
| 2350 · Erskine Legacy Fund             | 1,475.05          | 1,475.05          | 0.00              | 0.0%            | note 9  |
| 2352 · Camp Bitobi Legacy Fund         | 23,586.30         | 29,755.66         | (6,169.36)        | (20.73%)        | note 10 |
| 2401 · Deferred revenue                | 12,701.68         | 5,384.88          | 7,316.80          | 135.88%         | note 7  |
| 2403 · Booking deposit                 | 9,065.66          | 3,396.90          | 5,668.76          | 166.88%         | note 11 |
| <b>Total Other Current Liabilities</b> | <b>103,941.06</b> | <b>102,235.55</b> | <b>1,705.51</b>   | <b>1.67%</b>    |         |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Balance Sheet Prev Year Comparison**  
 As of 31 December 2022

|                               | 31 Dec 22   | 31 Dec 21   | \$ Change   | % Change  | Notes   |
|-------------------------------|-------------|-------------|-------------|-----------|---------|
| Total Current Liabilities     | 119,137.01  | 116,428.09  | 2,708.92    | 2.33%     |         |
| Long Term Liabilities         |             |             |             |           |         |
| 3208 · Long Term Debt         | 60,000.00   | 60,000.00   | 0.00        | 0.0%      | note 12 |
| Total Long Term Liabilities   | 60,000.00   | 60,000.00   | 0.00        | 0.0%      |         |
| Total Liabilities             | 179,137.01  | 176,428.09  | 2,708.92    | 1.54%     |         |
| Equity                        |             |             |             |           |         |
| 3000 · Opening Balance Equity | (59,052.83) | (59,052.83) | 0.00        | 0.0%      | note 13 |
| 3900 · Retained earnings      | (20,296.44) | (69,183.40) | 48,886.96   | 70.66%    | note 13 |
| Net Income                    | (9,448.07)  | 48,886.96   | (58,335.03) | (119.33%) | note 13 |
| Total Equity                  | (88,797.34) | (79,349.27) | (9,448.07)  | (11.91%)  | note 13 |
| TOTAL LIABILITIES & EQUITY    | 90,339.67   | 97,078.82   | (6,739.15)  | (6.94%)   |         |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2022

|                                             | Jan - Dec 22 | Jan - Dec 21 | \$ Change   | % Change   | Notes   |
|---------------------------------------------|--------------|--------------|-------------|------------|---------|
| <b>Ordinary Income/Expense</b>              |              |              |             |            |         |
| <b>Income</b>                               |              |              |             |            |         |
| <b>Donations</b>                            |              |              |             |            |         |
| 1509 · Chapel offerings                     | 489.70       | 85.00        | 404.70      | 476.12%    |         |
| 4205 · Donations individuals                | 12,455.86    | 17,631.85    | (5,175.99)  | (29.36%)   |         |
| 4206 · Donations Churches/organization      | 13,201.53    | 9,928.50     | 3,273.03    | 32.97%     |         |
| 4212 · Designated Donations (Individ)       | 1,309.94     | 780.00       | 529.94      | 67.94%     |         |
| 4213 · Designated Donation (Church)         |              |              |             |            |         |
| 4213001 · Cabin 1 Sponsorship Donations     | 1,179.99     | 0.00         | 1,179.99    | 100.0%     |         |
| 4213002 · Cabin 2 Sponsorship Donations     | 0.00         | 414.75       | (414.75)    | (100.0%)   |         |
| 4213003 · Cabin 3 Sponsorship Donations     | 1,975.32     | 293.45       | 1,681.87    | 573.14%    |         |
| 4213004 · Cabin 4 Sponsorship Donations     | 0.00         | 207.70       | (207.70)    | (100.0%)   |         |
| 4213005 · Cabin 5 Sponsorship Donations     | 300.00       | 280.70       | 19.30       | 6.88%      |         |
| 4213 · Designated Donation (Church) - Other | 222.61       | 89.60        | 133.01      | 148.45%    |         |
| Total 4213 · Designated Donation (Church)   | 3,677.92     | 1,286.20     | 2,391.72    | 185.95%    |         |
| 4216 · Canoe-a-thon donations               | 10,476.64    | 0.00         | 10,476.64   | 100.0%     |         |
| 4217 · Lent Fundraiser                      | 481.25       | 960.63       | (479.38)    | (49.9%)    |         |
| 4218 · Gala dinner & auction                | 1,146.00     | 0.00         | 1,146.00    | 100.0%     |         |
| 4220 · Pledged donations                    | 17,903.00    | 17,740.00    | 163.00      | 0.92%      |         |
| 4221 · Can Helps/ PayPal/ United Way        | 15,852.74    | 12,558.77    | 3,293.97    | 26.23%     |         |
| 4222 · In-kind donations                    | 45,003.60    | 414.97       | 44,588.63   | 10,745.03% | note 14 |
| 4223 · Seasonal Fundraisers                 | 1,833.00     | 2,418.00     | (585.00)    | (24.19%)   |         |
| Total Donations                             | 123,831.18   | 63,803.92    | 60,027.26   | 94.08%     |         |
| <b>Grants &amp; Other revenue</b>           |              |              |             |            |         |
| 4208 · Synod block grants                   | 48,763.00    | 47,828.00    | 935.00      | 1.96%      |         |
| 4209 · Presbytery Grants                    | 10,000.00    | 3,300.00     | 6,700.00    | 203.03%    |         |
| 4214 · PCC National Grants                  | 0.00         | 10,501.31    | (10,501.31) | (100.0%)   |         |
| 4407 · Government grants                    | 43,709.04    | 133,985.88   | (90,276.84) | (67.38%)   |         |
| 4410 · Fundraising Grants                   | 0.00         | 1,351.50     | (1,351.50)  | (100.0%)   |         |
| 4801 · Interest revenue                     | 479.43       | 56.07        | 423.36      | 755.06%    |         |
| 4901 · Net Sales taxes collected            | 11,151.95    | 6,334.48     | 4,817.47    | 76.05%     |         |
| 4951 · Other revenue                        | 41,597.16    | 972.03       | 40,625.13   | 4,179.41%  | note 15 |
| Total Grants & Other revenue                | 155,700.58   | 204,329.27   | (48,628.69) | (23.8%)    |         |
| <b>Pgm Revenue - Adult/Family</b>           |              |              |             |            |         |
| 4101 · Community Camp fees                  | 195.69       | 0.00         | 195.69      | 100.0%     |         |
| 4111 · Lodge guest fees                     | 57,450.91    | 41,753.68    | 15,697.23   | 37.6%      |         |
| 4112 · Lodge guests equip. rentals          | 1,452.89     | 1,813.20     | (360.31)    | (19.87%)   |         |
| 4113 · Cabin Village Fees                   | 7,922.00     | 9,728.80     | (1,806.80)  | (18.57%)   |         |
| 4121 · Seasonal Tent/Trailer Fees           | 29,726.00    | 28,890.00    | 836.00      | 2.89%      |         |
| 4122 · Short Term Tent/Trailer Fees         | 10,360.34    | 8,434.89     | 1,925.45    | 22.83%     |         |
| 4141 · Group Retreat Fees                   | 35,091.71    | 14,245.15    | 20,846.56   | 146.34%    |         |
| 4142 · Group program/equip rental           | 1,316.32     | 186.32       | 1,130.00    | 606.48%    |         |
| 4143 · Day use fees                         | 473.31       | 260.93       | 212.38      | 81.39%     |         |
| 4145 · Let's Camp Booking Fees              | 881.50       | 736.50       | 145.00      | 19.69%     |         |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2022

|                                        | Jan - Dec 22 | Jan - Dec 21 | \$ Change  | % Change  | Notes |
|----------------------------------------|--------------|--------------|------------|-----------|-------|
| Total Pgm Revenue - Adult/Family       | 144,870.67   | 106,049.47   | 38,821.20  | 36.61%    |       |
| Pgm Revenue - Child/Youth              |              |              |            |           |       |
| 4001 · Co-ed summer camp fees          | 34,600.81    | 0.00         | 34,600.81  | 100.0%    |       |
| 4003 · CO-ED CAMP BUS TRANSPORTATION   | 1,550.00     | 0.00         | 1,550.00   | 100.0%    |       |
| 4007 · Camp-in-a-Box                   | 0.00         | 1,538.00     | (1,538.00) | (100.0%)  |       |
| 4010 · Coed camperships allocated      | 4,678.00     | 0.00         | 4,678.00   | 100.0%    |       |
| 4011 · Day Camp Fees                   | 500.00       | 0.00         | 500.00     | 100.0%    |       |
| 4021 · L.I.T. Camp fees                | 1,080.00     | 0.00         | 1,080.00   | 100.0%    |       |
| Total Pgm Revenue - Child/Youth        | 42,408.81    | 1,538.00     | 40,870.81  | 2,657.4%  |       |
| Store Revenue                          |              |              |            |           |       |
| 4301 · T-Shirt/Sweatshirt sales        | 1,453.33     | 26.09        | 1,427.24   | 5,470.45% |       |
| 4303 · Tuck adhoc sales                | 90.50        | 151.34       | (60.84)    | (40.2%)   |       |
| 4304 · Souvenir sales                  | 2,077.10     | 0.00         | 2,077.10   | 100.0%    |       |
| 4307 · Tuck adhoc sales - non-taxable  | 776.55       | 4,195.35     | (3,418.80) | (81.49%)  |       |
| Total Store Revenue                    | 4,397.48     | 4,372.78     | 24.70      | 0.57%     |       |
| Total Income                           | 471,208.72   | 380,093.44   | 91,115.28  | 23.97%    |       |
| Gross Profit                           | 471,208.72   | 380,093.44   | 91,115.28  | 23.97%    |       |
| Expense                                |              |              |            |           |       |
| Administration Expenses                |              |              |            |           |       |
| 6001 · Wages (office admin)            | 13,718.00    | 11,638.00    | 2,080.00   | 17.87%    |       |
| 6002 · Directors Stipend               | 57,432.24    | 57,426.96    | 5.28       | 0.01%     |       |
| 6004 · Senior Program Director         | 4,420.00     | 3,630.00     | 790.00     | 21.76%    |       |
| 6005 · Bookkeeper wages                | 4,665.00     | 4,795.00     | (130.00)   | (2.71%)   |       |
| 6006 · Operations Manager              | 18,600.00    | 4,800.00     | 13,800.00  | 287.5%    |       |
| 6011 · Payroll Taxes (all depts)       | 17,474.70    | 14,500.21    | 2,974.49   | 20.51%    |       |
| 6012 · Vacation Pay (all depts)        | 5,027.16     | 3,260.68     | 1,766.48   | 54.18%    |       |
| 6013 · Board & Lodging benefits        |              |              |            |           |       |
| 601301 · Board & Lodging - addition    | (6,000.00)   | (6,000.00)   | 0.00       | 0.0%      |       |
| 601302 · Board & Lodging - deduction   | 6,000.00     | 6,000.00     | 0.00       | 0.0%      |       |
| Total 6013 · Board & Lodging benefits  | 0.00         | 0.00         | 0.00       | 0.0%      |       |
| 6041 · Workers Comp (all depts)        | 2,613.02     | 2,332.25     | 280.77     | 12.04%    |       |
| 6072 · Travel and Moving Allowance     | 252.51       | 0.00         | 252.51     | 100.0%    |       |
| 6081 · Auto Gas (admin)                | 1,058.21     | 259.48       | 798.73     | 307.82%   |       |
| 6111 · Property/Liability Insurance    | 31,739.28    | 28,181.24    | 3,558.04   | 12.63%    |       |
| 6121 · Office postage                  | 1,074.05     | 214.51       | 859.54     | 400.7%    |       |
| 6131 · Office supplies (all depts)     | 1,352.50     | 840.36       | 512.14     | 60.94%    |       |
| 6141 · Office copier                   | 2,589.99     | 2,830.62     | (240.63)   | (8.5%)    |       |
| 6151 · Office postage meter            | 378.72       | 1,388.22     | (1,009.50) | (72.72%)  |       |
| 6171 · Computer & Communications Equip | 2,412.03     | 1,941.60     | 470.43     | 24.23%    |       |
| 6181 · Health care/infirmar            | 1,055.85     | 257.26       | 798.59     | 310.42%   |       |
| 6182 · Safety equipment                | 566.21       | 1,435.95     | (869.74)   | (60.57%)  |       |
| 6191 · Communications & Internet serv. | 1,757.16     | 2,151.78     | (394.62)   | (18.34%)  |       |
| 6201 · Prof. development (directors)   | 1,637.76     | 0.00         | 1,637.76   | 100.0%    |       |
| 6202 · Staff Training (all depts)      | 983.76       | 0.00         | 983.76     | 100.0%    |       |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2022

|                                      | Jan - Dec 22      | Jan - Dec 21      | \$ Change        | % Change      | Notes |
|--------------------------------------|-------------------|-------------------|------------------|---------------|-------|
| 6203 · Board development             | 0.00              | 155.43            | (155.43)         | (100.0%)      |       |
| 6211 · Publicity & promotion         | 4,843.95          | 623.32            | 4,220.63         | 677.12%       |       |
| 6221 · Memberships/permits           | 2,565.53          | 2,430.40          | 135.13           | 5.56%         |       |
| 6251 · Auto insurance (all depts)    | 1,225.87          | 1,357.53          | (131.66)         | (9.7%)        |       |
| 6505 · Fundraising software licences | 133.00            | 0.00              | 133.00           | 100.0%        |       |
| 6511 · Fundraising events/materials  | 98.00             | 59.99             | 38.01            | 63.36%        |       |
| 6512 · Seasonal Fundraiser Expenses  | 4,422.66          | 1,566.50          | 2,856.16         | 182.33%       |       |
| 6991 · Miscellaneous/unclassified    | 343.34            | 158.52            | 184.82           | 116.59%       |       |
| 8001 · Bank & Merchant Card charges  | 4,196.94          | 3,261.45          | 935.49           | 28.68%        |       |
| 8011 · Line of Credit & Interest     | 2,724.29          | 592.38            | 2,131.91         | 359.89%       |       |
| 8015 · Registration fees -online     | 3,255.48          | 2,365.00          | 890.48           | 37.65%        |       |
| 8021 · GST Net expense               | 2,331.48          | 1,768.17          | 563.31           | 31.86%        |       |
| 8022 · QST Net Expense               | 4,535.01          | 3,608.21          | 926.80           | 25.69%        |       |
| 8023 · Ontario sales taxes           | 1,767.44          | 425.25            | 1,342.19         | 315.62%       |       |
| 8100 · Camp Anniversary              | 71.96             | 0.00              | 71.96            | 100.0%        |       |
| Administration Expenses - Other      | 27.01             | 0.00              | 27.01            | 100.0%        |       |
| <b>Total Administration Expenses</b> | <b>203,350.11</b> | <b>160,256.27</b> | <b>43,093.84</b> | <b>26.89%</b> |       |
| <b>Camp Store</b>                    |                   |                   |                  |               |       |
| 7651 · Tuck supplies                 | 1,228.80          | 905.54            | 323.26           | 35.7%         |       |
| 7661 · Souvenir supplies             | 1,354.19          | 1,278.31          | 75.88            | 5.94%         |       |
| 7671 · Souvenir Shirts               | 1,573.00          | 0.00              | 1,573.00         | 100.0%        |       |
| 7681 · Staff theme shirts            | 0.00              | 810.26            | (810.26)         | (100.0%)      |       |
| <b>Total Camp Store</b>              | <b>4,155.99</b>   | <b>2,994.11</b>   | <b>1,161.88</b>  | <b>38.81%</b> |       |
| <b>Food Services</b>                 |                   |                   |                  |               |       |
| 5001 · Wages - kitchen staff         | 28,719.50         | 15,730.00         | 12,989.50        | 82.58%        |       |
| 5051 · Small kitchen equipment       | 27.99             | 71.15             | (43.16)          | (60.66%)      |       |
| 5171 · Major kitchen equipment       | 550.00            | 0.00              | 550.00           | 100.0%        |       |
| 5311 · Repairs and kitchen supplies  | 6,480.91          | 253.52            | 6,227.39         | 2,456.37%     |       |
| 5541 · Food & beverage supplies      | 49,243.42         | 25,682.75         | 23,560.67        | 91.74%        |       |
| 5551 · Propane (cooking) supplies    | 2,558.26          | 2,313.41          | 244.85           | 10.58%        |       |
| <b>Total Food Services</b>           | <b>87,580.08</b>  | <b>44,050.83</b>  | <b>43,529.25</b> | <b>98.82%</b> |       |
| <b>Program - Adult/Family</b>        |                   |                   |                  |               |       |
| 7006 · Program equipment             | 74.98             | 95.89             | (20.91)          | (21.81%)      |       |
| 7007 · Program supplies (Community)  | 344.49            | 676.62            | (332.13)         | (49.09%)      |       |
| 7051 · Wages (Group events)          | 552.00            | 0.00              | 552.00           | 100.0%        |       |
| 7059 · Let's Camp Booking Fees       | 1,033.00          | 982.00            | 51.00            | 5.19%         |       |
| <b>Total Program - Adult/Family</b>  | <b>2,004.47</b>   | <b>1,754.51</b>   | <b>249.96</b>    | <b>14.25%</b> |       |
| <b>Program - Child/Youth</b>         |                   |                   |                  |               |       |
| 6701 · Wages (coed summer camp)      | 17,430.00         | 9,500.00          | 7,930.00         | 83.47%        |       |
| 6704 · Bus transport (Coed camp)     | 5,730.00          | 0.00              | 5,730.00         | 100.0%        |       |
| 6706 · Program equipment (Coed camp) | (925.00)          | 604.10            | (1,529.10)       | (253.12%)     |       |
| 6707 · Program supplies (Coed camp)  | 84.01             | 3,075.93          | (2,991.92)       | (97.27%)      |       |
| 6710 · Out-Tripping                  | 351.55            | 0.00              | 351.55           | 100.0%        |       |
| 6721 · Wages - LIT & senior pgm      | 0.00              | 9,110.00          | (9,110.00)       | (100.0%)      |       |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2022

|                                                     | Jan - Dec 22      | Jan - Dec 21      | \$ Change          | % Change        | Notes   |
|-----------------------------------------------------|-------------------|-------------------|--------------------|-----------------|---------|
| 6725 · Staff Travel (LIT)                           | 0.00              | 210.00            | (210.00)           | (100.0%)        |         |
| 6727 · Program supplies -LIT                        | 0.00              | 396.22            | (396.22)           | (100.0%)        |         |
| 6741 · Wages (Outdoor educ)                         | 5,930.00          | 0.00              | 5,930.00           | 100.0%          |         |
| 7817 · Wilderness & Trip Equipment                  | 120.40            | 412.22            | (291.82)           | (70.79%)        |         |
| <b>Total Program - Child/Youth</b>                  | <b>28,720.96</b>  | <b>23,308.47</b>  | <b>5,412.49</b>    | <b>23.22%</b>   |         |
| <b>Property Management</b>                          |                   |                   |                    |                 |         |
| 6301 · Wages - Maintenance                          | 19,516.00         | 40,814.00         | (21,298.00)        | (52.18%)        |         |
| 6302 · Wages-Housekeeping                           | 8,412.00          | 0.00              | 8,412.00           | 100.0%          |         |
| 6303 · Housekeeping Services                        | 120.00            | 0.00              | 120.00             | 100.0%          |         |
| 6381 · Fuel - tractors, engines                     | 3,639.16          | 1,677.05          | 1,962.11           | 117.0%          |         |
| 6401 · Housekeeping supplies                        | 4,362.00          | 2,094.29          | 2,267.71           | 108.28%         |         |
| 6411 · Repairs & building supplies                  | 11,851.30         | 16,490.00         | (4,638.70)         | (28.13%)        |         |
| 6414 · Water testing and maintenance                | 9,415.74          | 7,096.96          | 2,318.78           | 32.67%          |         |
| 6421 · Road Maintenance & Snow removal              | 4,160.26          | 5,855.65          | (1,695.39)         | (28.95%)        |         |
| 6431 · Garbage/septic collection                    | 6,932.00          | 4,384.68          | 2,547.32           | 58.1%           |         |
| 6432 · Trailer permits                              | 0.00              | 0.00              | 0.00               | 0.0%            |         |
| 6441 · Hydro electricity                            | 19,650.83         | 16,068.57         | 3,582.26           | 22.29%          |         |
| 6451 · Auto repair & maintenance                    | 1,091.77          | 883.73            | 208.04             | 23.54%          |         |
| 6471 · Major Equipment                              | 45,000.00         | 0.00              | 45,000.00          | 100.0%          | note 14 |
| 6472 · Furnishings                                  | 500.00            | 0.00              | 500.00             | 100.0%          |         |
| 7813 · Structural Improvement projects              |                   |                   |                    |                 |         |
| 7813001 · Cabin 1 Improvements                      | 1,179.99          | 0.00              | 1,179.99           | 100.0%          |         |
| 7813002 · Cabin 2 improvements                      | 0.00              | 414.75            | (414.75)           | (100.0%)        |         |
| 7813003 · Cabin 3 improvements                      | 1,975.32          | 293.45            | 1,681.87           | 573.14%         |         |
| 7813004 · Cabin 4 improvements                      | 0.00              | 207.70            | (207.70)           | (100.0%)        |         |
| 7813005 · Cabin 5 improvements                      | 0.00              | 280.70            | (280.70)           | (100.0%)        |         |
| 7813 · Structural Improvement projects - Other      | 222.61            | 89.60             | 133.01             | 148.45%         |         |
| <b>Total 7813 · Structural Improvement projects</b> | <b>3,377.92</b>   | <b>1,286.20</b>   | <b>2,091.72</b>    | <b>162.63%</b>  |         |
| <b>Total Property Management</b>                    | <b>138,028.98</b> | <b>96,651.13</b>  | <b>41,377.85</b>   | <b>42.81%</b>   |         |
| <b>Total Expense</b>                                | <b>463,840.59</b> | <b>329,015.32</b> | <b>134,825.27</b>  | <b>40.98%</b>   |         |
| <b>Net Ordinary Income</b>                          | <b>7,368.13</b>   | <b>51,078.12</b>  | <b>(43,709.99)</b> | <b>(85.58%)</b> |         |
| <b>Other Income/Expense</b>                         |                   |                   |                    |                 |         |
| <b>Other Income</b>                                 |                   |                   |                    |                 |         |
| <b>Site development grants</b>                      |                   |                   |                    |                 |         |
| 4414 · Bitobi Legacy Facility Grants                | 6,833.15          | 7,351.35          | (518.20)           | (7.05%)         |         |
| 4515 · Site develop. donations - Ind                | 204.56            | 10,097.17         | (9,892.61)         | (97.97%)        |         |
| 4516 · Site develop. donations - org                | 10,000.00         | 12,597.79         | (2,597.79)         | (20.62%)        |         |
| <b>Total Site development grants</b>                | <b>17,037.71</b>  | <b>30,046.31</b>  | <b>(13,008.60)</b> | <b>(43.3%)</b>  |         |
| <b>Total Other Income</b>                           | <b>17,037.71</b>  | <b>30,046.31</b>  | <b>(13,008.60)</b> | <b>(43.3%)</b>  |         |
| <b>Other Expense</b>                                |                   |                   |                    |                 |         |
| <b>Capital Maintenance Pgm</b>                      |                   |                   |                    |                 |         |
| 7825 · Historic building reno projects              | 18,193.35         | 12,288.33         | 5,905.02           | 48.05%          |         |
| <b>Total Capital Maintenance Pgm</b>                | <b>18,193.35</b>  | <b>12,288.33</b>  | <b>5,905.02</b>    | <b>48.05%</b>   |         |
| <b>Site and Property Development</b>                |                   |                   |                    |                 |         |

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**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2022

|                                     | Jan - Dec 22 | Jan - Dec 21 | \$ Change   | % Change  | Notes |
|-------------------------------------|--------------|--------------|-------------|-----------|-------|
| 7870 · Site & Property Dev Projects | 15,660.56    | 7,351.35     | 8,309.21    | 113.03%   |       |
| 7871 · Boathouse Renovations        | 0.00         | 12,597.79    | (12,597.79) | (100.0%)  |       |
| Total Site and Property Development | 15,660.56    | 19,949.14    | (4,288.58)  | (21.5%)   |       |
| Total Other Expense                 | 33,853.91    | 32,237.47    | 1,616.44    | 5.01%     |       |
| Net Other Income                    | (16,816.20)  | (2,191.16)   | (14,625.04) | (667.46%) |       |
|                                     | (9,448.07)   | 48,886.96    | (58,335.03) | (119.33%) |       |

**Gracefield Christian Camp & Retreat Centre**

**Explanatory Notes to the financial statements for December 31st 2022**

**Note 1:**

There are 5 available cash accounts: #1001 Desjardins chequing account 13148, #1005 Petty Cash, #1011 Savings Account, #2001 Desjardins Line of Credit & #1499 Undeposited Funds (which includes donations postmarked in 2022 but received very late, or after year-end, and hence not yet deposited in the bank as of the period closing date). The authorized maximum limit on the line of credit is \$70,000 and is used to support the cash flow needs of operations while the camp is still carrying a sizeable accumulated deficit.

**Note 2:**

The Camp is a full member of the Caisse Populaire Desjardins Gracefield credit union with whom we hold all our bank accounts. Account #1004 Desjardins share account reflects the mandatory \$5 held for active membership in the credit union.

**Note 3:**

Accounts receivable #1200 records outstanding customer accounts.

**Note 4:**

As a charity the Camp is eligible to claim a rebate of 50% of GST and QST paid. It also retains 40% of sales taxes charged. Accounts #2382, #2397 and #2240 record the rebates claimed and net sales taxes to be remitted until the year-end filing is accepted by the respective governments.

**Note 5:**

Pre-paid expenses #1500 include vendor bills pertaining to the following year, in this case the Camp Brain annual license, but invoiced prior to year-end.

**Note 6:**

Accounts payable #2000 and Visa Desjardins #2002 record outstanding vendor and Visa bills not paid by year-end. Payroll liabilities #2100 records the total of federal and provincial remittances for Q4 not paid prior to December 31st.

**Note 7:**

From time to time the Camp receives donations from individuals and churches designated for specific purposes. If the initial donation is substantial and expected to take several years to expend, these externally restricted funds are recorded in accounts #2301 to #2322. As the funds are expended for their designated purpose the amount is recorded as revenue in the year the expense was incurred and the balance of each fund reduced accordingly. It is the Board's intent to use such funds for their designated purpose at the earliest opportunity.

The \$10,000.00 grant to the Capital projects fund #2312 received in 2021 to partially fund replacing the floating docks was expended in 2022.

The board has a long standing policy to add imputed interest at the 1-year GIC rate to any restricted fund, existing for more than a year, with a balance of \$5,000 or more at December 31st. According to this policy interest in the amount of \$385.94 was accrued to account #2311 Capital projects fund (individual), \$477.95 to account #2312 Capital projects fund (organizations), \$626.10 to account #2328 Memorial Fund (individual), and \$961.55 to account 2352 Camp Bitobi Legacy, effective Dec 31st 2022.

Small designated donations expected to be expended within a year of receipt are held in account #2401 Deferred Revenue. Starting in 2020 customer deposits were reassigned from account #2401 to account #2403 Booking deposits.

**Note 8:**

When well-respected members of the Gracefield Camp community pass away the Camp often receives donations in their memory. If these donations are substantial it is normal practice to set them aside in accounts #2328 and #2329 until consultations with the bereaved families have designated an agreed project.

At the end of 2022 memorial fund balances comprised significant donations in memory of Sandy Higgs-Nesbitt, Dr. Ruth Alison and Doreen Saunders as well as other memorial gifts. Discussions are underway with the respective families and/or friends to determine suitable projects.

**Note 9:**

In January 2011 the Presbytery of Ottawa agreed to the proposal from the Westminster congregation that a portion of the proceeds from the sale of the former Erskine Church property be allocated to Gracefield Camp. The relevant portion of the motion approved by Presbytery was:

*"...\$200,000 to Gracefield Christian Camp and Retreat Centre for a meaningful project that honours the legacy of Service and Ministry of the Erskine Congregation".*

Subsequently the designated funds, plus interest, valued at \$204,372.59 were transferred to the consolidated investment portfolio of the Presbyterian Church in Canada to be held on behalf of Gracefield Camp. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Erskine Legacy Fund".

Due to substantial operating deficits of approximately \$201,000 in the years 2010-2012 the board chose to withdraw a total of \$140,000 from the fund to be able to continue camp operations. The amount withdrawn from the Erskine fund, plus accumulated interest, was initially recorded as a loan. With no prospect of paying down the loan in the foreseeable future, and with the concurrence of the Westminster session, the loan balance of \$143,540.79 at December 31st 2014 was written off by the Board of Directors effective December 31st 2015 and the balance reduced to zero.

No funds were used in 2022. The remaining balance in the Erskine Legacy Fund is recorded as an internally restricted fund #2350.

**Note 10:**

In May 2017 the camp received from the Presbytery of Ottawa a one-third portion of the Presbyterian share of the net proceeds from the sale of Camp Bitobi. These funds, in the amount of \$55,750.00, are to be used for renewal of the children's camp cabin-based programmes including any necessary cabin renovations or development. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Camp Bitobi Legacy Fund". A grant of \$7,130.91 was made from this fund in 2022 for the replacement of the floating docks and some work on Camper Cabins. The remaining balance in the Camp Bitobi Legacy Fund is recorded in account #2352.

**Note 11:**

Booking Deposits #2403 records customer deposits made for future events and facility rentals

**Note 12:**

The Camp was eligible for the Federal Government CEBA loan program to assist organizations suffering from substantially decreased revenues due to the COVID-19 pandemic. The first loan of \$40,000 was received in 2020. A second loan of \$20,000 was received in 2021. These loans are due to be repaid by December 31st 2023. The year such repayment is made \$10,000 of each loan is forgivable and declared as income. The full amount of the outstanding loan is recorded in account #3208 as Long Term Debt. No amount of the loan is recorded as income until such time as the loan has been repaid, at which time any forgivable portion can be recorded as income at that time. Note that the \$40,000 to repay the loan is being held in Savings Account 1011

**Note 13:**

On January 1st 2000 the camp converted their books from the previous Fortune1000/Acomba system used by the external bookkeeper to the Quickbooks accounting software. The opening balance was recorded in account #3000 Opening Balance at that time. The negative balance -\$59,052.83 comprised primarily the balance of the mortgage on White Pine Lodge (\$49,150, paid off by mid-2001) plus the remaining amount of the operating deficit accumulated in the previous three decades of the camp's life (all of which was cleared by the end of 2009).

The net accumulated operating surplus or deficit since opening Quickbooks to the end of the prior year is recorded in account #3900, Retained Earnings. Added to account #3000, Opening Equity Balance, and the current year surplus or deficit yields Total Equity. This stands at (-\$88,797.34) at the end of 2022 due to the \$9,448.07 operating deficit.

**Note 14:**

The Camp received the donation of a tractor that was valued at \$45,000.00 as an In-Kind Donation. It was expensed as a Major Equipment item.

**Note 15:**

The Camp received a settlement of the Business Interruption Claim in the amount of \$40,879.99 from 2020 due to COVID 19. It should be noted that pandemics no longer are covered for Business Interruption Claims.

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 Accrual Basis

Gracefield Christian Camp & Retreat Centre  
 Balance Sheet Prev Year Comparison  
 As of 31 December 2023

|                                       | 31 Dec 23        | 31 Dec 22        | \$ Change          | % Change        |        |
|---------------------------------------|------------------|------------------|--------------------|-----------------|--------|
| <b>ASSETS</b>                         |                  |                  |                    |                 |        |
| <b>Current Assets</b>                 |                  |                  |                    |                 |        |
| <b>Chequing/Savings</b>               |                  |                  |                    |                 |        |
| 1001 · Desjardins bank account #34138 | 17,079.05        | 21,290.68        | (4,211.63)         | (19.78%)        | note 1 |
| 1004 · Desjardins share account       | 5.00             | 5.00             | 0.00               | 0.0%            | note 2 |
| 1005 · Petty Cash                     | 96.00            | 96.00            | 0.00               | 0.0%            | note 1 |
| 1011 · Savings Acct-34138-TS1         | 11,531.90        | 60,477.88        | (48,945.98)        | (80.93%)        | note 1 |
| 2001 · Desjardins Line of Credit      | (17.00)          | (17.00)          | 0.00               | 0.0%            | note 1 |
| <b>Total Chequing/Savings</b>         | <b>28,694.95</b> | <b>81,852.56</b> | <b>(53,157.61)</b> | <b>(64.94%)</b> |        |
| <b>Accounts Receivable</b>            |                  |                  |                    |                 |        |
| 1200 · Accounts Receivable            | 88.32            | 3,164.76         | (3,076.44)         | (97.21%)        | note 3 |
| 2382 · G.S.T. Receivable              | 0.00             | (2,352.65)       | 2,352.65           | 100.0%          | note 4 |
| <b>Total Accounts Receivable</b>      | <b>88.32</b>     | <b>812.11</b>    | <b>(723.79)</b>    | <b>(89.13%)</b> |        |
| <b>Other Current Assets</b>           |                  |                  |                    |                 |        |
| 1499 · Undeposited Funds              | 940.00           | 5,175.00         | (4,235.00)         | (81.84%)        | note 1 |
| 1500 · Pre-paid expenses              | 2,821.55         | 2,500.00         | 321.55             | 12.86%          | note 5 |
| <b>Total Other Current Assets</b>     | <b>3,761.55</b>  | <b>7,675.00</b>  | <b>(3,913.45)</b>  | <b>(50.99%)</b> |        |
| <b>Total Current Assets</b>           | <b>32,544.82</b> | <b>90,339.67</b> | <b>(57,794.85)</b> | <b>(63.98%)</b> |        |
| <b>TOTAL ASSETS</b>                   | <b>32,544.82</b> | <b>90,339.67</b> | <b>(57,794.85)</b> | <b>(63.98%)</b> |        |
| <b>LIABILITIES &amp; EQUITY</b>       |                  |                  |                    |                 |        |
| <b>Liabilities</b>                    |                  |                  |                    |                 |        |
| <b>Current Liabilities</b>            |                  |                  |                    |                 |        |
| <b>Accounts Payable</b>               |                  |                  |                    |                 |        |
| 2000 · Accounts Payable               | 18,959.17        | 14,814.32        | 4,144.85           | 27.98%          | note 6 |
| <b>Total Accounts Payable</b>         | <b>18,959.17</b> | <b>14,814.32</b> | <b>4,144.85</b>    | <b>27.98%</b>   |        |
| <b>Credit Cards</b>                   |                  |                  |                    |                 |        |
| 2002 · Visa Desjardins                | 1,639.91         | 381.63           | 1,258.28           | 329.71%         | note 6 |
| <b>Total Credit Cards</b>             | <b>1,639.91</b>  | <b>381.63</b>    | <b>1,258.28</b>    | <b>329.71%</b>  |        |
| <b>Other Current Liabilities</b>      |                  |                  |                    |                 |        |
| 2100 · Payroll Liabilities            | 2,015.87         | 7,397.56         | (5,381.69)         | (72.75%)        | note 6 |
| 2240 · GST/QST Payable                | 0.00             | (7.52)           | 7.52               | 100.0%          | note 4 |
| 2242 · QST-GST Payable                |                  |                  |                    |                 |        |
| 2243 · GST Payable                    | (1.51)           | 0.00             | (1.51)             | (100.0%)        | note 4 |
| 2244 · QST Payable                    | (3.02)           | 0.00             | (3.02)             | (100.0%)        | note 4 |
| <b>Total 2242 · QST-GST Payable</b>   | <b>(4.53)</b>    | <b>0.00</b>      | <b>(4.53)</b>      | <b>(100.0%)</b> |        |
| 2303 · Turtle Rock Land Fund          | 331.86           | 331.86           | 0.00               | 0.0%            | note 7 |
| 2311 · Capital Projects Fund - Ind    | 9,940.27         | 9,466.91         | 473.36             | 5.0%            | note 7 |
| 2312 · Capital Projects Fund - Org    | 12,310.14        | 11,723.94        | 586.20             | 5.0%            | note 7 |
| 2321 · Campership Fund - Ind          | 6,312.45         | 8,172.56         | (1,860.11)         | (22.76%)        | note 7 |
| 2322 · Campership Fund - org          | 305.96           | 3,015.27         | (2,709.31)         | (89.85%)        | note 7 |
| 2328 · Memorial Funds - Ind           | 14,156.35        | 15,420.26        | (1,263.91)         | (8.2%)          | note 8 |

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Gracefield Christian Camp & Retreat Centre  
 Balance Sheet Prev Year Comparison  
 As of 31 December 2023

|                                        | 31 Dec 23           | 31 Dec 22          | \$ Change          | % Change        |         |
|----------------------------------------|---------------------|--------------------|--------------------|-----------------|---------|
| 2329 · Memorial Funds - Org            | 1,590.00            | 1,590.00           | 0.00               | 0.0%            | note 8  |
| 2350 · Erskine Legacy Fund             | 1,475.05            | 1,475.05           | 0.00               | 0.0%            | note 9  |
| 2352 · Camp Bitobi Legacy Fund         | 18,609.01           | 23,586.30          | (4,977.29)         | (21.1%)         | note 10 |
| 2401 · Deferred revenue                | 13,806.68           | 12,701.68          | 1,105.00           | 8.7%            | note 7  |
| 2403 · Booking deposit                 | 5,507.16            | 9,065.66           | (3,558.50)         | (39.25%)        | note 11 |
| <b>Total Other Current Liabilities</b> | <b>86,356.27</b>    | <b>103,939.53</b>  | <b>(17,583.26)</b> | <b>(16.92%)</b> |         |
| <b>Total Current Liabilities</b>       | <b>106,955.35</b>   | <b>119,135.48</b>  | <b>(12,180.13)</b> | <b>(10.22%)</b> |         |
| <b>Long Term Liabilities</b>           |                     |                    |                    |                 |         |
| 3208 · Long Term Debt                  | 60,000.00           | 60,000.00          | 0.00               | 0.0%            | note 12 |
| <b>Total Long Term Liabilities</b>     | <b>60,000.00</b>    | <b>60,000.00</b>   | <b>0.00</b>        | <b>0.0%</b>     |         |
| <b>Total Liabilities</b>               | <b>166,955.35</b>   | <b>179,135.48</b>  | <b>(12,180.13)</b> | <b>(6.8%)</b>   |         |
| <b>Equity</b>                          |                     |                    |                    |                 |         |
| 3000 · Opening Balance Equity          | (59,052.83)         | (59,052.83)        | 0.00               | 0.0%            | note 13 |
| 3900 · Retained earnings               | (29,742.98)         | (20,296.44)        | (9,446.54)         | (46.54%)        | note 13 |
| Net Income                             | (45,614.72)         | (9,446.54)         | (36,168.18)        | (382.87%)       | note 13 |
| <b>Total Equity</b>                    | <b>(134,410.53)</b> | <b>(88,795.81)</b> | <b>(45,614.72)</b> | <b>(51.37%)</b> | note 13 |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>32,544.82</b>    | <b>90,339.67</b>   | <b>(57,794.85)</b> | <b>(63.98%)</b> |         |

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**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2023

|                                             | Jan - Dec 23 | Jan - Dec 22 | \$ Change    | % Change |         |
|---------------------------------------------|--------------|--------------|--------------|----------|---------|
| <b>Ordinary Income/Expense</b>              |              |              |              |          |         |
| <b>Income</b>                               |              |              |              |          |         |
| <b>Donations</b>                            |              |              |              |          |         |
| 1509 · Chapel offerings                     | 232.00       | 489.70       | (257.70)     | (52.62%) |         |
| 4015 · Campership donations used - Ind      | 7,218.79     | 0.00         | 7,218.79     | 100.0%   | note 14 |
| 4205 · Donations individuals                | 11,506.67    | 12,455.86    | (949.19)     | (7.62%)  |         |
| 4206 · Donations Churches/organization      | 11,563.90    | 13,201.53    | (1,637.63)   | (12.41%) |         |
| 4212 · Designated Donations (Individ)       | 5,200.69     | 1,309.94     | 3,890.75     | 297.02%  |         |
| 4213 · Designated Donation (Church)         |              |              |              |          |         |
| 4213001 · Cabin 1 Sponsorship Donations     | 0.00         | 1,179.99     | (1,179.99)   | (100.0%) |         |
| 4213003 · Cabin 3 Sponsorship Donations     | 0.00         | 1,975.32     | (1,975.32)   | (100.0%) |         |
| 4213004 · Cabin 4 Sponsorship Donations     | 1,000.00     | 0.00         | 1,000.00     | 100.0%   |         |
| 4213005 · Cabin 5 Sponsorship Donations     | 1,000.00     | 300.00       | 700.00       | 233.33%  |         |
| 4213 · Designated Donation (Church) - Other | 8,863.43     | 222.61       | 8,640.82     | 3,881.6% |         |
| Total 4213 · Designated Donation (Church)   | 10,863.43    | 3,677.92     | 7,185.51     | 195.37%  |         |
| 4216 · Canoe-a-thon donations               | 3,876.70     | 10,476.64    | (6,599.94)   | (63.0%)  |         |
| 4217 · Lent Fundraiser                      | 1,101.67     | 481.25       | 620.42       | 128.92%  |         |
| 4218 · Gala dinner & auction                | 0.00         | 1,146.00     | (1,146.00)   | (100.0%) |         |
| 4220 · Pledged donations                    | 15,496.00    | 17,903.00    | (2,407.00)   | (13.45%) |         |
| 4221 · Can Helps/ PayPal/ United Way        | 11,695.55    | 15,852.74    | (4,157.19)   | (26.22%) |         |
| 4222 · In-kind donations                    | 698.90       | 45,003.60    | (44,304.70)  | (98.45%) | note 15 |
| 4223 · Seasonal Fundraisers                 | 0.00         | 1,833.00     | (1,833.00)   | (100.0%) |         |
| Total Donations                             | 79,454.30    | 123,831.18   | (44,376.88)  | (35.84%) |         |
| <b>Grants &amp; Other revenue</b>           |              |              |              |          |         |
| 4208 · Synod block grants                   | 46,740.00    | 48,763.00    | (2,023.00)   | (4.15%)  |         |
| 4209 · Presbytery Grants                    | 5,000.00     | 10,000.00    | (5,000.00)   | (50.0%)  |         |
| 4214 · PCC National Grants                  | 819.64       | 0.00         | 819.64       | 100.0%   |         |
| 4407 · Government grants                    | 0.00         | 43,709.04    | (43,709.04)  | (100.0%) |         |
| 4801 · Interest revenue                     | 1,070.16     | 479.43       | 590.73       | 123.22%  |         |
| 4901 · Net Sales taxes collected            | 0.00         | 11,151.95    | (11,151.95)  | (100.0%) |         |
| 4951 · Other revenue                        | 18.48        | 41,597.16    | (41,578.68)  | (99.96%) | note 16 |
| 4999 · PCC portfolio investments            | 0.00         | 0.00         | 0.00         | 0.0%     |         |
| Total Grants & Other revenue                | 53,648.28    | 155,700.58   | (102,052.30) | (65.54%) |         |
| <b>Pgm Revenue - Adult/Family</b>           |              |              |              |          |         |
| 4101 · Community Camp fees                  | 1,221.46     | 195.69       | 1,025.77     | 524.18%  |         |
| 4111 · Lodge guest fees                     | 71,206.88    | 57,450.91    | 13,755.97    | 23.94%   |         |
| 4112 · Lodge guests equip. rentals          | 1,335.82     | 1,452.89     | (117.07)     | (8.06%)  |         |
| 4113 · Cabin Village Fees                   | 6,562.93     | 7,922.00     | (1,359.07)   | (17.16%) |         |
| 4121 · Seasonal Tent/Trailer Fees           | 31,616.79    | 29,726.00    | 1,890.79     | 6.36%    |         |
| 4122 · Short Term Tent/Trailer Fees         | 7,511.24     | 10,360.34    | (2,849.10)   | (27.5%)  |         |

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**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2023

|                                                  | Jan - Dec 23      | Jan - Dec 22      | \$ Change           | % Change        |         |
|--------------------------------------------------|-------------------|-------------------|---------------------|-----------------|---------|
| 4141 · Group Retreat Fees                        | 42,472.20         | 35,091.71         | 7,380.49            | 21.03%          |         |
| 4142 · Group program/equip rental                | 823.11            | 1,316.32          | (493.21)            | (37.47%)        |         |
| 4143 · Day use fees                              | 41.49             | 473.31            | (431.82)            | (91.23%)        |         |
| 4145 · Let's Camp Booking Fees                   | 811.00            | 881.50            | (70.50)             | (8.0%)          |         |
| Pgm Revenue - Adult/Family - Other               | 122.26            | 0.00              | 122.26              | 100.0%          |         |
| <b>Total Pgm Revenue - Adult/Family</b>          | <b>163,725.18</b> | <b>144,870.67</b> | <b>18,854.51</b>    | <b>13.02%</b>   |         |
| <b>Pgm Revenue - Child/Youth</b>                 |                   |                   |                     |                 |         |
| 4001 · Co-ed summer camp fees                    | 47,897.78         | 34,600.81         | 13,296.97           | 38.43%          |         |
| 4003 · CO-ED CAMP BUS TRANSPORTATION             | 2,114.70          | 1,550.00          | 564.70              | 36.43%          |         |
| 4010 · Coed camperships allocated                | 0.00              | 4,678.00          | (4,678.00)          | (100.0%)        | note 14 |
| 4011 · Day Camp Fees                             | 2,119.84          | 500.00            | 1,619.84            | 323.97%         |         |
| 4021 · L.I.T. Camp fees                          | 6,783.36          | 1,080.00          | 5,703.36            | 528.09%         |         |
| <b>Total Pgm Revenue - Child/Youth</b>           | <b>58,915.68</b>  | <b>42,408.81</b>  | <b>16,506.87</b>    | <b>38.92%</b>   |         |
| <b>Store Revenue</b>                             |                   |                   |                     |                 |         |
| 4301 · T-Shirt/Sweatshirt sales                  | 485.89            | 1,453.33          | (967.44)            | (66.57%)        |         |
| 4303 · Tuck adhoc sales                          | 60.84             | 90.50             | (29.66)             | (32.77%)        |         |
| 4304 · Souvenir sales                            | 338.14            | 2,077.10          | (1,738.96)          | (83.72%)        |         |
| 4307 · Tuck adhoc sales - non-taxable            | 2,445.13          | 776.55            | 1,668.58            | 214.87%         |         |
| <b>Total Store Revenue</b>                       | <b>3,330.00</b>   | <b>4,397.48</b>   | <b>(1,067.48)</b>   | <b>(24.28%)</b> |         |
| <b>Total Income</b>                              | <b>359,073.44</b> | <b>471,208.72</b> | <b>(112,135.28)</b> | <b>(23.8%)</b>  |         |
| <b>Gross Profit</b>                              | <b>359,073.44</b> | <b>471,208.72</b> | <b>(112,135.28)</b> | <b>(23.8%)</b>  |         |
| <b>Expense</b>                                   |                   |                   |                     |                 |         |
| <b>Administration Expenses</b>                   |                   |                   |                     |                 |         |
| 6001 · Wages (office admin)                      | 11,872.00         | 13,718.00         | (1,846.00)          | (13.46%)        |         |
| 6002 · Directors Stipend                         | 58,752.80         | 57,432.24         | 1,320.56            | 2.3%            |         |
| 6004 · Senior Program Director                   | 6,840.00          | 4,420.00          | 2,420.00            | 54.75%          |         |
| 6005 · Bookkeeper wages                          | 4,020.00          | 4,665.00          | (645.00)            | (13.83%)        |         |
| 6006 · Operations Manager                        | 0.00              | 18,600.00         | (18,600.00)         | (100.0%)        |         |
| 6011 · Payroll Taxes (all depts)                 | 15,153.85         | 17,474.70         | (2,320.85)          | (13.28%)        |         |
| 6012 · Vacation Pay (all depts)                  | 3,844.02          | 5,027.16          | (1,183.14)          | (23.54%)        |         |
| 6013 · Board & Lodging benefits                  |                   |                   |                     |                 |         |
| 601301 · Board & Lodging - addition              | (6,000.00)        | (6,000.00)        | 0.00                | 0.0%            |         |
| 601302 · Board & Lodging - deduction             | 6,000.00          | 6,000.00          | 0.00                | 0.0%            |         |
| <b>Total 6013 · Board &amp; Lodging benefits</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>         | <b>0.0%</b>     |         |
| 6041 · Workers Comp (all depts)                  | 2,223.47          | 2,613.02          | (389.55)            | (14.91%)        |         |
| 6072 · Travel and Moving Allowance               | 576.10            | 252.51            | 323.59              | 128.15%         |         |
| 6081 · Auto Gas (admin)                          | 2,773.25          | 1,058.21          | 1,715.04            | 162.07%         |         |
| 6111 · Property/Liability Insurance              | 34,771.78         | 31,739.28         | 3,032.50            | 9.55%           |         |
| 6121 · Office postage                            | 1,315.76          | 1,074.05          | 241.71              | 22.51%          |         |

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**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2023

|                                        | Jan - Dec 23      | Jan - Dec 22      | \$ Change          | % Change        |
|----------------------------------------|-------------------|-------------------|--------------------|-----------------|
| 6131 · Office supplies (all depts)     | 636.46            | 1,352.50          | (716.04)           | (52.94%)        |
| 6141 · Office copier                   | 3,399.83          | 2,589.99          | 809.84             | 31.27%          |
| 6151 · Office postage meter            | 407.08            | 378.72            | 28.36              | 7.49%           |
| 6171 · Computer & Communications Equip | 2,196.52          | 2,412.03          | (215.51)           | (8.94%)         |
| 6181 · Health care/infirmary           | 279.61            | 1,055.85          | (776.24)           | (73.52%)        |
| 6182 · Safety equipment                | 1,484.79          | 566.21            | 918.58             | 162.23%         |
| 6191 · Communications & Internet serv. | 4,940.82          | 1,757.16          | 3,183.66           | 181.18%         |
| 6201 · Prof. development (directors)   | 1,062.73          | 1,637.76          | (575.03)           | (35.11%)        |
| 6202 · Staff Training (all depts)      | 977.58            | 983.76            | (6.18)             | (0.63%)         |
| 6204 · Board Expenses                  | 229.77            | 0.00              | 229.77             | 100.0%          |
| 6211 · Publicity & promotion           | 2,272.75          | 4,843.95          | (2,571.20)         | (53.08%)        |
| 6221 · Memberships/permits             | 2,806.94          | 2,565.53          | 241.41             | 9.41%           |
| 6251 · Auto insurance (all depts)      | 1,128.23          | 1,225.87          | (97.64)            | (7.97%)         |
| 6505 · Fundraising software licences   | 276.79            | 133.00            | 143.79             | 108.11%         |
| 6511 · Fundraising events/materials    | 444.63            | 98.00             | 346.63             | 353.7%          |
| 6512 · Seasonal Fundraiser Expenses    | 38.59             | 4,422.66          | (4,384.07)         | (99.13%)        |
| 6991 · Miscellaneous/unclassified      | 190.00            | 343.34            | (153.34)           | (44.66%)        |
| 6999 · Uncategorized Expenses          | 0.00              | 0.00              | 0.00               | 0.0%            |
| 8001 · Bank & Merchant Card charges    | 5,434.23          | 4,196.94          | 1,237.29           | 29.48%          |
| 8011 · Line of Credit & Interest       | 3,091.41          | 2,724.29          | 367.12             | 13.48%          |
| 8015 · Registration fees -online       | 3,541.80          | 3,255.48          | 286.32             | 8.8%            |
| 8021 · GST Net expense                 | 1.26              | 2,331.48          | (2,330.22)         | (99.95%)        |
| 8022 · QST Net Expense                 | 65.97             | 4,535.01          | (4,469.04)         | (98.55%)        |
| 8023 · Ontario sales taxes             | 1,374.50          | 1,767.44          | (392.94)           | (22.23%)        |
| 8100 · Camp Anniversary                | 0.00              | 71.96             | (71.96)            | (100.0%)        |
| Administration Expenses - Other        | 0.00              | 27.01             | (27.01)            | (100.0%)        |
| <b>Total Administration Expenses</b>   | <b>178,425.32</b> | <b>203,350.11</b> | <b>(24,924.79)</b> | <b>(12.26%)</b> |
| <b>Camp Store</b>                      |                   |                   |                    |                 |
| 7651 · Tuck supplies                   | 1,735.22          | 1,228.80          | 506.42             | 41.21%          |
| 7661 · Souvenir supplies               | 894.50            | 1,354.19          | (459.69)           | (33.95%)        |
| 7671 · Souvenir Shirts                 | 1,704.54          | 1,573.00          | 131.54             | 8.36%           |
| <b>Total Camp Store</b>                | <b>4,334.26</b>   | <b>4,155.99</b>   | <b>178.27</b>      | <b>4.29%</b>    |
| <b>Food Services</b>                   |                   |                   |                    |                 |
| 5001 · Wages - kitchen staff           | 26,331.00         | 28,719.50         | (2,388.50)         | (8.32%)         |
| 5051 · Small kitchen equipment         | 847.25            | 27.99             | 819.26             | 2,926.97%       |
| 5171 · Major kitchen equipment         | 0.00              | 550.00            | (550.00)           | (100.0%)        |
| 5311 · Repairs and kitchen supplies    | 2,231.00          | 6,480.91          | (4,249.91)         | (65.58%)        |
| 5541 · Food & beverage supplies        | 53,163.03         | 49,243.42         | 3,919.61           | 7.96%           |
| 5551 · Propane (cooking) supplies      | 2,906.41          | 2,558.26          | 348.15             | 13.61%          |
| <b>Total Food Services</b>             | <b>85,478.69</b>  | <b>87,580.08</b>  | <b>(2,101.39)</b>  | <b>(2.4%)</b>   |

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**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2023

|                                                     | Jan - Dec 23     | Jan - Dec 22     | \$ Change         | % Change        |
|-----------------------------------------------------|------------------|------------------|-------------------|-----------------|
| <b>Program - Adult/Family</b>                       |                  |                  |                   |                 |
| 7006 · Program equipment                            | 230.95           | 74.98            | 155.97            | 208.02%         |
| 7007 · Program supplies (Community)                 | 391.28           | 344.49           | 46.79             | 13.58%          |
| 7051 · Wages (Group events)                         | 0.00             | 552.00           | (552.00)          | (100.0%)        |
| 7057 · Program expenses - groups                    | 161.23           | 0.00             | 161.23            | 100.0%          |
| 7059 · Let's Camp Booking Fees                      | 794.00           | 1,033.00         | (239.00)          | (23.14%)        |
| <b>Total Program - Adult/Family</b>                 | <b>1,577.46</b>  | <b>2,004.47</b>  | <b>(427.01)</b>   | <b>(21.3%)</b>  |
| <b>Program - Child/Youth</b>                        |                  |                  |                   |                 |
| 6701 · Wages (coed summer camp)                     | 18,140.00        | 17,430.00        | 710.00            | 4.07%           |
| 6704 · Bus transport (Coed camp)                    | 6,617.60         | 5,730.00         | 887.60            | 15.49%          |
| 6705 · Staff travel (Coed camp)                     | 196.70           | 0.00             | 196.70            | 100.0%          |
| 6706 · Program equipment (Coed camp)                | 1,382.18         | (925.00)         | 2,307.18          | 249.43%         |
| 6707 · Program supplies (Coed camp)                 | 869.99           | 84.01            | 785.98            | 935.58%         |
| 6710 · Out-Tripping                                 | 218.20           | 351.55           | (133.35)          | (37.93%)        |
| 6721 · Wages - LIT & senior pgm                     | 4,500.00         | 0.00             | 4,500.00          | 100.0%          |
| 6741 · Wages (Outdoor educ)                         | 5,400.00         | 5,930.00         | (530.00)          | (8.94%)         |
| 7817 · Wilderness & Trip Equipment                  | 0.00             | 120.40           | (120.40)          | (100.0%)        |
| <b>Total Program - Child/Youth</b>                  | <b>37,324.67</b> | <b>28,720.96</b> | <b>8,603.71</b>   | <b>29.96%</b>   |
| <b>Property Management</b>                          |                  |                  |                   |                 |
| 6301 · Wages - Maintenance                          | 8,405.00         | 19,516.00        | (11,111.00)       | (56.93%)        |
| 6302 · Wages-Housekeeping                           | 10,592.50        | 8,412.00         | 2,180.50          | 25.92%          |
| 6303 · Housekeeping Services                        | 25.08            | 120.00           | (94.92)           | (79.1%)         |
| 6381 · Fuel - tractors, engines                     | 2,204.00         | 3,639.16         | (1,435.16)        | (39.44%)        |
| 6401 · Housekeeping supplies                        | 4,689.37         | 4,362.00         | 327.37            | 7.51%           |
| 6411 · Repairs & building supplies                  | 17,596.57        | 11,851.30        | 5,745.27          | 48.48%          |
| 6414 · Water testing and maintenance                | 12,668.00        | 9,415.74         | 3,252.26          | 34.54%          |
| 6421 · Road Maintenance & Snow removal              | 3,733.48         | 4,160.26         | (426.78)          | (10.26%)        |
| 6431 · Garbage/septic collection                    | 8,502.05         | 6,932.00         | 1,570.05          | 22.65%          |
| 6432 · Trailer permits                              | 0.00             | 0.00             | 0.00              | 0.0%            |
| 6441 · Hydro electricity                            | 19,534.00        | 19,650.83        | (116.83)          | (0.6%)          |
| 6451 · Auto repair & maintenance                    | 3,793.63         | 1,091.77         | 2,701.86          | 247.48%         |
| 6471 · Major Equipment                              | 1,503.75         | 45,000.00        | (43,496.25)       | (96.66%)        |
| 6472 · Furnishings                                  | 2,084.10         | 500.00           | 1,584.10          | 316.82%         |
| 7813 · Structural Improvement projects              |                  |                  |                   |                 |
| 7813001 · Cabin 1 Improvements                      | 0.00             | 1,179.99         | (1,179.99)        | (100.0%)        |
| 7813003 · Cabin 3 improvements                      | 146.34           | 1,975.32         | (1,828.98)        | (92.59%)        |
| 7813004 · Cabin 4 improvements                      | 25.04            | 0.00             | 25.04             | 100.0%          |
| 7813005 · Cabin 5 improvements                      | 47.24            | 0.00             | 47.24             | 100.0%          |
| 7813 · Structural Improvement projects - Other      | 0.00             | 222.61           | (222.61)          | (100.0%)        |
| <b>Total 7813 · Structural Improvement projects</b> | <b>218.62</b>    | <b>3,377.92</b>  | <b>(3,159.30)</b> | <b>(93.53%)</b> |

9:34 AM  
 2024-03-01  
 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 January through December 2023

|                                        | Jan - Dec 23 | Jan - Dec 22 | \$ Change   | % Change  |
|----------------------------------------|--------------|--------------|-------------|-----------|
| Total Property Management              | 95,550.15    | 138,028.98   | (42,478.83) | (30.78%)  |
| Total Expense                          | 402,690.55   | 463,840.59   | (61,150.04) | (13.18%)  |
| Net Ordinary Income                    | (43,617.11)  | 7,368.13     | (50,985.24) | (691.97%) |
| Other Income/Expense                   |              |              |             |           |
| Other Income                           |              |              |             |           |
| Site development grants                |              |              |             |           |
| 4414 · Bitobi Legacy Facility Grants   | 0.00         | 6,833.15     | (6,833.15)  | (100.0%)  |
| 4515 · Site develop. donations - Ind   | 0.00         | 204.56       | (204.56)    | (100.0%)  |
| 4516 · Site develop. donations - org   | 0.00         | 10,000.00    | (10,000.00) | (100.0%)  |
| Total Site development grants          | 0.00         | 17,037.71    | (17,037.71) | (100.0%)  |
| Total Other Income                     | 0.00         | 17,037.71    | (17,037.71) | (100.0%)  |
| Other Expense                          |              |              |             |           |
| Capital Maintenance Pgm                |              |              |             |           |
| 7825 · Historic building reno projects | 1,997.61     | 18,193.35    | (16,195.74) | (89.02%)  |
| Total Capital Maintenance Pgm          | 1,997.61     | 18,193.35    | (16,195.74) | (89.02%)  |
| Site and Property Development          |              |              |             |           |
| 7870 · Site & Property Dev Projects    | 0.00         | 15,660.56    | (15,660.56) | (100.0%)  |
| Total Site and Property Development    | 0.00         | 15,660.56    | (15,660.56) | (100.0%)  |
| Total Other Expense                    | 1,997.61     | 33,853.91    | (31,856.30) | (94.1%)   |
| Net Other Income                       | (1,997.61)   | (16,816.20)  | 14,818.59   | 88.12%    |
|                                        | (45,614.72)  | (9,448.07)   | (36,166.65) | (382.79%) |

**Gracefield Christian Camp & Retreat Centre**

**Explanatory Notes to the financial statements for December 31st 2023**

**Note 1:**

There are 5 available cash accounts: #1001 Desjardins chequing account 13148, #1005 Petty Cash, #1011 Savings Account, #2001 Desjardins Line of Credit & #1499 Undeposited Funds (which includes donations postmarked in 2023 but received very late, or after year-end, and hence not yet deposited in the bank as of the period closing date). The authorized maximum limit on the line of credit is \$70,000 and is used to support the cash flow needs of operations while the camp is still carrying a sizeable accumulated deficit.

**Note 2:**

The Camp is a full member of the Caisse Populaire Desjardins Gracefield credit union with whom we hold all our bank accounts. Account #1004 Desjardins share account reflects the mandatory \$5 held for active membership in the credit union.

**Note 3:**

Accounts receivable #1200 records outstanding customer accounts.

**Note 4:**

As a charity the Camp is eligible to claim a rebate of 50% of GST and QST paid. It also retains 40% of sales taxes charged. Until 2023, the rebates claimed and net sales taxes to be remitted until the year-end filing were in various accounts including 2382 and 2240. With effect from 2023, all rebates and payable amounts are calculated at the time transactions are posted and only the QST and GST payable is recorded in Account 2242.

**Note 5:**

Pre-paid expenses #1500 include vendor bills pertaining to the following year, in this case the Camp Brain annual license, but invoiced prior to year-end.

**Note 6:**

Accounts payable #2000 and Visa Desjardins #2002 record outstanding vendor and Visa bills not paid by year-end. Payroll liabilities #2100 records the total of federal and provincial remittances for Q4 not paid prior to December 31st.

**Note 7:**

From time to time the Camp receives donations from individuals and churches designated for specific purposes. If the initial donation is substantial and expected to take several years to expend, these externally restricted funds are recorded in various 23XX accounts. As the funds are expended for their designated purpose the amount is recorded as revenue in the year the expense was incurred and the balance of each fund reduced accordingly. It is the Board's intent to use such funds for their designated purpose at the earliest opportunity.

The board has a long standing policy to add imputed interest at the 1-year GIC rate to any restricted fund, existing for more than a year, with a balance of \$5,000 or more at December 31st. According to this policy interest in the amount of \$473.36 was accrued to account #2311 Capital projects fund (individual), \$586.20 to account #2312 Capital projects fund (organizations), \$669.35 to account #2328 Memorial Fund (individual), and \$886.14 to account 2352 Camp Bitobi Legacy, effective Dec 31st 2023. Small designated donations expected to be expended within a year of receipt are held in account #2401 Deferred Revenue. Starting in 2020 customer deposits were reassigned from account #2401 to account #2403 Booking deposits.

**Note 8:**

When well-respected members of the Gracefield Camp community pass away the Camp often receives donations in their memory. If these donations are substantial it is normal practice to set them aside in accounts #2328 and #2329 until consultations with the bereaved families have designated an agreed project.

At the end of 2022 memorial fund balances comprised significant donations in memory of Sandy Higgs-Nesbitt, Dr. Ruth Alison and Doreen Saunders as well as other memorial gifts. Discussions are underway with the respective families and/or friends to determine suitable projects, leading to some use in 2023.

**Note 9:**

In January 2011 the Presbytery of Ottawa agreed to the proposal from the Westminster congregation that a portion of the proceeds from the sale of the former Erskine Church property be allocated to Gracefield Camp. The relevant portion of the motion approved by Presbytery was:

*"...\$200,000 to Gracefield Christian Camp and Retreat Centre for a meaningful project that honours the legacy of Service and Ministry of the Erskine Congregation".*

Subsequently the designated funds, plus interest, valued at \$204,372.59 were transferred to the consolidated investment portfolio of the Presbyterian Church in Canada to be held on behalf of Gracefield Camp. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Erskine Legacy Fund".

Due to substantial operating deficits of approximately \$201,000 in the years 2010-2012 the board chose to withdraw a total of \$140,000 from the fund to be able to continue camp operations. The amount withdrawn from the Erskine fund, plus accumulated interest, was initially recorded as a loan. With no prospect of paying down the loan in the foreseeable future, and with the concurrence of the Westminster session, the loan balance of \$143,540.79 at December 31st 2014 was written off by the Board of Directors effective December 31st 2015 and the balance reduced to zero.

No funds were used in 2023. The remaining balance in the Erskine Legacy Fund is recorded as an internally restricted fund #2350.

**Note 10:**

In May 2017 the camp received from the Presbytery of Ottawa a one-third portion of the Presbyterian share of the net proceeds from the sale of Camp Bitobi. These funds, in the amount of \$55,750.00, are to be used for renewal of the children's camp cabin-based programmes including any necessary cabin renovations or development. This fund is under the control of the Gracefield Board of Directors and is considered an internally restricted fund called "The Camp Bitobi Legacy Fund". Grants totalling \$5,863.43 were made from this fund in 2023 for the replacement of water system equipment and a generator. The remaining balance in the Camp Bitobi Legacy Fund is recorded in account #2352.

**Note 11:**

Booking Deposits #2403 records customer deposits made for future events and facility rentals

**Note 12:**

The Camp was eligible for the Federal Government CEBA loan program to assist organizations suffering from substantially decreased revenues due to the COVID-19 pandemic. The first loan of \$40,000 was received in 2020. A second loan of \$20,000 was received in 2021. The full amount of the outstanding loan is recorded in account #3208 as Long Term Debt. Upon repayment \$10,000 of each loan is forgivable and declared as income. These loans were repaid January 18th, 2024, so that grant will be recorded as income during the 2024 financial year.

**Note 13:**

On January 1st 2000 the camp converted their books from the previous Fortune1000/Acomba system used by the external bookkeeper to the Quickbooks accounting software. The opening balance was recorded in account #3000 Opening Balance at that time. The negative balance -\$59,052.83 comprised primarily the balance of the mortgage on White Pine Lodge (\$49,150, paid off by mid-2001) plus the remaining amount of the operating deficit accumulated in the previous three decades of the camp's life (all of which was cleared by the end of 2009).

The net accumulated operating surplus or deficit since opening Quickbooks to the end of the prior year is recorded in account #3900, Retained Earnings. Added to account #3000, Opening Equity Balance, and the current year surplus or deficit yields Total Equity. This stands at (-\$134,410.53) at the end of 2023 due to the \$45,614.72 operating deficit.

**Note 14:**

Funds were drawn from a mixture of Dr Ruth Allison Memorial Fund (in account #2328) and the Camperships Fund (account # 2321) and allocated to Campership donations used - Ind (account # 4015) vice Coed Camperships Allocated (account # 4010).

**Note 15:**

The Camp received the donation of a tractor in 2022 that was valued at \$45,000.00 as an In-Kind Donation. It was expensed as a Major Equipment item.

**Note 16:**

The Camp received a settlement of the Business Interruption Claim in 2022 in the amount of \$40,879.99 from 2020 due to COVID 19. It should be noted that pandemics no longer are covered for Business Interruption Claims.

**Gracefield Christian Camp and Retreat Centre**

**Report to the Presbytery of Ottawa- September 2024**

Rev. Ruth Draffin (Chair, Executive, Nominating Committee), Marc-Philippe Laurin (Vice Chair, Executive, Personnel), Johnneen Everson (Secretary, Executive), Joan Coulter (Program and Guest Services Chair), George Herbert (Property Chair), Brian Laughton (Treasurer, Executive, Finance Committee), Alex Heath (Sustainability Committee Chair), Janet Gellately (FDCC Committee), Jenny De Melo (Program and Guest Services Committee), Paul Wu (Finance Committee Chair), Ben Goldsmith, John Simpson, Debi Brown, Joseph Barnhardt.

Year-Round Staff: Mark Hamilton (Managing Director), Marianne Rasmus (Bookkeeper)

Fall Season Contracted Staff: Gordon Richardson (Operations Manager), Anna Godbout (Guest Services/Retreat Cook)

Nominating Committee 2024/25: Ruth Draffin, Brian Laughton, Owen Mahaffy (Presbytery Representative)

We are pleased to welcome three new members to the board this fall: John Simpson, Debi Brown and Joseph Barnhardt, and are blessed to have a board of very capable members. Gracefield is a unique ministry that continues to meet the needs of so many people as you will see in this report. Maintaining and sustaining this ministry is therefore a priority of the board as we explore new ways to enhance the ministry. It is impossible to name all those who contribute to the ministry but please know that each person's contribution is making a difference and is greatly appreciated.

The camp has been blessed to have in Mark Hamilton a Managing Director who is committed to the work of Gracefield and who has given countless hours providing stable leadership this summer. Camp ministry is demanding and we are so thankful that God has provided the camp with this dedicated and faithful servant of Christ.

The Sustainability Committee has been working on ways to ensure the long-term viability of Gracefield Camp. To this end, a Market Study has been commissioned with seed funding from GCCRC, Municipalité régionale de comté de La Vallée-de-la-Gatineau, i.e. Town of Gracefield, and Réseau d'investissement social du Québec (RISQ), a non-profit venture capital fund in Québec dedicated exclusively to the social economy. The Market Study will help determine the potential of Gracefield Camp to earn additional income, and the requirements for doing so. If the Market Study demonstrates this potential, the board of GCCRC and its partners will proceed with a Feasibility Study to understand the investment required to realize this potential.

**The Board of GCCRC invites the Presbytery of Ottawa to appoint two observers to attend a virtual presentation of the results of the Market Study on Monday, October 28 from 6 pm to 8 pm.**

**Staffing and Volunteers:**

Overall, we were blessed to have a good summer season with a very committed summer staff team. Our Summer Staff consisted of 13 program staff with 2 additional staff members who joined for one week for the Woodlander canoe trip which made it a great experience for all.

Isabel Chatelain (Base Camp Director), Jordy Shute (Assistant LIT Director), Jude Chatelain (Counsellor & Wilderness Coordinator), Maddox Coates (Counsellor), Demid Yastrebov (Counsellor), Alex Kane (Counsellor), Neeve Colley (Counsellor), Emmaleene Lucas (Counsellor), Callie Greene (Counsellor), Alivia Jones (Counsellor), Madilyn Patterson (Program Support), Dylan Keefe (Program Support), Louisa Bramham (Lifeguard & Program Support), Callum Richardson (Woodlander Trip Lead), Sage Bertrand (Woodlander Trip Lifeguard).

Our Operations team was led by Gordon Richardson (Operations Manager) with 9 supporting staff members spread across the various roles along with numerous volunteers.

Ela Grace Van Sertima (Guest Services), Anna Godbout (Head Cook), David Sullivan (Assistant Cook), Harrison Carter-Hayes (Assistant Cook), Marie-Lune Geinard (Assistant Cook), Ollin Flores (Housekeeping), Cameron Stackhouse (Housekeeping), Mark Munroe (Maintenance), David Pinck (Maintenance).

In addition to the summer staff, we also had many volunteers who played significant roles in keeping the camp running this summer. Our First Aid volunteers were Alex Goldsmith, and Joan Coulter. Additional volunteers, Spencer Frost, Marian Arledge, Paula Whaley, Matthew Sayers, Leo Geinard and Clem Geinard helped in a variety of ways throughout the summer.

Our volunteer chaplains were Chris Clarke, Paul Wu, Will Arledge, Sunjay Henry, and Meg Patterson. In addition to her week as chaplain, Meg coordinates our chaplains each year and serves on our Program and Guest Services Committee.

This summer's Sunday chapel services were generally led by the Managing Director, and we are also thankful for Kim Heath who annually leads a service or two and Chris Clarke who led this year on Westminster Sunday.

Anna Godbout, head cook for the summer, will be staying on in the fall to work in Guest Services and will also cook for retreat groups. Assistant Cook David Sullivan will remain until mid-September. Anna is currently working to contact previous retreat groups to fill in our bookings through the coming months. Once she has been in contact with the previous groups we will begin to seek out new groups to fill in our remaining availability. Our aim is to be proactive in fulfilling our goal of booking as many retreat groups as possible.

Gordon Richardson has been our Operations Manager this summer and will continue in the fall in that role. We appreciate Gord's dedication and hard work to move projects forward and keep the day to day running of camp happening. Jordy Shute and Jude Chatelain were both part of our summer program staff and they are working until mid-september on Housekeeping, Maintenance and running programs for retreat groups. This is a very helpful bridge between our summer and fall seasons. It helps us to prepare for the fall and complete some projects that we started this summer.

### **Program**

Children and Youth overnight camps used a curriculum called "Linked By Love" and learned about the love that binds us together. We also loosely used this theme for our Sunday Chapel services, learning about what it means to be a Christian community. Continuing on from past years, our staff Bible studies carried on with the book of John.

Sunday chapel services were again well attended this summer. We were very encouraged by an increase in engagement with our weekend programming from the Tent & Trailer and Seasonal Site communities, and those renting our cottages.

### **Overnight Camps**

- We ran 8 overnight Children & Youth camps and a Community Camp for Adults and Families. In the Children's camps we had 153 campers attend which is a 30% increase on the heels of last year's 25% increase!
- Our Campership Fund was used this summer to ensure that as many children as possible could attend camp. GCCRC's own campership fund awarded \$18,878.42 worth of camper assistance.
- In addition to the above camperships, we had multiple campers take advantage of funds available through Presbytery (via Worship & Witness and the Mission committees), along with churches from all three Presbyteries including St Andrew's Fort Coulonge, First Presbyterian Brockville and Gloucester Presbyterian Church.
- We desire to see continued growth in the camper numbers and engagement next year!

### **Adult & Family Camping**

- During the summer of 2024 we had close to 200 bookings, with over 600 nights booked at camp. These are slightly smaller than last year; however, we had larger groups which meant that the total number of lives touched by Gracefield was indeed higher than the year before.
- Our busiest weekend was the August long weekend with every possible space on camp booked, and a larger group on the Tenting field than our MD has seen in his 4 summers.
- Of our cottages and lodges, Jolly Roger with its separate A and B suites was again our most used summer building. However, the cottage (formerly Manager's Cottage) allows for year round accommodation which results in bringing in the highest revenue.

### Group Retreats

- As we have already transitioned into the fall program, GCCRC is busy! We are currently booked to host 6 retreat groups, our annual Thanksgiving weekend community time, and a volunteer work weekend held the last weekend in October (25-27). There are weekends available for booking in November and we are also booking for winter 2025 retreats. Contact [info@gracefieldcamp.ca](mailto:info@gracefieldcamp.ca) to inquire about booking your retreat groups today!
- These group retreats are a very important aspect of Gracefield's ministry and are a significant source of our camp revenue. We had set a fairly aggressive goal in our budget of \$70,000 in retreat revenue, and at this point we are more than halfway of the way to achieving that. While we continue working to attract more group rentals for 2024 and into 2025, we are thankful for the growth of nearly 30% in this area.

### Health & Safety

Over the course of the summer, we were blessed to avoid having any major accidents or injuries. We are grateful for our volunteer first aiders who helped the staff to take care of bumps and insect stings. We are also thankful for Instructor Paula Whaley who led a pre-season first aid session for our staff members.

Beach water testing for 2024 was again excellent as we received top marks for beach water quality in both July and August.

Drinking water testing continued without any issues this summer. Our system is working well; however, it is now discontinued by the manufacturer. We are investigating options and working to plan for the future of safe drinking water at camp.

### Property

**Fall Work Weekend – October 25-27.** Anyone interested in taking part in these weekends should contact the office at [info@gracefieldcamp.ca](mailto:info@gracefieldcamp.ca)

Campers continue to enjoy the cabins which have been worked on by our cabin sponsor churches, Knox Manotick, Parkwood, Trinity, Knox Ottawa and St Stephen's. We greatly appreciate all the work that these churches have done.

Along with the regular day to day upkeep of the facilities, we are in the midst of re-roofing the Manse with a metal roof. We have replaced a culvert on the low side of the trailer loop and made strides to improve some of our swampier trailer sites. We renovated White Pine room 1, replaced the emergency stairs outside of White Pine, and built some new benches for the gazebo and lodge areas.

Our challenge this year came from a storm in late May. We lost a number of trees and had damage to several buildings and facilities from this strong wind. Thankfully there were no injuries caused by the storm and although it took a lot of time to clean everything up, it didn't keep us from having a successful summer.

**Fundraising, Communications & Marketing**

Our FDCC (Fund Development and Communications Committee) is under construction. Moving forward with a different approach, we are looking to create teams with smaller workloads and shorter timelines to help keep the positive momentum going!

On the Fundraising side of the equation, we have the stewardship team that will be focused on communicating with our existing donor base. The grant writing team will be searching for grants for which we qualify and writing grant proposals. The events team(s) will work on planning fundraising event(s).

On the communications side we have the digital team, who will maintain our social media presence and update our website. The print team will work with the Managing Director to produce brochures, mailouts, cards and other printed materials. Lastly, the Beaver Tales team will send monthly communications through our church ambassador network and combine those communications to produce a quarterly Beaver Tales newsletter.

A new marketing initiative begun this year was using Our Kids Media. They provide both a web based directory of camps and a printed catalogue. In the coming months we will have an idea of its impact on our camp program attendance this year using the analytics they will be providing.

Our annual Christmas letter and card, and our Christmas cards to campers are all nearing completion. Camper birthday cards are being mailed out as each camper's birthday approaches. We are also continuing to promote the camp through social media posts, and the Managing Director has plans to continue to visit churches that he has not been to yet.

This year the staff have been making good use of social media platforms, posting regularly on Facebook. Thanks goes out to Isabel "River" Chatelain for running our social media outreach this summer on top of her job as Base Camps director. We are continuing to use 'Let's Camp' for online bookings, which has led new people to discover our beautiful camping and cottaging facilities.

**Donations**

Gracefield camp ministry cannot operate without the generosity of individuals and churches who give faithfully to the work of ministry at Gracefield. In many ways it is a treasure waiting to be discovered with camping, its many walking trails, a paved path nearby to cycle on, and a

beautiful lake and forest to enjoy all year around. We are so grateful to each and every person who contributes to the ministry at Gracefield Christian Camp and Retreat Centre. Regular donations are particularly helpful in maintaining financial stability. As stated above, we used nearly \$19,000 from our campership fund to assist campers in being able to attend camp this summer, which underlines the importance of donations specifically to the campership fund.

### **Finance Committee**

Although the summer camping season financial matters are not fully completed, the financial results for the year are ahead of 2023 with the camp having an operating deficit of \$5,313.85 as of August 30th, 2024, compared to one of \$63,636.66 as of August 30th, 2023. This is good news, although some explanation is required. Last year's end-August deficit was affected by a total lack of Federal Government Summer Jobs funding and a later receipt of the second and third quarter Synod contributions. This year, although we only received funding for one staff member from the Federal Government, we did receive the Synod contributions earlier. This represents roughly \$24K of the difference. It also should be noted that the operating deficit for this year is aided by the write-off of \$20K of the CEBA loan in January. This is a paper transaction and does not actually imply receipt of \$20K cash. For this reason, the Camp has had to draw upon the Line of Credit to sustain operations for the last month and as of September 14th has drawn ~\$23.5K to complete payment of the summer expenses. Given healthy fall retreat income and donations in keeping with past years, there is a strong possibility that the camp will experience a balanced budget for 2024. Donations from individuals and congregations this fall will be incredibly important to ensure we end the year as close to balanced as possible and are able to pay down the Line of Credit before year end.

### **Call for Volunteers:**

#### **Finance:**

We continue to be in search of people with accounting and finance experience to assist Gracefield CCRC in its ministry. We are seeking names of people who might have the necessary skills and experience to assist with a variety of finance-related tasks, including transitioning into the role of Treasurer. Please contact Brian Laughton, nominations committee, if you know of someone who may be a good fit.

#### **FDCC:**

We are also looking for volunteers to help with our fundraising and communications portfolio, including those with experience in grant writing and networking. The FDCC team is vital to the success of the ministry of GCCRC. We are inviting people to join one of our six task teams that will share the work in this portfolio.

**Program & Guest Services Committee:**

The scope and mandate of the previous *Program* committee is being expanded, and the name has been revised to reflect this. The committee will support the work of the Managing Director and staff in the areas of programming and guest services where:

- “programming” includes year-round programming for individuals, families and groups of people of all ages.
- “Guest services” includes all aspects of making guests feel safe, comfortable, supported and welcomed into the Gracefield community.

The committee will guide the overall activities in these areas, and additional people will be needed to participate on task teams or other small groups for specific projects or outreach.

Members of Presbytery are asked to think of people with experience related to programming and guest services who could be contacted to help with this work.

**Property:**

With 280 acres and so many buildings there is always a need for practical help with our property and facilities maintenance. The staff carry much of this responsibility through the summer, but we are in need of those who can support and provide expertise and be active in the stewardship of this beautiful location.

**Conclusion:**

The Board has been blessed by the support of the Presbytery of Ottawa providing oversight on behalf of the Synod of Quebec and Eastern Ontario. We are also grateful for the warm reception that Mark Hamilton, our Managing Director, has received from the congregations he has been able to visit.

It has been encouraging to see new people coming and experiencing all that Gracefield has to offer. Gracefield is a gift from God, and we encourage congregations and individuals to come this fall and winter to enjoy it. The beauty and community of Gracefield is a treasure to be shared.

**Recommendation:** The Board of GCCRC invites the Presbytery of Ottawa to appoint two observers to attend a virtual presentation of the results of the Market Study on Monday, October 28 from 6 pm to 8 pm.

Respectfully submitted,

Ruth Draffin, Chair

11:04 AM  
 2024-09-02  
 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Balance Sheet Prev Year Comparison**  
 As of 30 August 2024

|                                       | 30 Aug 24         | 30 Aug 23        | \$ Change          | % Change         |
|---------------------------------------|-------------------|------------------|--------------------|------------------|
| <b>ASSETS</b>                         |                   |                  |                    |                  |
| Current Assets                        |                   |                  |                    |                  |
| Chequing/Savings                      |                   |                  |                    |                  |
| 1001 · Desjardins bank account #34138 | 39.31             | 13,506.63        | (13,467.32)        | (99.71%)         |
| 1004 · Desjardins share account       | 5.00              | 5.00             | 0.00               | 0.0%             |
| 1005 · Petty Cash                     | 96.00             | 96.00            | 0.00               | 0.0%             |
| 1011 · Savings Acct-34138-TS1         | 52.69             | 26,310.27        | (26,257.58)        | (99.8%)          |
| 2001 · Desjardins Line of Credit      | (11,302.55)       | (17.00)          | (11,285.55)        | (66,385.59%)     |
| Total Chequing/Savings                | (11,109.55)       | 39,900.90        | (51,010.45)        | (127.84%)        |
| Accounts Receivable                   |                   |                  |                    |                  |
| 1200 · Accounts Receivable            | 2,361.85          | 4,789.54         | (2,427.69)         | (50.69%)         |
| Total Accounts Receivable             | 2,361.85          | 4,789.54         | (2,427.69)         | (50.69%)         |
| Other Current Assets                  |                   |                  |                    |                  |
| 1499 · Undeposited Funds              | (66.24)           | 3,804.12         | (3,870.36)         | (101.74%)        |
| Total Other Current Assets            | (66.24)           | 3,804.12         | (3,870.36)         | (101.74%)        |
| Total Current Assets                  | (8,813.94)        | 48,494.56        | (57,308.50)        | (118.18%)        |
| <b>TOTAL ASSETS</b>                   | <b>(8,813.94)</b> | <b>48,494.56</b> | <b>(57,308.50)</b> | <b>(118.18%)</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                   |                  |                    |                  |
| Liabilities                           |                   |                  |                    |                  |
| Current Liabilities                   |                   |                  |                    |                  |
| Accounts Payable                      |                   |                  |                    |                  |
| 2000 · Accounts Payable               | 22,868.31         | 25,343.30        | (2,474.99)         | (9.77%)          |
| Total Accounts Payable                | 22,868.31         | 25,343.30        | (2,474.99)         | (9.77%)          |
| Credit Cards                          |                   |                  |                    |                  |
| 2002 · Visa Desjardins-MD             | 4,530.38          | 5,005.68         | (475.30)           | (9.5%)           |
| 2003 · Visa-Operations                | 1,029.36          | 0.00             | 1,029.36           | 100.0%           |
| 2004 · Visa-Kitchen                   | 1,245.33          | 0.00             | 1,245.33           | 100.0%           |
| Total Credit Cards                    | 6,805.07          | 5,005.68         | 1,799.39           | 35.95%           |
| Other Current Liabilities             |                   |                  |                    |                  |
| 2100 · Payroll Liabilities            | 10,363.30         | 6,468.56         | 3,894.74           | 60.21%           |
| 2240 · GST/QST Payable                | 432.04            | 0.00             | 432.04             | 100.0%           |
| 2242 · QST-GST Payable                |                   |                  |                    |                  |
| 2243 · GST Payable                    | 2,351.38          | 2,850.88         | (499.50)           | (17.52%)         |
| 2244 · QST Payable                    | 4,807.51          | 5,713.50         | (905.99)           | (15.86%)         |
| Total 2242 · QST-GST Payable          | 7,158.89          | 8,564.38         | (1,405.49)         | (16.41%)         |
| 2303 · Turtle Rock Land Fund          | 331.86            | 331.86           | 0.00               | 0.0%             |
| 2311 · Capital Projects Fund - Ind    | 9,940.27          | 9,466.91         | 473.36             | 5.0%             |
| 2312 · Capital Projects Fund - Org    | 12,310.14         | 11,723.94        | 586.20             | 5.0%             |
| 2320 · Campership Fund                | 28.95             | 0.00             | 28.95              | 100.0%           |
| 2321 · Campership Fund - Ind          | 3,598.18          | 11,325.93        | (7,727.75)         | (68.23%)         |
| 2322 · Campership Fund - org          | (26.74)           | 305.96           | (332.70)           | (108.74%)        |
| 2328 · Memorial Funds - Ind           | 14,206.35         | 15,420.26        | (1,213.91)         | (7.87%)          |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Balance Sheet Prev Year Comparison**  
 As of 30 August 2024

|                                 | 30 Aug 24    | 30 Aug 23    | \$ Change   | % Change  |
|---------------------------------|--------------|--------------|-------------|-----------|
| 2329 · Memorial Funds - Org     | 1,590.00     | 1,590.00     | 0.00        | 0.0%      |
| 2350 · Erskine Legacy Fund      | 1,475.05     | 1,475.05     | 0.00        | 0.0%      |
| 2352 · Camp Bitobi Legacy Fund  | 18,609.01    | 23,586.30    | (4,977.29)  | (21.1%)   |
| 2401 · Deferred revenue         | 13,806.68    | 12,701.68    | 1,105.00    | 8.7%      |
| 2403 · Booking deposit          | 5,716.47     | 9,056.04     | (3,339.57)  | (36.88%)  |
| 2405 · Let's Camp Pre-Payments  | 5,816.76     | 558.79       | 5,257.97    | 940.96%   |
| Total Other Current Liabilities | 105,357.21   | 112,575.66   | (7,218.45)  | (6.41%)   |
| Total Current Liabilities       | 135,030.59   | 142,924.64   | (7,894.05)  | (5.52%)   |
| Long Term Liabilities           |              |              |             |           |
| 3208 · Long Term Debt           | 0.00         | 60,000.00    | (60,000.00) | (100.0%)  |
| Total Long Term Liabilities     | 0.00         | 60,000.00    | (60,000.00) | (100.0%)  |
| Total Liabilities               | 135,030.59   | 202,924.64   | (67,894.05) | (33.46%)  |
| Equity                          |              |              |             |           |
| 3000 · Opening Balance Equity   | (59,052.83)  | (59,052.83)  | 0.00        | 0.0%      |
| 3900 · Retained earnings        | (75,357.70)  | (29,742.98)  | (45,614.72) | (153.36%) |
| Net Income                      | (9,434.00)   | (65,634.27)  | 56,200.27   | 85.63%    |
| Total Equity                    | (143,844.53) | (154,430.08) | 10,585.55   | 6.86%     |
| TOTAL LIABILITIES & EQUITY      | (8,813.94)   | 48,494.56    | (57,308.50) | (118.18%) |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 1 January through 30 August 2024

|                                             | 1 Jan - 30<br>Aug 24 | 1 Jan - 30<br>Aug 23 | \$ Change  | % Change |
|---------------------------------------------|----------------------|----------------------|------------|----------|
| Ordinary Income/Expense                     |                      |                      |            |          |
| Income                                      |                      |                      |            |          |
| Donations                                   |                      |                      |            |          |
| 1509 · Chapel offerings                     | 50.00                | 87.00                | (37.00)    | (42.53%) |
| 4205 · Donations individuals                | 4,476.51             | 4,112.48             | 364.03     | 8.85%    |
| 4206 · Donations Churches/organization      | 10,892.78            | 6,480.00             | 4,412.78   | 68.1%    |
| 4212 · Designated Donations (Individ)       | 1,740.62             | 5,200.69             | (3,460.07) | (66.53%) |
| 4213 · Designated Donation (Church)         |                      |                      |            |          |
| 4213004 · Cabin 4 Sponsorship Donations     | 0.00                 | 1,000.00             | (1,000.00) | (100.0%) |
| 4213005 · Cabin 5 Sponsorship Donations     | 1,000.00             | 1,000.00             | 0.00       | 0.0%     |
| 4213 · Designated Donation (Church) - Other | 0.00                 | 3,000.00             | (3,000.00) | (100.0%) |
| Total 4213 · Designated Donation (Church)   | 1,000.00             | 5,000.00             | (4,000.00) | (80.0%)  |
| 4216 · Canoe-a-thon donations               | 0.00                 | 2,801.36             | (2,801.36) | (100.0%) |
| 4217 · Lent Fundraiser                      | 0.00                 | 3,026.31             | (3,026.31) | (100.0%) |
| 4220 · Pledged donations                    | 10,779.00            | 10,344.00            | 435.00     | 4.21%    |
| 4221 · Can Helps/ PayPal/ United Way        | 11,966.90            | 4,752.23             | 7,214.67   | 151.82%  |
| Total Donations                             | 40,905.81            | 41,804.07            | (898.26)   | (2.15%)  |
| Grants & Other revenue                      |                      |                      |            |          |
| 4208 · Synod block grants                   | 34,845.00            | 23,370.00            | 11,475.00  | 49.1%    |
| 4209 · Presbytery Grants                    | 5,000.00             | 5,000.00             | 0.00       | 0.0%     |
| 4407 · Government grants                    | 22,870.00            | 0.00                 | 22,870.00  | 100.0%   |
| 4801 · Interest revenue                     | 62.80                | 848.53               | (785.73)   | (92.6%)  |
| 4951 · Other revenue                        | 123.22               | 18.47                | 104.75     | 567.14%  |
| 4999 · PCC portfolio investments            | 0.00                 | 0.00                 | 0.00       | 0.0%     |
| Total Grants & Other revenue                | 62,901.02            | 29,237.00            | 33,664.02  | 115.14%  |
| Pgm Revenue - Adult/Family                  |                      |                      |            |          |
| 4101 · Community Camp fees                  | 524.65               | 1,221.46             | (696.81)   | (57.05%) |
| 4111 · Lodge guest fees                     | 38,383.14            | 46,973.40            | (8,590.26) | (18.29%) |
| 4112 · Lodge guests equip. rentals          | 1,375.10             | 1,119.18             | 255.92     | 22.87%   |
| 4113 · Cabin Village Fees                   | 5,548.77             | 6,122.01             | (573.24)   | (9.36%)  |
| 4121 · Seasonal Tent/Trailer Fees           | 32,798.67            | 31,616.79            | 1,181.88   | 3.74%    |
| 4122 · Short Term Tent/Trailer Fees         | 8,174.47             | 6,107.45             | 2,067.02   | 33.84%   |
| 4141 · Group Retreat Fees                   | 37,664.55            | 29,003.26            | 8,661.29   | 29.86%   |
| 4142 · Group program/equip rental           | 1,011.95             | 393.10               | 618.85     | 157.43%  |
| 4143 · Day use fees                         | 73.76                | 41.49                | 32.27      | 77.78%   |
| 4145 · Let's Camp Booking Fees              | 718.00               | 687.00               | 31.00      | 4.51%    |
| Pgm Revenue - Adult/Family - Other          | 0.00                 | 122.26               | (122.26)   | (100.0%) |
| Total Pgm Revenue - Adult/Family            | 126,273.06           | 123,407.40           | 2,865.66   | 2.32%    |
| Pgm Revenue - Child/Youth                   |                      |                      |            |          |
| 4001 · Co-ed summer camp fees               | 70,330.08            | 47,897.78            | 22,432.30  | 46.83%   |
| 4003 · CO-ED CAMP BUS TRANSPORTATION        | 3,179.95             | 2,114.70             | 1,065.25   | 50.37%   |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 1 January through 30 August 2024

|                                                  | 1 Jan - 30<br>Aug 24 | 1 Jan - 30<br>Aug 23 | \$ Change         | % Change        |
|--------------------------------------------------|----------------------|----------------------|-------------------|-----------------|
| 4011 · Day Camp Fees                             | 344.47               | 2,119.84             | (1,775.37)        | (83.75%)        |
| 4021 · L.I.T. Camp fees                          | 5,829.46             | 6,783.36             | (953.90)          | (14.06%)        |
| 4051 · March Break camp fees                     | 1,059.90             | 0.00                 | 1,059.90          | 100.0%          |
| <b>Total Pgm Revenue - Child/Youth</b>           | <b>80,743.86</b>     | <b>58,915.68</b>     | <b>21,828.18</b>  | <b>37.05%</b>   |
| <b>Store Revenue</b>                             |                      |                      |                   |                 |
| 4301 · T-Shirt/Sweatshirt sales                  | 300.73               | 454.09               | (153.36)          | (33.77%)        |
| 4303 · Tuck adhoc sales                          | 1.84                 | 60.84                | (59.00)           | (96.98%)        |
| 4304 · Souvenir sales                            | 55.31                | 176.82               | (121.51)          | (68.72%)        |
| 4307 · Tuck adhoc sales - non-taxable            | 1,086.20             | 2,180.13             | (1,093.93)        | (50.18%)        |
| <b>Total Store Revenue</b>                       | <b>1,444.08</b>      | <b>2,871.88</b>      | <b>(1,427.80)</b> | <b>(49.72%)</b> |
| <b>Total Income</b>                              | <b>312,267.83</b>    | <b>256,236.03</b>    | <b>56,031.80</b>  | <b>21.87%</b>   |
| <b>Gross Profit</b>                              | <b>312,267.83</b>    | <b>256,236.03</b>    | <b>56,031.80</b>  | <b>21.87%</b>   |
| <b>Expense</b>                                   |                      |                      |                   |                 |
| <b>Administration Expenses</b>                   |                      |                      |                   |                 |
| 6001 · Wages (office admin)                      | 11,034.00            | 6,555.00             | 4,479.00          | 68.33%          |
| 6002 · Directors Stipend                         | 43,537.20            | 38,391.20            | 5,146.00          | 13.4%           |
| 6004 · Senior Program Director                   | 6,000.00             | 6,480.00             | (480.00)          | (7.41%)         |
| 6005 · Bookkeeper wages                          | 3,048.08             | 2,920.00             | 128.08            | 4.39%           |
| 6006 · Operations Manager                        | 13,920.00            | 0.00                 | 13,920.00         | 100.0%          |
| 6011 · Payroll Taxes (all depts)                 | 12,079.76            | 11,618.26            | 461.50            | 3.97%           |
| 6012 · Vacation Pay (all depts)                  | 3,228.49             | 3,273.58             | (45.09)           | (1.38%)         |
| 6013 · Board & Lodging benefits                  |                      |                      |                   |                 |
| 601301 · Board & Lodging - addition              | (4,000.00)           | (4,000.00)           | 0.00              | 0.0%            |
| 601302 · Board & Lodging - deduction             | 4,000.00             | 4,000.00             | 0.00              | 0.0%            |
| <b>Total 6013 · Board &amp; Lodging benefits</b> | <b>0.00</b>          | <b>0.00</b>          | <b>0.00</b>       | <b>0.0%</b>     |
| 6041 · Workers Comp (all depts)                  | 1,774.91             | 1,721.33             | 53.58             | 3.11%           |
| 6072 · Travel and Moving Allowance               | 0.00                 | 468.16               | (468.16)          | (100.0%)        |
| 6081 · Auto Gas (admin)                          | 1,425.29             | 1,876.00             | (450.71)          | (24.03%)        |
| 6111 · Property/Liability Insurance              | 33,192.39            | 34,771.78            | (1,579.39)        | (4.54%)         |
| 6121 · Office postage                            | 760.71               | 796.02               | (35.31)           | (4.44%)         |
| 6131 · Office supplies (all depts)               | 1,325.41             | 556.29               | 769.12            | 138.26%         |
| 6141 · Office copier                             | 1,537.08             | 2,018.68             | (481.60)          | (23.86%)        |
| 6151 · Office postage meter                      | 257.28               | 305.31               | (48.03)           | (15.73%)        |
| 6171 · Computer & Communications Equip           | 2,073.71             | 1,627.91             | 445.80            | 27.39%          |
| 6181 · Health care/infirmar                      | 1,252.81             | 279.61               | 973.20            | 348.06%         |
| 6182 · Safety equipment                          | 2,021.22             | 1,484.79             | 536.43            | 36.13%          |
| 6191 · Communications & Internet serv.           | 3,167.19             | 3,015.85             | 151.34            | 5.02%           |
| 6201 · Prof. development (directors)             | 1,780.82             | 0.00                 | 1,780.82          | 100.0%          |
| 6202 · Staff Training (all depts)                | 213.31               | 952.00               | (738.69)          | (77.59%)        |
| 6207 · Sustainability Committee                  | 7,575.00             | 0.00                 | 7,575.00          | 100.0%          |
| 6211 · Publicity & promotion                     | 696.95               | 1,936.40             | (1,239.45)        | (64.01%)        |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 1 January through 30 August 2024

|                                      | 1 Jan - 30<br>Aug 24 | 1 Jan - 30<br>Aug 23 | \$ Change          | % Change        |
|--------------------------------------|----------------------|----------------------|--------------------|-----------------|
| 6221 · Memberships/permits           | 2,147.50             | 484.55               | 1,662.95           | 343.2%          |
| 6251 · Auto insurance (all depts)    | 1,186.78             | 1,128.23             | 58.55              | 5.19%           |
| 6505 · Fundraising software licences | 0.00                 | 276.79               | (276.79)           | (100.0%)        |
| 6511 · Fundraising events/materials  | 0.00                 | 444.63               | (444.63)           | (100.0%)        |
| 6512 · Seasonal Fundraiser Expenses  | 1,320.00             | 38.59                | 1,281.41           | 3,320.58%       |
| 6560 · Payroll advances              | 0.00                 | 0.00                 | 0.00               | 0.0%            |
| 6999 · Uncategorized Expenses        | 0.00                 | 0.00                 | 0.00               | 0.0%            |
| 8001 · Bank & Merchant Card charges  | 3,670.68             | 3,551.45             | 119.23             | 3.36%           |
| 8011 · Line of Credit & Interest     | 217.03               | 408.36               | (191.33)           | (46.85%)        |
| 8015 · Registration fees -online     | 3,797.34             | 3,461.80             | 335.54             | 9.69%           |
| 8021 · GST Net expense               | (439.19)             | 1.26                 | (440.45)           | (34,956.35%)    |
| 8022 · QST Net Expense               | (742.28)             | 65.97                | (808.25)           | (1,225.18%)     |
| 8023 · Ontario sales taxes           | 1,085.30             | 1,176.26             | (90.96)            | (7.73%)         |
| <b>Total Administration Expenses</b> | <b>164,144.77</b>    | <b>132,086.06</b>    | <b>32,058.71</b>   | <b>24.27%</b>   |
| <b>Camp Store</b>                    |                      |                      |                    |                 |
| 7651 · Tuck supplies                 | 1,756.66             | 1,685.23             | 71.43              | 4.24%           |
| 7661 · Souvenir supplies             | 0.00                 | 36.99                | (36.99)            | (100.0%)        |
| 7671 · Souvenir Shirts               | 2,940.44             | 1,704.54             | 1,235.90           | 72.51%          |
| 7681 · Staff theme shirts            | 791.11               | 0.00                 | 791.11             | 100.0%          |
| <b>Total Camp Store</b>              | <b>5,488.21</b>      | <b>3,426.76</b>      | <b>2,061.45</b>    | <b>60.16%</b>   |
| <b>Food Services</b>                 |                      |                      |                    |                 |
| 5001 · Wages - kitchen staff         | 13,730.00            | 20,817.00            | (7,087.00)         | (34.04%)        |
| 5051 · Small kitchen equipment       | 113.12               | 769.96               | (656.84)           | (85.31%)        |
| 5061 · Staff Travel - Kitchen        | 224.47               | 0.00                 | 224.47             | 100.0%          |
| 5311 · Repairs and kitchen supplies  | 621.63               | 1,202.60             | (580.97)           | (48.31%)        |
| 5541 · Food & beverage supplies      | 28,931.28            | 42,701.85            | (13,770.57)        | (32.25%)        |
| 5551 · Propane (cooking) supplies    | 1,709.84             | 1,680.65             | 29.19              | 1.74%           |
| <b>Total Food Services</b>           | <b>45,330.34</b>     | <b>67,172.06</b>     | <b>(21,841.72)</b> | <b>(32.52%)</b> |
| <b>Program - Adult/Family</b>        |                      |                      |                    |                 |
| 7006 · Program equipment             | 95.97                | 230.95               | (134.98)           | (58.45%)        |
| 7007 · Program supplies (Community)  | 0.00                 | 297.59               | (297.59)           | (100.0%)        |
| 7009 · Program events                | 325.00               | 0.00                 | 325.00             | 100.0%          |
| 7051 · Wages (Group events)          | 0.00                 | 0.00                 | 0.00               | 0.0%            |
| 7057 · Program expenses - groups     | 0.00                 | 161.23               | (161.23)           | (100.0%)        |
| 7059 · Let's Camp Booking Fees       | 699.00               | 727.00               | (28.00)            | (3.85%)         |
| <b>Total Program - Adult/Family</b>  | <b>1,119.97</b>      | <b>1,416.77</b>      | <b>(296.80)</b>    | <b>(20.95%)</b> |
| <b>Program - Child/Youth</b>         |                      |                      |                    |                 |
| 6701 · Wages (coed summer camp)      | 23,901.79            | 17,330.00            | 6,571.79           | 37.92%          |
| 6704 · Bus transport (Coed camp)     | 4,375.00             | 6,617.60             | (2,242.60)         | (33.89%)        |
| 6705 · Staff travel (Coed camp)      | 0.00                 | 196.70               | (196.70)           | (100.0%)        |
| 6706 · Program equipment (Coed camp) | 194.50               | 1,382.18             | (1,187.68)         | (85.93%)        |

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 Accrual Basis

**Gracefield Christian Camp & Retreat Centre**  
**Profit & Loss Prev Year Comparison**  
 1 January through 30 August 2024

|                                                     | 1 Jan - 30<br>Aug 24 | 1 Jan - 30<br>Aug 23 | \$ Change          | % Change         |
|-----------------------------------------------------|----------------------|----------------------|--------------------|------------------|
| 6707 · Program supplies (Coed camp)                 | 1,183.84             | 869.99               | 313.85             | 36.08%           |
| 6710 · Out-Tripping                                 | 514.30               | 218.20               | 296.10             | 135.7%           |
| 6721 · Wages - LIT & senior pgm                     | 2,520.00             | 4,500.00             | (1,980.00)         | (44.0%)          |
| 6741 · Wages (Outdoor educ)                         | 400.00               | 5,400.00             | (5,000.00)         | (92.59%)         |
| 6751 · Wages - March Break camp                     | 725.00               | 0.00                 | 725.00             | 100.0%           |
| 7817 · Wilderness & Trip Equipment                  | 135.60               | 0.00                 | 135.60             | 100.0%           |
| <b>Total Program - Child/Youth</b>                  | <b>33,950.03</b>     | <b>36,514.67</b>     | <b>(2,564.64)</b>  | <b>(7.02%)</b>   |
| <b>Property Management</b>                          |                      |                      |                    |                  |
| 6301 · Wages - Maintenance                          | 12,820.00            | 7,505.00             | 5,315.00           | 70.82%           |
| 6302 · Wages-Housekeeping                           | 0.00                 | 10,332.50            | (10,332.50)        | (100.0%)         |
| 6303 · Housekeeping Services                        | 202.50               | 25.08                | 177.42             | 707.42%          |
| 6361 · Staff travel - Maintenance                   | 229.27               | 0.00                 | 229.27             | 100.0%           |
| 6381 · Fuel - tractors, engines                     | 688.72               | 1,691.63             | (1,002.91)         | (59.29%)         |
| 6401 · Housekeeping supplies                        | 4,785.24             | 3,756.20             | 1,029.04           | 27.4%            |
| 6411 · Repairs & building supplies                  | 14,436.93            | 13,240.68            | 1,196.25           | 9.04%            |
| 6414 · Water testing and maintenance                | 6,842.35             | 10,018.81            | (3,176.46)         | (31.71%)         |
| 6421 · Road Maintenance & Snow removal              | 4,343.99             | 3,733.48             | 610.51             | 16.35%           |
| 6431 · Garbage/septic collection                    | 7,703.95             | 8,502.05             | (798.10)           | (9.39%)          |
| 6432 · Trailer permits                              | (747.00)             | 0.00                 | (747.00)           | (100.0%)         |
| 6441 · Hydro electricity                            | 14,828.09            | 14,070.60            | 757.49             | 5.38%            |
| 6451 · Auto repair & maintenance                    | 1,162.98             | 2,868.47             | (1,705.49)         | (59.46%)         |
| 6471 · Major Equipment                              | 0.00                 | 1,503.75             | (1,503.75)         | (100.0%)         |
| 6472 · Furnishings                                  | 251.34               | 1,935.84             | (1,684.50)         | (87.02%)         |
| 7813 · Structural Improvement projects              |                      |                      |                    |                  |
| 7813004 · Cabin 4 improvements                      | 0.00                 | 25.04                | (25.04)            | (100.0%)         |
| 7813005 · Cabin 5 improvements                      | 0.00                 | 47.24                | (47.24)            | (100.0%)         |
| <b>Total 7813 · Structural Improvement projects</b> | <b>0.00</b>          | <b>72.28</b>         | <b>(72.28)</b>     | <b>(100.0%)</b>  |
| <b>Total Property Management</b>                    | <b>67,548.36</b>     | <b>79,256.37</b>     | <b>(11,708.01)</b> | <b>(14.77%)</b>  |
| <b>Total Expense</b>                                | <b>317,581.68</b>    | <b>319,872.69</b>    | <b>(2,291.01)</b>  | <b>(0.72%)</b>   |
| <b>Net Ordinary Income</b>                          | <b>(5,313.85)</b>    | <b>(63,636.66)</b>   | <b>58,322.81</b>   | <b>91.65%</b>    |
| <b>Other Income/Expense</b>                         |                      |                      |                    |                  |
| <b>Other Expense</b>                                |                      |                      |                    |                  |
| <b>Capital Maintenance Pgm</b>                      |                      |                      |                    |                  |
| 7825 · Historic building reno projects              | 0.00                 | 1,997.61             | (1,997.61)         | (100.0%)         |
| <b>Total Capital Maintenance Pgm</b>                | <b>0.00</b>          | <b>1,997.61</b>      | <b>(1,997.61)</b>  | <b>(100.0%)</b>  |
| <b>Site and Property Development</b>                |                      |                      |                    |                  |
| 7870 · Site & Property Dev Projects                 | 4,120.15             | 0.00                 | 4,120.15           | 100.0%           |
| <b>Total Site and Property Development</b>          | <b>4,120.15</b>      | <b>0.00</b>          | <b>4,120.15</b>    | <b>100.0%</b>    |
| <b>Total Other Expense</b>                          | <b>4,120.15</b>      | <b>1,997.61</b>      | <b>2,122.54</b>    | <b>106.25%</b>   |
| <b>Net Other Income</b>                             | <b>(4,120.15)</b>    | <b>(1,997.61)</b>    | <b>(2,122.54)</b>  | <b>(106.25%)</b> |
|                                                     | <b>(9,434.00)</b>    | <b>(65,634.27)</b>   | <b>56,200.27</b>   | <b>85.63%</b>    |

### **CAMP D'ACTION BIBLIQUE – SEPTEMBER 2024**

The camp continues to move forward with your support and prayers. The following updates are submitted to the Synod of Quebec and Eastern Ontario for your information and consideration.

1. Camp Committee. The camp committee last met on August 16<sup>th</sup>, 2024. The Presbytery of Quebec at their meeting on September 14<sup>th</sup> approved their membership of Amber Redburn and Emmalie Fillion on the camp committee. Both are from the local Richmond area and have been involved with Camp d'action biblique for several years.
2. Part-time positions. Randy Johnston continues as Executive Director. Katie Polley did an excellent job in her second summer as summer camp director. Indications are that Randy, Katie, and Gary Johnston (maintenance) are planning to return in 2025.
3. Campers. A total of 102 campers enjoyed CAB this past summer.
4. Summer Staff. In 2024 we had some returning staff mixed with new volunteers. There were 34 different staff (totaling 102 staff weeks including training, 111 weeks including USG). The Rev Dr Sybil Mosley and the Rev Dr Nigel Parker returned as Chaplains for Youth weeks. Katie Poley was again an excellent summer camp director. William Randlett received his lifeguard certification and provided his services all summer. Michael Germain was Chaplain for two Junior weeks and Alexandra Hamel helped. They are all part of the camp committee and their support into running the summer program was unprecedented and very encouraging.
5. United Spirit Group. What a great way to start the summer. A busy United Spirit Group week with a total of 102 people (69 campers, 24 staff and 9 CAB support staff) was successfully conducted the last week of June. Indications are they were very happy and plan to return for the same week in 2025.
6. Rentals. Several new groups rented the camp this summer and only a couple of planned rental period did not have a group.
7. Solid partnership. A new partnership was continued with Mission Nouvelle Generations on South Shore of Montreal. They sent us 40 campers during the summer. They hope to send up to 50 campers in 2025 over a five-week period but will focus their efforts on weeks one and two.
8. Open House, Saturday, July 6<sup>th</sup>, 2024. A beautiful day that was lightly attended. Michael Germain led the service, and the Rev. Dr. Nigel Parker blessed the staff and led the closing prayer.

**Camp d'action bibilque (cont'd):**

9. Curriculum. The summer program was provided by The Presbyterian Church in Canada. The theme for 2024 was "Linked by LOVE". A good product purchased by The Presbyterian Church in Canada for us, that the staff could use and build upon. The theme for 2025 is "Another Way – An All-inclusive Summer Camp Curriculum".
10. Camp opening. The preparation, spring clean-up and opening of the camp was led by Gary Johnston and Denis Ashby.
11. Maintenance. The amount of "tender loving care" our buildings and property needs are never ending. Unplanned expenses including much preventative maintenance and much need painting touch-ups. Gary Johnston, Joshua Johnston and Thomas Redburn did weekly maintenance. Sylvain Paulin painted the Chapel. Michel Randlett took care of turning on the water system and Rick Anderson did some odd jobs. It was good to have the help. The following projects were completed:
  - (1) Prep area for new kitchen foundation;
  - (2) Removal of animal pen;
  - (3) Dam repair & overflow 18" pipe;
  - (4) Drainage ditch between volleyball court and gazebo;
  - (5) Clearing all brush on septic system weeping bed;
  - (6) Construction on one section of dock;
  - (7) Corrective actions on July 2023 insurance risk inspection (6 items);
  - (8) Gravel various locations;
  - (9) Paint chapel;
  - (10) Touch up craft cabin roof;
  - (11) Tree cutting (various);
  - (12) Stump removal (10);
  - (13) Brush clearing on trail;
  - (14) Installation of the new trailer donated by our neighbour Jacques;
  - (15) Installation of water meter on septic system; and
  - (16) 3 replacement windows.
12. Maintenance plans this fall. With the retirement from tree cutting of Michel Randlett the committee has decided to contract out the cutting of trees this fall and will have an annual budget to cut trees that need to be removed. A meeting was with a local architect was held on September 13<sup>th</sup> to launch the new kitchen building project. Other projects include the spreading of a couple of loads of gravel, pumping of septic system, installation of water meter on septic system, installation of a second 18" overflow pipe, and dredging of pond.

**Camp d'action biblique (cont'd):**

13. Water testing. The Quebec Government had a strict swimming area water testing policy. With the heavy rains this summer and number of additional tests were required when tests failed, the day after a heavy rain and the beach was closed. The source of contamination is likely the pig farm up stream. The fact the swimming area continues to clean itself very quickly is good. In all cases the water was retested 48 hours later at which time it passed.
14. CAB websites – <http://www.cabqc.ca/>. The camp Facebook page is being used by staff and campers much more than in past years. The camp committee has decided that the CAB webpage needs a complete overhaul. A proposal from Alexandra Hamel to create a new webpage over the winter has been accepted by the camp committee. The old site will be removed when the new webpage is ready, likely early in 2025.
15. Inspections. The fire and Environment Quebec (septic system) went well, and all observations have been corrected.
22. Service Canada. CAB again applied to Service Canada to get funding to employ students as part of the CAB staff team. For the first time in 8-years we did not receive any support. We'll try again next year.
23. Financial Statement. The camp is ending the year in a good financial position. Attached is the August 31<sup>st</sup>, 2024, financial statement.
24. Robert Fund Request. The Presbytery of Quebec supported the 2025 the request at the September 14<sup>th</sup> meeting, the completed paperwork is attached and submitted for the Synod of Quebec and Eastern Ontario consideration.
19. 2025 Regional Resourcing Funding. Camp d'action biblique submits two Regional Resourcing Requests for consideration that were supported by the Presbytery of Quebec meeting of May 27<sup>th</sup>, 2024.
20. Youth retreat September 13<sup>th</sup>-15<sup>th</sup>. A great way to finish the summer. The Presbytery of Quebec held it's fall meeting at camp and worshiped with the campers at the beginning of the meeting. It is hoped some of the camper will become new staff in 2025. A request for financial assistance for the retreat is enclosed.
25. 2025 Schedule. It is envisaged that camp will run another 6-week CAB schedule next summer. United Spirit Group, one week of training, followed by 5 camper weeks. Anyone wishing to visit the camp can do it on an appointment basis. To thank the many supporters of camp 3-5 seats at the Friday banquet table will be reserved for invited guests.

**Camp d'action biblique (cont'd):**

22. Past & Future. My 25<sup>th</sup> summer completed with the camp committee. I continue to be encouraged and motivated by what we've accomplished in 75+ years of camping in the Presbytery of Quebec and Montreal. This has achieved through the excellent cooperation of many individuals and organizations over the years. The funding and plans for a new kitchen continue to progress. Camp d'action biblique is well positioned to seize the immense opportunity that lies ahead. The recent addition of some local support is very encouraging.
23. If you have any questions, please do not hesitate to call.



C.A. Dewar     September 16<sup>th</sup>, 2024  
Director General (Convenor) / Secretary  
Camp d'action biblique  
(613) 822-9881 (Home) (613) 614-9224 (Cellular)

Enclosures: 6

1. Financial Statement – August 31<sup>st</sup>, 2024
2. 2025 – Schedule
3. 2025 – Robert Fund Request
4. 2025 – Regional Resourcing Request
5. 2024 – Camp d'action biblique Youth Retreat Funding Request
6. 2024 – Summer in Pictures (6 per page)

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Clerk:

31 Dec 23

**CAMP D'ACTION BIBLIQUE - EXPENSES 2023**

|    |                                                      |    |            |
|----|------------------------------------------------------|----|------------|
| 2  | Hydro Quebec                                         | \$ | 3,651.52   |
| 3  | Propane                                              | \$ | 970.41     |
| 4  | Bell telephone & internet                            | \$ | 1,256.23   |
| 5  | Postage / Stationary / Photocopying                  | \$ | 666.01     |
| 6  | Property (misc repairs / buildings upkeep)           | \$ | 8,570.19   |
| 7  | Pharmacy - First Aid - training                      | \$ | 457.18     |
| 8  | Food - Maxi / Tuck                                   | \$ | 9,428.99   |
| 9  | Water Testing + Aquatech                             | \$ | 1,815.49   |
| 10 | Honorariums - Staff                                  | \$ | 36,220.00  |
| 11 | Honorariums - Executive Director                     | \$ | 13,650.00  |
| 12 | Honorariums - Maintenance (Michel/Rick/Sylvain)      | \$ | 4,366.00   |
| 13 | Honorariums - Maintenance (Christina)                | \$ | 4,075.00   |
| 14 | Honorariums - Maintenance (Gary)                     | \$ | 10,100.00  |
| 15 | Travel - Staff (Ex Dir & Committee)                  | \$ | 4,120.40   |
| 16 | Fire Extinguishers                                   | \$ | 323.89     |
| 17 | Septic (pumping + repairs)                           | \$ | 1,109.79   |
| 18 | Insurance                                            | \$ | 12,088.10  |
| 19 | Return of Registration Fees                          | \$ | -          |
| 20 | Cleaning - Housekeeping - Supplies (Cherbourg)       | \$ | 2,152.94   |
| 21 | CITQ - QCA - CCI                                     | \$ | 1,651.07   |
| 22 | T shirts / Hats / Water Bottles                      | \$ | 861.06     |
| 23 | Program (gonflable / bowling / kayaking)             | \$ | 5,054.67   |
| 24 | Lawn Tractor / 4 wheeler                             | \$ | 307.11     |
| 25 | Cheque Returned NSF                                  | \$ | 1,945.00   |
| 26 | Roofs (Oasis & Washroom, cabin 2)                    | \$ | 11,555.10  |
| 27 | Dredging - Pond Wall                                 | \$ | 9,640.65   |
| 28 | Sports Equip (trout, misc) / crafts                  | \$ | 500.00     |
| 29 | Domain Name, web hosting, web design                 | \$ | 220.20     |
| 30 | Ropes course                                         | \$ | 729.05     |
| 31 | Mission Nouvelle Generations                         | \$ | 500.00     |
| 32 | Bank charges / fees / returned cheque                | \$ | 194.00     |
|    |                                                      | \$ | 148,180.05 |
| 32 | Investment in GICs                                   | \$ | 100,000.00 |
| 33 | St. Andrew's Melbourne Advance                       | \$ | -          |
| 34 | <b>Sent to Presbytery of Quebec for Tax Receipts</b> | \$ | 6,429.35   |
|    |                                                      | \$ | 254,609.40 |
|    | <b>Expenses 2023</b>                                 | \$ | 254,609.40 |

31 Dec 23

**CAMP D'ACTION BIBLIQUE**  
**Camp Operating Income / Donations / Misc - 2023**

|                                                             |                      |
|-------------------------------------------------------------|----------------------|
| <b>Camp Operating Income</b>                                | <b>\$ 39,620.00</b>  |
| Camper dues week 1 (Youth I)                                | \$ 11,575.00         |
| Camper dues week 2 (Bil Jr 1)                               | \$ 12,945.00         |
| Camper dues week 3 (Bil Jr 2)                               | \$ 4,645.00          |
| Camper dues week 4 (Bil Jr 3)                               | \$ 3,380.00          |
| Camper dues week 5 (Youth II)                               | \$ 6,200.00          |
| Retreat                                                     | \$ 875.00            |
| <b>Donations</b>                                            | <b>\$ 61,852.00</b>  |
| Presbytery of Montreal                                      | \$ 650.00            |
| Presbytery of Quebec                                        | \$ 1,000.00          |
| Synod of QC and Eastern ON                                  | \$ 29,135.00         |
| The Presbyterian Church in Canada                           | \$ 21,157.00         |
| Various Churches / Organizations (02)                       | \$ 5,800.00          |
| Various Individuals (12)                                    | \$ 4,110.00          |
| Robert Fund                                                 | \$ -                 |
| <b>Miscellaneous - 2023</b>                                 | <b>\$ 31,897.85</b>  |
| Rentals Fees                                                | \$ 8,747.50          |
| Rental Fees - USG                                           | \$ 19,963.60         |
| Silent Auction (open house)                                 | \$ 191.00            |
| Bottle Return (Wadleigh)                                    | \$ 275.60            |
| Bottle Return (Kallisto)                                    | \$ 299.10            |
| Bottle Return (Craig)                                       | \$ 380.65            |
| Bottle Return (Charlotte)                                   | \$ 19.40             |
| Replacement cheques for NSF ones                            | \$ 1,595.00          |
| T-shirts                                                    | \$ 405.00            |
| NSF payment                                                 | \$ 21.00             |
| <b>Camp Operating/Donations/Misc - 2023 (Total)</b>         | <b>\$ 133,369.85</b> |
| St. Andrew's Melbourne advance repaid (n/a)                 | \$ -                 |
| <b>Donations receipted through the Presbytery of Quebec</b> | <b>\$ 6,479.35</b>   |
|                                                             | <b>\$ 139,849.20</b> |
| Opening Balance (01 Jan 23)                                 | \$ 141,411.04        |
| + Camp Operating/Donations/Misc 2023                        | \$ 139,849.20        |
| - Expenses 2022                                             | -\$ 254,609.60       |
| <b>Book Balance 31 Dec 23</b>                               | <b>\$26,650.64</b>   |

2 x GICs - \$60,000 (10 Jul 24) and \$40,000 (cashable at end of any month)

31 Aug 24

**CAMP D'ACTION BIBLIQUE - EXPENSES 2024**

|    |                                                      |    |            |
|----|------------------------------------------------------|----|------------|
| 2  | Hydro Quebec                                         | \$ | 2,841.55   |
| 3  | Propane                                              | \$ | 460.00     |
| 4  | Bell telephone & internet                            | \$ | 951.52     |
| 5  | Postage / Stationary / Photocopying                  | \$ | 598.87     |
| 6  | Property (misc repairs / buildings upkeep)           | \$ | 3,590.99   |
| 7  | Pharmacy - First Aid - training                      | \$ | 546.68     |
| 8  | Food - Maxi / Tuck                                   | \$ | 8,167.02   |
| 9  | Water Testing + Aquatech                             | \$ | 1,071.71   |
| 10 | Honorariums - Staff                                  | \$ | 39,725.00  |
| 11 | Honorariums - Executive Director                     | \$ | 9,050.00   |
| 12 | Honorariums - Maintenance (Sylvain)                  | \$ | 2,000.00   |
| 13 | Honorariums - Maintenance (Rick)                     | \$ | 1,825.00   |
| 14 | Honorariums - Maintenance (Gary)                     | \$ | 7,100.00   |
| 15 | Travel - Staff (Ex Dir & Committee)                  | \$ | 3,041.26   |
| 16 | Fire Extinguishers                                   | \$ | 605.87     |
| 17 | Septic (pumping + repairs)                           |    |            |
| 18 | Insurance                                            | \$ | 12,565.52  |
| 19 | Return of Registration Fees                          | \$ | 325.00     |
| 20 | Cleaning - Housekeeping - Supplies (Cherbourg)       | \$ | 1,678.53   |
| 21 | CITQ - QCA - CCI                                     | \$ | 150.00     |
| 22 | T shirts / Hats / Water Bottles                      | \$ | 1,233.14   |
| 23 | Program (gonflable / bowling / kayaking)             | \$ | 1,918.73   |
| 24 | Lawn Tractor / 4 wheeler                             | \$ | 981.93     |
| 25 | Cheque Returned NSF                                  | \$ | 677.00     |
| 26 | New Dock                                             | \$ | 2,493.00   |
| 27 | Pond Wall & Dam repairs                              | \$ | 8,491.42   |
| 28 | Tree cutting                                         | \$ | 1,500.00   |
| 29 | Domain Name, web hosting, web design                 |    |            |
| 30 | cardio choc                                          | \$ | 793.33     |
| 31 | Mission Nouvelle Generations                         | \$ | 1,000.00   |
| 32 | Bank charges / fees / returned cheque                | \$ | 109.50     |
|    |                                                      | \$ | 115,492.57 |
| 33 | St. Andrew's Melbourne Advance                       | \$ | -          |
| 34 | <b>Sent to Presbytery of Quebec for Tax Receipts</b> | \$ | 165.00     |
|    |                                                      | \$ | 115,657.57 |
|    | <b>Expenses 2024</b>                                 | \$ | 115,657.57 |

31 Aug 24

**CAMP D'ACTION BIBLIQUE**  
**Camp Operating Income / Donations / Misc - 2024**

|                                                             |                      |
|-------------------------------------------------------------|----------------------|
| <b>Camp Operating Income</b>                                | <b>\$ 29,980.00</b>  |
| Camper dues week 1 (Youth I)                                | \$ 6,275.00          |
| Camper dues week 2 (Bil Jr 1)                               | \$ 9,390.00          |
| Camper dues week 3 (Bil Jr 2)                               | \$ 3,465.00          |
| Camper dues week 4 (Bil Jr 3)                               | \$ 4,460.00          |
| Camper dues week 5 (Youth II)                               | \$ 6,390.00          |
| Retreat                                                     |                      |
| <b>Donations</b>                                            | <b>\$ 44,605.00</b>  |
| Presbytery of Montreal                                      | \$ 650.00            |
| Presbytery of Quebec                                        | \$ 1,000.00          |
| Synod of QC and Eastern ON                                  | \$ 29,720.00         |
| The Presbyterian Church in Canada                           | \$ 6,375.00          |
| Various Churches / Organizations (4)                        | \$ 4,215.00          |
| Various Individuals (13)                                    | \$ 2,645.00          |
| Robert Fund                                                 | \$ -                 |
| <b>Miscellaneous - 2024</b>                                 | <b>\$ 130,488.66</b> |
| Rentals Fees                                                | \$ 4,250.00          |
| Rental Fees - USG                                           | \$ 21,000.00         |
| Silent Auction (open house)                                 | \$ 220.00            |
| Bottle Return (Wadleigh)                                    | \$ 246.70            |
| Bottle Return (Kallisto)                                    | \$ 189.25            |
| Bottle Return (Craig)                                       | \$ 370.60            |
| Bottle Return (Charlotte)                                   | \$ 15.60             |
| GIC                                                         | \$ 100,000.00        |
| GIC Interest                                                | \$ 3,989.89          |
| postal box refund                                           | \$ 2.15              |
| bell refund                                                 | \$ 99.47             |
| Replacement cheques for NSF ones                            |                      |
| T-shirts                                                    | \$ 105.00            |
| NSF payment                                                 |                      |
| <b>Camp Operating/Donations/Misc - 2024 (Total)</b>         | <b>\$ 205,073.66</b> |
| St. Andrew's Melbourne advance repaid (n/a)                 | \$ -                 |
| <b>Donations receipted through the Presbytery of Quebec</b> | <b>\$ 165.00</b>     |
|                                                             | <b>\$ 205,238.66</b> |
| Opening Balance (01 Jan 24)                                 | \$ 26,650.64         |
| + Camp Operating/Donations/Misc 2024                        | \$ 205,238.66        |
| - Expenses 2024                                             | \$ (115,657.57)      |
| <b>Book Balance 31 Aug 24</b>                               | <b>\$ 116,231.73</b> |

## **MEMORIAL RECORDS**

### **Presbytery of Seaway-Glengarry**

THE REV. DR. FREDERICK H. RENNIE

B.D., B.A., M.Th., D.D.

The Rev. Dr. Fred Rennie was born in Listowel, Ontario on September 26, 1935. The family moved to Galt, Ontario (now Cambridge) and became active at Knox's (Galt) Presbyterian Church where he attended Mission Band, Sunday School (student/teacher/treasurer), sang in the choir, and was very active in the Presbyterian Young People's Society (PYPS). His involvement in PYPS at local, presbytery and synod levels brought him into contact with Johnneen, who he would later marry on August 18, 1962.

Following high school, Fred worked as a Junior Mechanical draftsman. During this time, and while actively participating in youth work in the church, Fred first felt his call to the Ministry of Word and Sacraments. In 1959 he enrolled in Waterloo University College, graduating with his B.A. (pre-theological option) in 1962. He then proceeded to Knox College where he graduated with the Diploma of the College and his B.D. degree in 1965. A further year of post-graduate work was taken at the Toronto Graduate School of Theology Studies specializing in Church History. In 1969 he was awarded the degree of Master of Theology from Knox College, his thesis subject being "Spiritual Worship with a Carnal Instrument – the organ as aid or obstacle to the purity of worship in Canadian Presbyterianism, 1850 – 1875". In 2001 his alma mater Knox College, honoured Fred with the degree of Doctor of Divinity, *honoris causa*

Fred was ordained by the Presbytery of Guelph on May 26, 1966. His first pastoral charge was in the Presbytery of Niagara at First, St. David's and Scottlea in St. Catharines where he served until 1969. He was then called to Melrose Park Church in Toronto and inducted as minister by the Presbytery of East Toronto on June 10, 1969. A move to the St. Lawrence community of Cornwall, Ontario took place when Fred received a call to St. John's Church, within the Presbytery of Glengarry where he served as minister for almost 27 years from January 5, 1975 until his retirement on October 1, 2001.

Fred was a faithful member of the presbyteries and synods where he served, including convening numerous committees from Mission to Church Doctrine, presbytery and synod historian, reviewer of session records, and numerous appointments as Interim Moderator. At various times he served as Moderator for the Presbytery of Glengarry and later for the Presbytery of Seaway-Glengarry after amalgamation. He was elected Moderator of the Synod of Québec and Eastern Ontario in 1988.

The idea for the Experimental Fund (now Avondbloem Experimental Fund) was encouraged by Fred in conversations with George Van Beek, who established the fund in 1981 to provide grants to encourage congregations, presbyteries, and other agencies in the church to launch creative new ministries. The fund was governed by a Board and Fred served as Director and later as Secretary/Administrator.

Church history was a passion of Fred's. He was active in the formation of the Presbyterian Archives, serving as associate archivist from 1970 – 1974. A keen supporter of the Canadian

**Memorial Records (cont'd):**

Society of Presbyterian History and the National Presbyterian Museum (now the Presbyterian Church Heritage Centre), Fred and his wife Johnneen donated over 80 pictorial church plates to the museum. To mark the 40th year of his ordination, the congregation honoured Fred with the title of Minister Emeritus on January 14, 2007, and also designated a room at St. John's as the Heritage Room. In his retirement years, Fred generously pursued his love of church history and in 2010 was named St. John's Congregational Archivist, efficiently organizing the Historical Collection of the congregation. In September 2012, in recognition of the 225th anniversary of St. John's Church, 'Notes from Fred' was published. The book contains material drawn from 3 sources of his writings over the years, on topics of great interest, that being hymns, children's stories, and archival research.

In all the congregations he served, Fred was known for his Biblical preaching, and weekly teaching of the faith in small groups, upheld by the Reformed tradition. He was highly committed to the pastoral care of others of all ages, visiting the well in their homes, the sick in hospital, or the aged in homes for long-term care. His weekly children's stories were a delight to both young and old. In his retirement, Fred continued to serve, volunteered in many local groups, and providing pulpit supply in times of vacancy or holiday.

Fred passed away on Easter Monday, April 10, 2023 at the age of 87 years. He leaves to mourn his beloved wife Johnneen, his children Johnneen (Tom), John (Suzi) and Jeremy (Krissy), and six grandchildren. He was predeceased by his siblings Donald, Madeline, Dorothy, Gerald, Robert and by his grandson Philip.

A presbytery service of remembrances and thanksgiving was held at St. John's Presbyterian Church in Cornwall on Monday, May 1, 2023.

“Well done, good, and faithful servant.”

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**Presbytery of Seaway-Glengarry**  
**THE REV. DR. JOHAN (JOOP) EENKHOORN**  
B.Th., Ph.D.

The Rev. Johan Eenkhoorn, known by the name “Joop”, was born on April 17, 1933 and grew up in the Netherlands under Nazi invasion. His younger years were, at times, not very pleasant to say the least. The end of the war saw the family move to Aruba where Joop's father continued to serve in the military. On a return trip back to the Netherlands, Joop met Fleur, the love of his life. They were married in 1957 in the Netherlands and immigrated to Canada in 1964. He obtained his Ph.D. in chemistry at the University of Waterloo. The call to ministry however was strong, and it could not be ignored. Joop enrolled at The Presbyterian College in Montreal, and in 1979 he received his B.Th. from McGill University and the diploma of the College.

Joop was licensed to preach by the Presbytery of Montreal on May 9, 1979, ordained by the Presbytery of Ottawa on June 13, 1979, and appointed to serve in the Presbytery of Miramichi in the Bass River pastoral charge on July 10, 1979. A move to the Presbytery of Pictou came when Joop received a call from St. Andrew's Church, Westville with his induction held on December 3,

**Memorial Records (cont'd):**

1981. A return to Ontario came when Joop accepted a call to serve the pastoral charge of St. Andrew's Church in Spencerville and Knox Church in Ventnor and was inducted on October 4, 1984 by the Presbytery of Brockville. During his time in the Synod of Québec and Eastern Ontario Joop served as synod historian from 1989 to 1992. From Eastern Ontario to the Presbytery of Sarnia was next when a call to the pastoral charge of Point Edward and Brigden was accepted with the induction on March 14, 1993. After serving faithfully for many years in the job he was born to do, Joop retired from active ministry on December 31, 1999. A move to Cornwall, Ontario occurred a few years later and Joop was placed on the appendix to the roll of the Presbytery of Seaway-Glengarry on January 17, 2006.

Joop was a storyteller, he loved to tell jokes, share puns, and enjoyed a play on words. He was also an artist and his drawings of Biblical stories were shared during children's time in the congregation's where he served as minister. He surrounded himself with a mountain of books, stamps, drawings, and orchids, all of which brought great joy to his life. His true passion was studying and teaching, and he was a great mentor to many. He had an incredible knowledge of biblical languages and the study of God's Word was a life-long passion of Joop's. He spent many hours going over the Greek or Hebrew text. He pondered the placement and choice of words, asked questions, and went over and over the text, not so much as an academic exercise, but to find new life and to share that new life with those he met.

A devoted, loving husband and father, Joop passed away peacefully at home surrounded by his family on May 31, 2023 at the age of 90 years. He leaves to mourn his beloved wife Fleur of 65 years and his children Joel and Karen-Ann, his grand-daughter Carmen and great grand-son Jayvier. He is survived by siblings Hans and Leo in the Netherlands. A service was held on June 10, 2023 at St. John's Presbyterian Church, Cornwall.

“The Lord is my light and my salvation; whom shall I fear?  
The Lord is the stronghold of my life; of whom shall I be afraid?”  
(Psalm 27:1)

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**Presbytery of Ottawa**  
THE REV. DAVID BRIAN VINCENT  
B.A., M.A., M.Div., D.Min.

The Presbytery of Ottawa expresses and records thanksgiving to God for the life and ministry of David Brian Vincent, summoned heavenward on December 12, 2022 at the age of 80 years.

Born in Belfast, North Ireland on July 24, 1942 amid the aftermath of the blitz of World War II, David was raised in a happy working class family including parents Steven and Elizabeth, his wee Gran, and five siblings: Ron, Desmond, Rosemary, Raymond and Alan. Faith, music, and belief in the gospel of “love thy neighbour” were touchstones in the family and remained so throughout his life.

Completing a first degree at Queen's University, Belfast, David came to Canada in 1965 to do a Master's degree in urban geography at the University of Manitoba in Winnipeg. There he

**Memorial Records (cont'd):**

met Barbara, a nurse, and they were married in 1971. After a short stint as an urban planner, David sensed a different calling, and moved with his young family to Toronto where he undertook and completed his Master of Divinity degree, graduating from Knox College, Toronto, in 1979.

David was licensed by the Presbytery of East Toronto, and ordained by the Presbytery of Winnipeg on June 24, 1979.

His initial assignment in gospel ministry was among the people of what were then known as the Tri- Congregations: Emmanuel, St. James, and St. Matthew's Churches in east Toronto, where he was inducted by the Presbytery of East Toronto, on October 3, 1979, and among whom he served until his translation to the Presbytery of Hamilton August 1, 1983.

He was inducted by the Presbytery of Hamilton to Brant Hills Church, Burlington on September 8, 1983, and he served there until his translation to the Presbytery of Calgary-Macleod on August 15, 1996, on which date he was inducted to St. Giles Church, Calgary.

David's ministry in Calgary both in the congregation and the presbytery is remembered with warmth and esteem by many, including Victor Kim, current clerk of the General Assembly, who has commented that he was "a wonderful mentor, friend, and colleague in ministry" and "a faithful disciple".

David loved learning, books, and ideas, and during his active ministry completed a Doctor of Ministry degree from Fuller Theological Seminary, Pasadena, California. He was a gifted communicator who could connect with anyone and made all feel welcome. As a preacher, he condensed much wisdom into few words, and was much loved for his lively sense of humour, as well as his brevity.

David retired on August 31, 2006, and remained in Calgary until moving to Ottawa. He was added to the appendix to the roll there by the Presbytery of Ottawa on September 19, 2017.

Shortly after retirement, David was diagnosed with Alzheimer's disease, and his approach to living with this disease mirrored his approach to life: rarely to complain, to take joy in small things — such as music, chucking balls on walks with his dog, Monty, through the foothills of Calgary, and a good story — and always to be kind to whoever he met.

He is survived by his wife of fifty-one years, Barbara, two sons, Andrew (Meghan) and Colin (Carmen), and three grandchildren: Tom, Jeannie and Nuala.

A memorial service was conducted on December 17, 2022 by Paul Wu, minister of St. Giles Church, Ottawa. Arrangements for the return of his remains to Calgary thereafter were pending.

"I will lift up my eyes to the hills -- from whence comes my help? My help comes from the Lord,  
Who made heaven and earth." (Psalm 121: 1-2, NKJV)

**Memorial Records (cont'd):**

**Presbytery of Ottawa**  
**THE REV. DR. KALMAN ANDRES GONDO CZ**  
Kálmán Andres Göndöcz

The Rev'd Dr. Kálmán Andres Göndöcz, at the age of 100 years, has been summoned to that eternal rest that remains for those chosen and called of God through Christ Jesus.

Born March 4, 1922, Kálmán came from Hungary to reside in the United States where he served as a minister of the Hungarian Reformed Church in America. In 1979, the 105th General Assembly granted permission to the Presbytery of Calgary-Macleod to receive him as a minister of The Presbyterian Church in Canada. He was received and inducted to Calvin Hungarian Church, Calgary on September 23, 1979, where he served until his retirement December 31, 1992.

In 1989, he was elected moderator of the 84th Synod of Alberta.

Following retirement, he moved to Ottawa, and his presbyterial certificate was released by the Presbytery of Calgary-Macleod November 1, 1995. The Presbytery of Ottawa received him and his name was placed on the appendix to the roll on March 19, 1996.

During his retirement he served as an elder at Calvin Hungarian Church, Ottawa. Kálmán will be remembered for his calm demeanour, his steadfast fidelity, and his consistent devotion to the ministry of Christ Jesus. He died in Ottawa on January 16, 2023.

Kálmán was the loving husband of Ilona (née Paksy) Göndöcz from 1954 until her passing in 2003. He is survived by his son K. Ándras Göndöcz and his daughters Tünde Göndöcz and Enikő Göndöcz.

The Presbytery of Ottawa records thanksgiving to God for his life and ministry.

"I thank my God upon every remembrance of you, always in every prayer of mine for you all making request with joy, for your fellowship in the gospel from the first day until now; being confident of this very thing, that he which hath begun a good work in you will perform it until the day of Jesus Christ." (Phil. 1: 3-6, AV)

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**Presbytery of Ottawa**  
**DR. PAULINE BROWN**  
D.D.

After a long and rich life of 97 plus years, a faithful ministry as a missionary nurse, and surrounded by her loving family, co-workers and caregivers in Jobat, India, with whom she spent 72 years, Pauline Brown was peacefully laid to rest on April 1, 2023, the day of her passing.

As a young girl Pauline dreamed of working in India. Following wartime service in the navy from 1943 to 1946, she graduated from the Ottawa Civic Hospital in 1950 as a Registered Nurse earning a diploma in Public Health and a B.Sc. in nursing; she also earned a Master of Health Care Practice from McMaster University, Hamilton, Ontario.

**Memorial Records (cont'd):**

While serving as a nurse in the navy in the 1950s, Pauline met a former missionary to India, which intensified her sense of calling to work overseas.

The Women's Missionary Society (W.M.S.) appointed 25-year-old Pauline to a four-month posting in India. The four months became 55 years, working alongside the Bhil Tribal people under what is now called the Church of North India.

She served as Director of Jobat Christian Hospital and as a teacher at the Graduate School for Nurses in Indore, and as a board member of Christian Medical College Ludhiana and Vellore and life member of Trained Nurses Association of India (TNAI) and (CMAI). She lived her faith in her nursing and in nursing education.

Pauline lived by grace. She understood that God's graciousness filled her every waking moment. She was a natural preacher who lived out her faith in word and deed, never missing an opportunity to proclaim God's grace. Pauline cannot be described with mere words. She was a force of nature – always a blessing, always encouraging, always participating in the transformative activity of God. To receive her blessing was to know beyond the shadow of a doubt that you were loved. Pauline retired in Jobat and chose to live there after retirement.

She was a beloved and respected elder and wise community leader. In 2001 she received the Order of Canada for her dedicated service. Knox College recognized her ministry with the degree Doctor of Divinity (honoris causa).

She was predeceased by her parents Matilda (Rivoire) and George Brown, brother Claude (2011), Theophile (Phil) (1988) and nephew Dennis Brown (2012), Mourning her loss are Barrie Brown (Alan), Wayne Brown (Marilyn), Anne (Brown) Orr (Evan), Barbara Brown (late Dennis) of Colorado. USA, and Leslie Abraham (Jeff) of Richmond, Ontario.

Both a funeral and a memorial service were held in Jobat India at Zion Church, Church of North India.

A memorial service was held at St. Giles Church, Ottawa, Ontario on June 10, 2023, conducted by the minister, Paul Wu, with remembrances shared by M. Wilma Welsh, clerk of session, Knox Church, Guelph and moderator of the 132nd General Assembly, Andrew J. R. Johnson, retired minister in the Presbytery of Ottawa, and Stan Currie, elder of St. Giles Church, Ottawa.

The Presbytery of Ottawa records its thanksgiving to God for her life and service.

“And the king will answer them, ‘Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me.’”  
(Matthew 25: 40, NRSV)

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**Presbytery of Ottawa**  
THE REV. LINDA E. ROBINSON  
B.Th., M.S.W.

Linda Elaine Erickson was born September 20, 1946 in Sudbury, Ontario, to parents Nestor Erickson and Ruth Neil.

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Clerk:

**Memorial Records (cont'd):**

She married, and raised four children. While working as secretary at First Presbyterian Church, Regina, Saskatchewan, she sensed a call to ministry, and made application through the Presbytery of Assiniboia to the General Assembly's Committee on Education and Reception for a special course in preparation for ministry in The Presbyterian Church in Canada, which was granted by the 113th General Assembly in 1987.

She was certified as a candidate for ministry by the Presbytery of Assiniboia on June 24, 1987. Following three years of study, she graduated from Presbyterian College, Montreal on May 3, 1990 with the General Assembly Certificate and the Diploma in Ministry.

She was ordained to Christian ministry and inducted by the Presbytery of Quebec to St. Andrew's Church, Inverness on May 24, 1990, where she served until translated from the Presbytery of Quebec to the Presbytery of Lanark and Renfrew on October 1, 1995 to serve the three-point charge of Knox Church, McDonald's Corners, Elphin, and Snow Road, which she did until July 30, 2000.

She served as clerk of the Presbytery of Quebec from 1991-1995, and as clerk of the Synod of Quebec and Eastern Ontario from November 15, 1994 until January 20, 2000.

Linda subsequently moved to Ottawa and on March 19, 2002 her name was added to the appendix to the roll of the Presbytery of Ottawa.

She was elected as a ruling elder to the session of Parkwood Church, Ottawa in 2006 where she served actively until precluded by ill health, both as a Bible teacher and table parent at the mid-week LOGOS programme for children, and in contributing for many years in providing respite and hospitality to students at Algonquin College through the pause table outreach during fall and spring examinations.

From her final residence in care in Gatineau, Quebec, she was called from our midst to the Lord's nearer presence on May 9, 2023.

She is survived by daughters Christine and Katherine and son Stephen, and grandchildren Kloe, Andrew, Lucas, and Robert; she was predeceased by son Matthew.

Following cremation, a memorial service in thanksgiving for her life and witness was celebrated and livestreamed from Parkwood Church, Ottawa on May 16, 2023, conducted by the minister and clerk of the presbytery, J. T. Hurd, after which a family service of inurnment was held at Pinecrest Cemetery, Ottawa.

“And so we will be with the Lord forever.  
Therefore encourage each other with these words.”  
(1Thessalonians 4: 17-18, NIV)

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**Memorial Records (cont'd):**

**Presbytery of Ottawa**  
Donald Bernard Lloyd

Donald Bernard Lloyd, born in Berwick, Nova Scotia, May 28, 1935, was called to higher service on September 26, 2023, at the age of 88 years. His experience as a member of the Royal Canadian Air Force, commencing in 1954 and continuing until 1976, was followed by civilian service editing technical manuals for the Department of National Defence until 1988.

A long-time elder of St. David and St. Martin Church, Ottawa, he served the Presbytery of Ottawa as representative elder for that congregation from 2008-2018 and as a member of the Committee on Policy and Planning during that period.

A service of thanksgiving and celebration of his life and service was held on October 5, 2023 at St. David and St. Martin Church, Ottawa, conducted by G. L. Zimmerman, former minister of the congregation and military chaplain, and assisted by B. Bertrand, interim moderator.

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**Presbytery of Ottawa**  
The Honourable Senator Ian David Shugart

The Honourable Senator Ian David Shugart, born in Toronto May 31, 1957, entered the Lord's nearer presence on October 25, 2023 at the age of 66 years. Following many years of service in various offices of the federal government, notably in the fields of health, environment, and latterly as Deputy Minister of Foreign Affairs, Ian was appointed in 2019 to the most senior position in the civil service as Clerk of the Privy Council. Following retirement from that office in 2022, he was appointed to the Senate of Canada.

Ian was an elder of St. Paul's Church, Ottawa, where he taught adult church school classes, and filled the pulpit on many occasions. He served the Presbytery of Ottawa as pulpit supply in many congregations, including St. Stephen's Church, Ottawa during its most recent vacancy; he also addressed the retired ministers of the presbytery at the luncheon gathering held in 2018 organized by the Committee on Ministry and Pastoral Care.

Following a private family burial, a memorial service hosted by St. Paul's Church, Ottawa was held at Capital Memorial Gardens on November 11, 2023, conducted by G. G. Wilson, minister of the congregation, assisted by J. L. Archibald, former minister, in the presence of large congregation, including members of the civil service and the government, among whom was the Rt. Hon. Justin Trudeau, Prime Minister of Canada.

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**Presbytery of Ottawa**  
Raymond (Ray) Emerson Thompson

Raymond (Ray) Emerson Thompson, born July 10, 1933, was summoned to rest from his earthly labours and travels on October 30, 2023, at the age of 90 years. Ray was a member of Parkwood Church, Ottawa, commencing in 1972, and brought his gift of music to enhance the worship and

**Memorial Records (cont'd):**

outreach of the congregation. An accountant by training, following retirement from the Canada Revenue Agency, he studied law and political science, graduating with distinction from Carleton University, and going on to serve as a volunteer at the United Nations Universidad para la Paz (Peace University) in Costa Rica.

Though not an elder, he served the Presbytery of Ottawa as treasurer of the Church Extension Fund from 1975 through 1995, and was ex officio a member of the Committee on Finance and Maintenance. The minutes of the presbytery record: "That presbytery extend to Mr. Ray Thompson its deep appreciation for his diligent stewardship as Treasurer of the Church Extension Fund over 20 years."

A memorial service was held at Parkwood Church, Ottawa on November 18, 2023 conducted by J. T. Hurd, with a private family inurnment to be arranged.

**MODERATORS OF THE SYNOD OF QUÉBEC AND EASTERN ONTARIO 1945 – 2024**

At the 98<sup>th</sup> General Assembly (1972) the name of the synod was changed from the Synod of Montréal and Ottawa to the Synod of Québec and Eastern Ontario. In 2018 the Synod of Québec and Eastern Ontario resolved to meet biennially. An online meeting was held in 2021 in conjunction with the conference originally scheduled for 2020, that was delayed due to the Covid-19 pandemic.

| <b>YEAR</b> | <b>LOCATION</b> | <b>MODERATOR</b>                         | <b>HOME PRESBYTERY</b> |
|-------------|-----------------|------------------------------------------|------------------------|
| 1945        | Montréal        | James Foote, B.A.                        | Lanark and Renfrew     |
| 1946        | Ottawa          | Robert Good, B.Litt, D.D.                | Ottawa                 |
| 1947        | Montréal        | C. Ritchie Bell, B.A., D.D.              | Montréal               |
| 1948        | Smiths Falls    | Donald B. MacKay, B.A., D.D.             | Québec                 |
| 1949        | Montréal        | D.N. MacMillan, M.A., Ph.D.              | Glengarry              |
| 1950        | Montréal        | Joseph K. Lattimore, B.A., D.D.          | Lanark and Renfrew     |
| 1951        | Brockville      | Quincey A. McDowell, B.A.                | Montréal               |
| 1952        | Montréal        | J. Logan-Vencta, OBE, M.A., D.D.         | Ottawa                 |
| 1953        | Montréal        | Allan S. Reid, B.A., D.D.                | Montréal               |
| 1954        | Montréal        | A.C. Young, B.A.                         | Brockville             |
| 1955        | Ottawa          | Robertson Miller                         | Glengarry              |
| 1956        | Montréal        | W.F. Butcher, B.A., D.D.                 | Québec                 |
| 1957        | Québec          | J.D. Wilkie, B.A.                        | Montréal               |
| 1958        | Brockville      | James M. Ritchie, M.A.                   | Lanark and Renfrew     |
| 1959        | Montréal        | R.C. Creelman, M.B.E., M.A., B.D.        | Ottawa                 |
| 1960        | Ottawa          | Alex J. Morrison, B.A.                   | Brockville             |
| 1961        | St. Lambert     | J.S. McBride, B.A., B.D., D.D.           | Montréal               |
| 1962        | Smiths Falls    | W.L. MacLellan, B.A., B.D., D.D.         | Glengarry              |
| 1963        | Montréal        | P.C. MacInnes, B.A.                      | Lanark and Renfrew     |
| 1964        | Ottawa          | A.B. Casselman, B.A.                     | Ottawa                 |
| 1965        | Almonte         | Clifton J. MacKay, B.A., B.D., D.D.      | Montréal               |
| 1966        | Pierrefonds     | Alex. M. McCombie, B.A., B.D.            | Québec                 |
| 1967        | Québec          | Leslie R. Renault                        | Brockville             |
| 1968        | Montréal        | Charles C. Cochrane, B.A., D.D.          | Montréal               |
| 1969        | Cornwall        | Iver D. MacIver, D.D.                    | Glengarry              |
| 1970        | Brockville      | William F. Duffy, B.A., B.Sc., B.D.      | Ottawa                 |
| 1971        | Ottawa          | Robert A. Sinclair                       | Lanark and Renfrew     |
| 1972        | Arnprior        | Arthur van Seters, Th.D.                 | Montréal               |
| 1973        | Chateauguay     | Hamish M. Kennedy                        | Ottawa                 |
| 1974        | Ottawa          | Leo E. Hughes, B.A.                      | Lanark and Renfrew     |
| 1975        | Montréal        | Wallace MacKinnon, B.A., D.D.            | Glengarry              |
| 1976        | Smiths Falls    | Lawrence J. Cowper, B.Th.                | Brockville             |
| 1977        | Prescott        | George E. Dobie, B.A., B.D., M.Th., D.D. | Ottawa                 |
| 1978        | Cornwall        | James C.M. Jack, M.A.                    | Québec                 |
| 1979        | Ottawa          | Bill McElwain, M.A., Th.M.               | Ottawa                 |
| 1980        | Sherbrooke      | Donovan G. Neil, B.A., B.D., Th.M.       | Montréal               |

**Moderators of the Synod of Québec and Eastern Ontario 1945-2024 (cont'd):**

| <b>YEAR</b> | <b>LOCATION</b> | <b>MODERATOR</b>                                                            | <b>HOME PRESBYTERY</b> |
|-------------|-----------------|-----------------------------------------------------------------------------|------------------------|
| 1982        | St. Lambert     | Robert Martin, M.A.                                                         | Glengarry              |
| 1983        | Brockville      | Allan M. Duncan, B.A., B.D.                                                 | Brockville             |
| 1984        | Ottawa          | P. Lyle Sams, C.C., B.A.                                                    | Québec                 |
| 1985        | Vankleek Hill   | Graham Kennedy, B.A., B.Th., M.Th.                                          | Ottawa                 |
| 1986        | Perth           | J. Bruce Robertson, S.T.M.                                                  | Montréal               |
| 1987        | Montréal        | Linda Bell, B.A., M.Div.                                                    | Lanark and Renfrew     |
| 1988        | Iroquois        | Fred Rennie, M.Th., D.D.                                                    | Glengarry              |
| 1989        | Cornwall        | Nicholas Vandermay, M.Th.                                                   | Brockville             |
| 1990        | Gloucester      | Daniel H. Forget, M.Th.                                                     | Québec                 |
| 1991        | Richmond        | Floyd McPhee, M.A., D.Min.                                                  | Ottawa                 |
| 1992        | Gracefield      | Wally Hong, B.Sc., S.T.M.                                                   | Montréal               |
| 1993        | Smiths Falls    | Larry Paul, B.A., B.D., S.T.M., M.A.                                        | Lanark and Renfrew     |
| 1994        | Montréal        | Garry van Bruchem, S.T.M., M.A., D.Min.                                     | Seaway-Glengarry       |
| 1995        | Ingleside       | Garry Morton, B.A.                                                          | Ottawa                 |
| 1996        | Ottawa          | J.S.S. Armour, B.A., B.D., S.T.M., D.D., M.A.                               | Montréal               |
| 1997        | Renfrew         | Ruth Syme, B.A., B.Ed., M.A., Dip.Min., Ph.D.                               | Lanark and Renfrew     |
| 1998        | Montréal        | Ian MacLean, B.A., B.Th., M.Div.                                            | Seaway-Glengarry       |
| 1999        | Prescott        | Anthony Boonstra, B.Ed., B.Th., M.Div.                                      | Ottawa                 |
| 2000        | Ottawa          | Daniel Shute, B.A., M.Div., L.M.S., Ph.D.                                   | Montréal               |
| 2001        | Arnprior        | Joan Hilliard                                                               | Lanark and Renfrew     |
| 2002        | Lachute         | J. Ross. H. Davidson, B.A., B.D.                                            | Québec                 |
| 2003        | Kemptville      | Geoffrey P. Howard, B.A., B.Th., M.Div.                                     | Seaway-Glengarry       |
| 2004        | Ottawa          | Charlene E. Wilson, B.A., B.Th., M.Div.                                     | Ottawa                 |
| 2005        | Lennoxville     | John P. Vaudry, B.A., S.T.M.                                                | Montréal               |
| 2006        | Smiths Falls    | James M. Patterson, B.A., B.Th., M.Div.                                     | Lanark and Renfrew     |
| 2007        | Montréal        | Giancarlo Fantechi, B.A., B.Th., M.Div.                                     | Québec                 |
| 2008        | Ingleside       | Mark Bourgon, B.A., M.Div.                                                  | Seaway-Glengarry       |
| 2009        | Ottawa          | James T. Hurd, B.A., M.Div.                                                 | Ottawa                 |
| 2010        | Melbourne       | Douglas Robinson, B.A., M.Div., Th.D.                                       | Montréal               |
| 2011        | Perth           | Marilyn Savage, B.Mus., M.T.S., M.Div.                                      | Lanark and Renfrew     |
| 2012        | Beaconsfield    | John Barry Forsyth, B.A., B.Ed., B.D.                                       | Québec                 |
| 2013        | Cornwall        | Harold H.A. Kouwenberg, B.A., M.Div.                                        | Seaway-Glengarry       |
| 2014        | Gloucester      | Gordon K. Walford, B.A., M.A.                                               | Ottawa                 |
| 2015        | Granby          | Warren Wong                                                                 | Montréal               |
| 2016        | Carp            | John P. Vaudry, B.A., S.T.M.                                                | Lanark and Renfrew     |
| 2017        | Montréal        | Katherine Burgess, B.A., B.A.Ed., M.Ed.,<br>Dip.F.A., B.Th., M.Div., D.Min. | Québec                 |
| 2018        | Ottawa          | Samer Kandalaft, B.Th., C.E.                                                | Seaway-Glengarry       |
| 2020        | online          | Samer Kandalaft, B.Th., C.E.                                                | Seaway-Glengarry       |
| 2021        | online          | Shahrazad Kandalaft                                                         | Ottawa                 |
| 2022        | online          | Sybil Mosley, B.Ed., M.Th., M.Div., D.Div.                                  | Montréal               |
| 2024        | Arnprior        | Gerald Gallant, B.Ed., M.Div.                                               | Lanark and Renfrew     |

